

## Lumen Christi School Commission Meeting Minutes

<b>Topic</b>	School Commission Meeting
<b>Date</b>	11 August 2020
<b>Time</b>	06:39 pm – Start 09:05 pm – Adjourn
<b>Attendees</b>	Kelly Fyfe, Megan DeGuire, Kim Althaus, Craig Miller, Beth Crowley, Paul Manning, Angie Lenzen, Steve Sewart, Dave Sortino, John Germano, Lisa Kass, Nancy Maciolek, Julie McCarragher
<b>Absent</b>	Father Matthew Jacob, Erin Strohbehn, Joe Russell

### 1). Open Session – Social Justice:

Christine Bestor Townsend and Liz Daly attended as Guest Speakers to discuss Social Justice at Lumen Christi.

- Christine stated that we are living in challenging times with regard to racial injustice in our country, and that she had contacted Mrs. Fyfe regarding Lumen Christi’s lack of response. What is the school’s plan for diversity and inclusion? Professional development? Curriculum? Portrait of Graduate – how does this factor in?
- Liz added that she and Christine wanted to speak to and engage with School Commission regarding actions Lumen Christi can take in the future to foster a better learning environment for all students.
- Angie Lenzen commented that this is a hot topic, and should we engage PA? She added that there are LC parents who currently have diversity and inclusion responsibilities within their workplace, and may be valuable assets for this initiative.
- Dave Sortino remarked that School Commission should get behind this and possibly form a committee to move forward. Commission members unanimously concurred regarding School Commission support.
- Kelly responded that the parish is forming a racial justice committee and coming up with a proposal to educate staff and parish community. Kelly recommended we request formation of a sub-committee for the school and catholic formation.
- Next Steps: There are parish leadership and Deanery meetings in near term, where Kelly will discuss. **Kelly will present next steps at the September Commission meeting.**

### 2). COVID Policy Addendum to Handbook – Kim Althaus:

Review of “Parent Handbook Addendum Proposed COVID-19 SPECIFIC POLICIES, August 2020”:

- **Face Coverings:** Commission discussed whether 3K and 4K should be required to wear face masks/shields in the building; as the Governor’s mandate is for children 5 years and older.
- Kelly added that the teachers are divided, but want to err on side of safety. Given the age of the children, it is hard to have a standard that will be very difficult to meet.
- Proposal: 3K and 4K students will be required to bring masks and wear masks going in and out of school. Teachers will have discretion regarding mask usage within the classroom based on ability to social distance. John Germano – motion to approve, Nancy Maciolek seconded.
- **Dress Code:** Commission concurred with statement of “The school office will not give out uniform items for students that do not meet the uniform policies. The student will lose the next

## Lumen Christi School Commission Meeting Minutes

out of uniform day and the parent will be notified”. Commission also discussed whether masks should have a higher standard than out of uniform (e.g. plain colored masks only). Ultimately, the Commission concurred with the verbiage in the policy as written. Masks must be appropriate - no vulgar, violent, drugs, or alcohol-related messages/graphics.

- **Financial:** Commission concurred with wording of the new (second) bullet that states “If for any reason the school year is interrupted due to matters out of our control...”
- **Health and Wellness:**
  - Commission had concerns with the requirement for a parent to arrive within 30 minutes. Recommendation to possibly add an emergency contact? Concerns stated about potential exposure to emergency contacts and whether it would be appropriate to call an emergency contact into the school.
  - Commission also had concerns about parents not having the ability to drop forgotten lunches/items at school. Compromise reached that items must be dropped in a basket outside of the school office by 9:00 AM.

**Conclusion:** Kim Althaus will make minor edits as discussed and agreed to by the Commission. Angie Lenzen - motion to approve, Paul Manning seconded. All Commission members unanimously approved.

### 3). School Re-Opening Updates – Kelly Fyfe:

- Kelly has received good feedback from parents on weekly chats, and the chats have generated a lot of questions, including many about enrollment. Her general sense from the school community is that communications are going well. Kelly has also been providing weekly updates to teachers; they will be back in the building in 2 weeks.
- Substitutes – do we have enough teachers? There will be one “on call” person in building. Two teachers expressed interest in supervising virtual learning, but we don’t have the numbers to support pulling teachers out of the classroom. If a teacher has COVID, can they teach from home? The parish is working on these policies.
- If a student is exposed, a negative test result doesn’t change quarantine scenario. They still have to finish out 14 days of quarantine, plus one day fever free.
- There was a question about the discrepancy regarding close contact – is it 15 minutes cumulative? CDC doesn’t specify cumulative or not. Kelly will bring up at next Washoz Health Department meeting. Kelly sent an email yesterday pointing out this discrepancy.

### 4). Special Needs Scholarship Program Updates – Kelly Fyfe:

- We have contracted with Mrs. Meyer’s reading room, based out of Racine, and have already hired one Special Ed teacher (similar to model for Spanish teacher). The company supplies all teaching materials, which are included in the cost.
- Teacher will be at LC for 10 hours a week, 2 days S&L, contract allows for flexibility and growth.
- SNSP Seat Breakdown:
  - 3 students approved
  - 5 pending applications
  - 4 students being tested in public school, resumed testing that was paused due to COVID
  - 2 left school (open seats, 5 K)

## **Lumen Christi School Commission Meeting Minutes**

### **5). Enrollment Updates – Megan DeGuire:**

- Megan reported that the numbers are changing daily; there is a lot of school hopping right now.
- As of today, our enrollment is at 302. With new students added it would be 326.
- Last year we had 311 students, budget this year was based on 318 students. As of this meeting:
  - 13 students signed up for virtual, dispersed throughout the grades
  - 14 families – unsure
  - 35 withdrawals, 9 were “new” students never fully enrolled (mainly 3K)
- Megan contacted 24 new students today; LC is focused on families that are interested in coming in for the long haul.
- Kelly commended Megan for the amount of work she has been doing, and highlighted her personal outreach and due diligence with new families.

### **6). Other Topics:**

- Question was asked about busing. All of the careful work LC is doing to ensure social distancing will be compromised when kids ride the bus with MTSD students – is this a concern? Kelly responded that we will have less kids riding the bus, and that there will be protocols in place to ensure distancing, including assigned seating, spacing, etc.
- After care – are they following our protocols? Yes, Kim has been on contact with Kettle Moraine YMCA, they are fully onboard with LC’s protocols.

### **2020-2021 Meeting Dates:**

September 8<sup>th</sup>, November 10<sup>th</sup>, January 12<sup>th</sup>, March 9<sup>th</sup>, May 11<sup>th</sup>

### **Commission Members / Committees:**

- President – Craig Miller
- Secretary – Beth Crowley
- Finance – Paul Manning
- Development – Steve Sewart, Angie Lenzen
- Evaluation – Nancy Maciolek
- Technology – Open
- Policy – Dave Sortino, Beth Crowley, Lisa Kass, Erin Strohbehn

Pastoral Council Liaison – Joe Russell

Faculty Representative – Julie McCarragher