



Saint Lawrence Catholic School After-School Care Agreement

**This form must be filled out and submitted before
your child's first session of After-School Care**

Hours:

- After-School Care is available every school day.
- Any student not picked up from school by 3:15PM will go to the After-School Care room and be charged for the day.
- After-School Care ends at 5:30PM sharp. Fees apply for late pickup starting at 5:31PM.
- On Early Dismissal days, children will be dismissed at 1:00PM and can be picked up at that time. Any child not picked up by 1:15PM will go to After-School Care, but they will not be charged a fee as long as they are picked up by 3:15PM. Any child not picked up by 3:15PM will be charged. Once in After-School Care, students may stay until 5:30PM.

General:

- From 3:00-4:00PM each day (except Friday), there will be no toys or television. Students will be quiet and in an academic environment so they can do homework and/or read.
- Students will be given a snack and drink each day around 4:00PM at no additional charge.
- Students will be given time for indoor or outdoor play each day after snack.
- Electronic games brought from home, including cell phones, are not allowed.
- Students in After-School Care will follow directions given by the director at all times. A student and their family will be asked to speak with the principal if poor behavior is addressed by the director and does not improve. A student may be asked to leave After-School Care if instances of disruptive behavior persist.

Financial:

- A \$50 deposit must be received before a child's first day in After-School Care. This is not "pre-paid" aftercare, so think of it as "first month's rent". Any money left in a family's account at the end of the year will be refunded.
- After-School Care is \$6.00 per child per day. Families with multiple children pay a maximum of \$10.00 per day.
- As is the case at most childcare facilities, we strongly encourage payments for After-School Care to be made in advance. Families who do not pay in advance must pay by the day. No family may carry a balance at any time. If you are unsure of your current credit, ask one of the After-School Care directors.
- Parents/guardians are responsible for keeping track of days that their child(ren) stay in After-School Care and keeping payments current.
- If a child is left in After-School Care on a given day and the balance is not paid in full at the time of pickup, the student may not attend After-School Care until the balance has been paid in full. If a child is left at After-School Care with a balance owed, emergency contacts will be called to pick the child up immediately.
- Families who fail to pick up children by 5:30PM will pay \$1.00 per minute late. For example, a family with one child who picks up at 5:39PM will be charged \$15.00 (\$6 + \$9 late fee).
- We accept cash and checks (not card). Make checks to: "Kathy Brinson".
- Students who attend After-School Tutoring should be picked up when tutoring ends. Children picked up more than five minutes after tutoring ends will be charged for After-School Care. Charge will be \$3 per day for one child, and \$5 per day for a family. Families who pick up tutoring children late (after 5:30), will be charged an additional \$1 per minute.

I understand the After-School Care Agreement and we will abide by all guidelines.

I will pay a \$50 deposit prior to my child's first day of After-School Care. I understand that the success of the After-School Care program depends on all families paying their fees in advance or by the day. I cannot carry a balance.

P-R-I-N-T-E-D name of child(ren)

P-R-I-N-T-E-D name of parent or guardian

Signature of parent or guardian

Date