

Lumen Christi Catholic School

11300 N. St. James Lane
Mequon, WI 53092

We are happy to offer you an easy option for making your tuition payments. **We can do ACH debits on a set schedule directly from your checking account.** It is a safe, convenient, and effective way to make your life easier. No envelopes and no check writing!

Here is how it will work:

- Fill out the form below and return it to the school office with a voided check.
- In early August we will fill in the amount and send you an email confirming the monthly withdrawal.
- Payments will be withdrawn in equal installments September 1 - April 1 (8 in all).
- If you use the SCRIP fundraiser to earn money towards tuition, the April payment will be adjusted to reflect any credits earned.
- The total cost of educating a child is much higher than tuition indicates. Please consider adding a tax-deductible donation to the **Annual Fund** to help us bridge that gap.

Have a wonderful start to the school year!

Mary Fletcher
262-236-8673

AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)

I(we) hereby authorize Lumen Christi Congregation on behalf of Lumen Christi Catholic School to initiate entries to my checking account indicated below and the depository named below.

Depository (Bank) Name _____

City _____ State _____

Routing Number _____ Account Number _____

Amount to be withdrawn (Sept. 1-April 1) as Tuition \$ _____ *to be completed by the office*

Amount to be withdrawn (Sept. 1-April1) as Annual Fund contribution _____

To make changes or terminate this agreement, please send written notification to Lumen Christi Congregation.

Name (Please print) _____

Authorized Signature _____ Date _____

Email address _____

Please include a voided check with this form