

LC Relaunch Plan



LUMEN CHRISTI CATHOLIC SCHOOL

Updated 11/11/2020



LEARNING EXPERIENCE

Learning Models

We are prepared to accommodate individuals, classes, or the entire school to be quarantined or locked down at any point. We are preparing plans to operate under the following circumstances:

- Face-to-face instruction (5 days a week)
- Distance Teaching
 - Temporary quarantine for a entire cohort (class or grade level)
 - Entire school closure
- Virtual School
 - Virtual learning trimester for families who are not comfortable sending their child(ren) back to school. Parents wishing to enroll their child in must elect virtual learning at the start of each trimester and commit to the virtual learning model for the entire trimester.
 - Temporary short-term quarantine of a student

See the [Learning Models FAQs](#) for additional details on these plans.

Specials

Physical Education (PE)

- Will be held outside whenever possible.
- No changing into gym uniforms.
- All students must wear tennis shoes on PE days.
- PE will occur on the field.

Art/Music/Spanish

- Art/Music/Spanish will be provided in the core classroom.
- Music class will not consist of singing or playing wind instruments.

Band

- No band for at least first trimester.

3K/4K/5K

- The 3K and 4K curriculum will continue to be play-based including in small groups.
- Extra attention will be given to sanitizing the toys and student hygiene practices.
- Both 3K classrooms will have access to private bathrooms.
- 4K/5K will have scheduled bathroom breaks and will be able to use the private bathrooms in emergencies.

- Classes will be outside as much as possible.

1st - 5th Grade

- Instruction will be large group and small group.
- Small group activities will be limited to 10-15 minutes.

Middle School

- Students will spend instructional time before lunch with their homeroom grouping.
- Students will be with their cohort (grade level) for lunch and recess.
- After lunch, students will be regrouped for their afternoon classes.
- Lockers will be used. Students access lockers at the beginning of day, before lunch and, and at the end of day.
- Locker time will be staggered and social distancing protocols will be in place.
- Students will carry books and supplies in their backpacks.
- Instruction will be large group and small group.
- Small group activities will be limited to 10-15 minutes.

Recess

- Students will have recess with their cohort.
- Students will have an designated recess area and time.
- Students will play games and activities that encourage social distancing.

School Supplies and Materials

- School supplies will not be shared between students.
- Supplies will be stored in the student's desk, personal bin (provided by the school) and/or backpack.
- Students are not allowed to bring nonessential items to school.

Mass

- Students will view Wednesday's Mass in the classroom.
- Communion will not be distributed.



STRATEGIC SOCIAL DISTANCING

Classroom Space

- Classrooms have been modified to accommodate strategic social distancing between all students and teachers.
- Excess furniture has been removed from classrooms to allow a minimum of 6 feet between students.

- The art room, music room, library/Spanish room and cafeteria have been repurposed for classes needing a larger space to accommodate social distancing.

Cohorts

- Students will be assigned to a cohort and we will be engineering our day to limit the amount of interactions between student cohorts.
- 3K-5th Grade cohort = homeroom
- 6th-8th Grade cohort = grade

Masks

- Consistent with the state of Wisconsin mask mandate, cloth face coverings will be required for 5K - 8th grade and all staff, including coming into and exiting the building. Face shields can be worn with a cloth face covering.
- For 3K and 4K, teachers will make every attempt to have students masked when social distancing is not possible.
 - 3K and 4K can wear cloth face coverings and/or face shields.
 - 3K and 4K must be worn on their face covering when coming into and exiting the building.
- All students must bring TWO clean face covering to school each day - one to wear, one to spare (in case it gets soiled or wet).
- The student name must be written on the mask.
- Face coverings must follow our uniform policy:
 - Face coverings must be appropriate and not too distracting. No vulgar, violence, drugs, or alcohol messages on masks.
- Mask breaks will be given at snack time, lunch, recess, and nap time. Students can also remove their mask to take drinks from their water bottle.
- FYI from the state's Emergency Order #1: While a single individual is giving a religious, political, media, educational, artistic, cultural, musical, or theatrical presentation for an audience, the single speaker may remove the face covering when actively speaking. While the face covering is removed, the speaker must remain at least 6 feet away from all other individuals at all times. (Examples: show and tell, giving a speech in class)



CLEANING AND DISINFECTING

Cleaning

- Diamond 1000 sanitizing and disinfecting solution will be available in all classrooms to frequently disinfect high touch surfaces.
- The school will be disinfected daily.
- Materials used by multiple students (e.g. math manipulative, toys in 3K and 4K, etc.) will be disinfected or quarantined until it can be used by another student.

