

**Lumen Christi School Commission
Meeting Minutes**

Topic	School Commission Meeting
Date	7 January 2020
Time	06:30 pm – Start 7:48 pm – Adjourn
Attendees	Kelly Fyfe, Kim Althaus (facilitator), Megan DeGuire, Joe Russell, Craig Miller, Paul Manning, Lisa Kass, Patti Anderson, Nancy Maciolek, John Germano
Absent	Steve Sewart, Angie Lenzen, Patrick Harvey, Erin Strohbehn, Beth Crowley, Dave Sortino, Craig Miller

1). Welcome

- November minutes need to be approved at next meeting

2). Open Session

- No Open Session Items

3). “Word on the Street”

- Joe shared the process and timeline for finding Fr Dan’s replacement. All committee chairs are invited to the Parish Council meeting on 1/21 where Rick Tank from the Arch will attend. Joe will reach out to Craig.

4). School Matters

- **School Calendar** - Kelly shared the proposed calendar for 2020-21. Kelly was invited to participate on the Mequon-Thiensville calendar process so that the calendars could better align for busing purposes. Will be shared with school families next week. Motion - Lisa, Second - John and Paul. All in favor.
- **Tuition for 2020-21** - Paul presented the proposed tuition rates for 2020-21. Will be shared with school families on Monday when the re-registration window opens. Motion - Lisa, Second - All in favor.
- **Registration** - Megan reviewed the timeline. Monday, January 13, re-registration opens for current families. New families can begin registering on Sunday, January 26 during Catholic Schools Week. Megan already has 19 families on the radar for 3K. Megan also shared the marketing materials with the group.
- **Enrollment update** - Megan shared an early forecast for 2020-21. The early forecast shows enrollment to be up, as the 8th grade graduating class is small.

5). Committee Updates

- **Portrait of a Graduate** - Megan met and gathered feedback from a group of 24-26 year olds; they were so passionate about their experience at LC! Lisa talked to parents to find out why attendance was low at the town halls; believe it was a communication miss. The group

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brainstormed some ideas: rename the initiative, do the survey and then have focus groups after that, share a video for the presentation so people can get a better idea of what it is. Megan, Kelly, and Kim will think through these ideas and propose a next step.

- **Policy / Special Needs Integration** - Kelly was unable to find someone to attend that is already doing the program. March 5th is the date when we have to elect in. Group proposed to move our March meeting to February 11th to review the proposal. Kelly will also try again to get someone from another school to attend.
- **Technology** - Kim updated the group that a device/software solution has been outlined and estimated. The group will have a proposal for the February meeting.

Action Items:

1. March meeting changed to February 11th. All are asked to make every effort to attend as we'll review and decide on 2 programs: Special Needs Integration and BYOD.

2019 -2020 Meeting Dates:

Sept 10, Nov 12, Jan 7, Feb 11, May 12, June 16

Commission Members / Committees:

- President – Craig Miller
- Secretary – Beth Crowley
- Finance – Paul Manning
- Development – Steve Sewart, Angie Lenzen
- Evaluation –
- Technology – John Germano, Craig Miller
- Policy – Dave Sortino, Patrick Harvey, Beth Crowley
- At Large – Lisa Kass, Erin Strohbehn

Pastoral Council Liaison – Joe Russell

Faculty Representative – Julie McCarragher