

Lumen Christi School Commission Meeting Minutes

Topic	School Commission Meeting
Date	11 February 2020
Time	06:37 pm – Start 08:30 pm – Adjourn
Attendees	Kelly Fyfe, Megan DeGuire, Kim Althaus, Craig Miller, Beth Crowley, Paul Manning, Lisa Kass, Nancy Maciolek, Julie McCarragher, Joe Russell
Absent	Dave Sortino, John Germano, Erin Strohbahn, Angie Lenzen, Steve Sewart

1). Welcome

January 2020 meeting minutes approved with a motion by Lisa Kass, seconded by Craig Miller.

2). Open Session – Special Needs Scholarship Program (SNSP)

Ms. Kristine Klein, Principal of Port Catholic School, attended as a Guest Speaker to share information regarding her school's current participation in SNSP as well as address School Commission questions.

- **Background** – SNSP is in its second year of implementation at Port Catholic. They started with 12 students, and are now up to 19 students. The majority of their seats are servicing Speech and Language (S&L) needs. Port Catholic's goal for the first year was to enroll current students with IEPs/service plans already in place and being implemented by public school districts.
- **Questions** – Who applies? Will this program change the culture of the school? How does SNSP differ from Choice?
 - Ms. Klein responded that the biggest change was the required audit. SNSP did not change her school's culture but rather provided resources to augment existing school services and better serve students' needs.
 - **SNSP is different than the Wisconsin Parental Choice Program** – Anyone can apply for a seat at a school that is in the Choice Program. Under SNSP, if an IEP is unable to be met, a school does not have to accept the student.
- **Linkage to Public School Services/ IEPs:** SNSP students are able to continue receiving services at the public school (still eligible to receive 30 minutes per week). SNSP will augment what student is receiving and enable LC to offer services in-house. IEPs will continue to be developed and evaluated in collaboration with the public school.
 - **Question** – If a student's IEP has multiple disabilities, does a school have to service the entire IEP? Ms. Klein responded no, but the school does have to have an accommodation plan in the written parent agreement/contract (e.g. parents will seek external services for non-covered portions of the IEP).
- **Benefits for LC** – LC would receive additional funding to expand intervention and service its current student population. Having additional specialists to provide services would be of great value to current LC Learning Support teachers who are stretched very thin.
- **Downsides?** Ms. Klein responded that her school has experienced limited downsides. The administrative paperwork required is one example. It is important to have a strong working relationship with parents in the program; parents work closely with Learning Support personnel to ensure the correct paperwork and plans are in place.

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School Commission Summary / Next Steps:

- School Commission agreed that SNSP is worth pursuing, with attainable goals and an annual review/re-authorization.
- For the first year, LC will only apply for Speech and Language (S&L) seats in SNSP.
- LC needs to be very specific in its SNSP School Profile that will be listed on the Department of Public Instruction (DPI) Website.
- LC needs to ensure that all policies are carefully written and that there is a legal review of any contracts and policies.
- Parent contracts must be in place and fully executed by all parties.

Decision: School Commission voted unanimously to approve LC's application for the SNSP Program.

<https://dpi.wi.gov/sms/special-needs-scholarship>

3). "Word on the Street"

No "Word on the Street" Items

4). Enrollment Update – Megan DeGuire

- There are only 10 outstanding re-registrations for current students, which is very good.
- At present, there are only 6 withdrawals; majority is in 4K.
- 34 new students enrolled.
- There are several students shadowing, as well as students transferring from other schools.
- Updated numbers will be provided at next Commission meeting, following 3K acceptances.

5). Committee Updates

- **Security Task Force:** See Section 6 below for details of the February 2020 Lockdown Drill.
- **Technology:** Craig Miller presented the Technology Board's recommendations outlined in the document entitled " LC Middle School Chromebook Program Beginning Fall '20":
 - **School Commission unanimously approved Chromebook proposal.** See aforementioned document for details.
 - For the 2020-2021 school year, the cost will be assessed as a technology fee.
 - Concern expressed from parents (specifically of 6th and 7th graders) who just purchased their own device. Incomplete Lease Handling and scenarios involving current 6th and 7th graders are detailed in the document.
 - Question was also raised regarding liability insurance. Craig would need to pull quote; could possibly be added as feature into program.
- **Policy:** Special Needs Scholarship Program (SNSP) addressed in Section 2 above.
- **Development:** NSTR.
- **Evaluation:** Committee Chair position is still open.

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6). Lockdown Drill

Mrs. Fyfe briefed the outcome of the Lockdown Drill recently held at Lumen Christi School:

- Campus-wide active shooter lockdown drill was conducted at Lumen Christi School on Monday, February 3rd. An officer from the Mequon Police Department attended and observed the drill.
- The drill lasted approximately 5 minutes and there was no advance warning given.
- There were 283 student and 41 staff members present in the building at the time of the drill, including 2 substitute teachers.
- The drill was successful; all teachers except for the 2 substitute teachers followed protocols.
- As a lesson learned, Lumen Christi will ensure substitute teachers are trained in lockdown drill processes.
- Also, the next lockdown drill will be held at a time other than first thing in the morning.

Remaining 2020 Meeting Dates:

May 12th, June 16th

Commission Members / Committees:

- President – Craig Miller
 - Secretary – Beth Crowley
 - Finance – Paul Manning
 - Development – Steve Sewart, Angie Lenzen
 - Evaluation – Open
 - Technology – John Germano, Craig Miller
 - Policy – Dave Sortino, Beth Crowley
 - At Large – Lisa Kass, Erin Strohbehn, Nancy Maciolek
- Pastoral Council Liaison – Joe Russell
Faculty Representative – Julie McCarragher