Ventilation

- This summer all unit vents in classrooms were all thoroughly cleaned and filters were all replaced.
- Ventilation system regularly circulates fresh (outdoor) air.
- We have a contractor that maintains our systems, including filter replacement. Our contracted schedule of filter replacement is quarterly.
- Windows and classroom doors will be kept open when possible.



Health Screening

- To help prevent the spread, parents will complete a daily screening protocol and temperature check of their child prior to drop-off.
- We are waiting for the Washington Ozaukee Department of Health to provide the symptoms and guidelines for when a student should stay home.

Visitors/Volunteers

- At this time, only essential volunteers/visitors will be allowed in the building.
- Any volunteers/visitors must answer a health screen questionnaire and will require a temperature check.

Protocols for a Positive COVID Case

- When a student or teacher / staff of the school test positive for COVID-19, the Washington Ozaukee Health Department will contact Lumen Christi to create a list of close contacts within school.
- When a student tests positive for COVID-19 or comes into close contact with someone that tests positive for COVID-19, he or she will need to transition into virtual instruction.
 - Close contact is defined as being within six feet of someone that tested positive for COVID-19 for at least fifteen cumulative minutes over a 24-hour period.
- Close contact will be determined based on the findings of Lumen Christi's and Washington Ozaukee Health Department's contact tracing efforts.
- The Washington Ozaukee Health Department will implement quarantine and return-to-school protocols.
- For additional details, see [School Protocol for a Positive COVID Case](#) and the [Washington Ozaukee Health Department's COVID Flow Chart](#).

COVID Room

- Students showing symptoms of COVID-19, will be placed in our "COVID Room". A staff member dressed in full PPE will monitor students in the room until the parent or emergency contact arrives.
- The parent will be called and must arrive within 30 minutes. If the parent cannot arrive in that timeframe, they should call their emergency contact.

Hand Washing and Sanitizing

- Over 40 additional hand sanitizing stations have been strategically installed around the school building and in each classroom.
- Frequent hand washing and/or sanitizing will be facilitated.
- At a minimum, hand washing and/or hand sanitizing will be done when entering and exiting the classroom, and before and after lunch.



SCHOOL DAY PROTOCOLS

Water bottles

- Students are required to bring a filled water bottle to school daily.
- Water bottle filling functions on water fountains will be operable; the drinking fountain function will be disabled.

Restroom Usage

- The number of students using the restrooms at the same time will be limited.

Food: Lunch and Birthday Treats

- If a child forgets his/her lunch, a parent can drop off the lunch before 9:00AM. The child's name and homeroom must be written on the lunch box/lunch bag and placed in a bin located outside the front office door.
- No vendor deliveries of lunches will be accepted.
- Any child without a lunch will be given a snack from the School Office and the parent will be notified.
- Birthday treats must be individually packaged store bought items; no homemade food can be brought in for distribution.

Beginning and End of the School Day

- The start and end time of the school day will remain the same for students in 3K - 8th grade (7:55am-3:10pm).
- 3K half day dismissal will be at 11:20am.
- 4K half day dismissal will be at 11:30am.
- Drop-off/pick-up procedures are being finalized and will be communicated next week.

Hallway Travel

- With the exception of Physical Education, all teachers will travel to a cohort's classroom.
- For hallway movement:
 - Cohorts will travel together, escorted by the teacher.

- Hallway travel will be done on a staggered schedule to allow for social distancing practices.
- In order to maintain our cohorts, individual students in the hallways will be limited. Therefore early pickup for students is strongly discouraged.