



**Pastoral Council Regular Meeting  
St. Elizabeth Room  
January 15, 2019**

**Present:** Fr. Dan Sanders, Susan Arensmeier, Doug Borys, Mary Elise Cervelli, David Hession, Jim Karolewicz, Jim Kochan, David Kriete, Cathy Liska, Monica Misey, Joe Russell, Ken Sosnowski

- I. Meeting opened at 7:05PM with a reading by Susan of the upcoming Sunday's gospel, followed by reflection and personal sharing.
- II. Housekeeping Items
  - a. Approval of December 18, 2018 Meeting Minutes – the December minutes were unanimously approved by a motion by Cathy, seconded by Jim Kochan.
- III. Commission Liaison Reports and Actions – see attached.
- IV. Pastor Update and Miscellaneous Items:
  - a. Parish Life Night Feedback – Ken noted the attendance of 53 people, noted there appeared to be good dialogue across the meetings he attended and thanked everyone for their support.
  - b. High School Representative for PC, Update – with Michael Mueller being back from paternity leave, Jim Karolewicz is working with him to restart the search for a youth representative.
  - c. Parish Councils Congress, 2/2/2019 – Ken indicated communication needs to occur with Jon Van Drisse to sign up for the event. David Kriete volunteered to connect with Jon.
  - d. PC Retreat Date Confirmed on March 9, 2019 – will be held from 10am – 4pm at the parish. It was noted that this is also the date for the Spaghetti dinner.
  - e. Amazing Parish Update, Progress, Feedback – there are a number of videos available on the archdiocesan website for anyone who wishes to learn more about the program - <https://www.archmil.org/Amazing-Parish-2018.htm>
  - f. Mission/Vision – as we begin the new year, a request was made to council members to stimulate discussion at the respective commission meetings of how the activities of the commission contribute to the spiritual growth of the parish. If activities are not aligned with our mission/vision, should they continue? Example – how can the Prayer and Worship Commission work to ensure St. Cecilia's hall is a good place to worship while the existing worship space is renovated?
  - g. Catholic Stewardship Appeal – Fr. Dan received a certificate from Archbishop ListECKI that Lumen Christi had exceeded its goal of \$380,000, raising \$385,803. Nineteen percent of parishioners contributed to the campaign. A question was raised as to whether this level of participation was in line with prior year appeals. Fr. Dan indicated it was slightly greater than prior years, when participation has been 12-13%. The 2019 appeal will be held on February 2<sup>nd</sup>/3<sup>rd</sup>. The goal for 2019 will be \$380,000 as it was in 2018.
  - h. Priest Placement – Fr. Dan to meet with Rick Tank re the plans for himself and Fr. Matthew. It is not a question of whether Fr. Matthew will be reassigned, but when. Fr. Dan expects to remain with the parish through completion of the building project. The plan after that point is to be determined.
  - i. Event Calendar – Fr. Dan reviewed the planned events through April.

The meeting closed at 8:45PM with vespers.  
Respectfully submitted by Jim Karolewicz

## Commission Liaison Updates for Pastoral Council Meeting on 1/15/2019

### **Stewardship (MaryElise Cervelli)**

- Jane Bartlett, Director of Finance, attended our meeting to talk about electronic giving. The goal is to increase electronic giving prior to April 21st as Mass attendance will drop during the construction phase. There are 3 ways to donate electronically: ACH, We Share and E-banking. ACH and E-Banking are the preferred forms of giving as We Share charges a 5% fee on donations to the Church. Weekly envelope giving takes time to process and costs the parish money. Jane asked Stewardship for our “time, talent and treasure” in increasing electronic giving from the 25 - 30% current level. Immediate action will be taken to publicize electronic giving in Flock Notes and the weekly Bulletin’s Stewardship corner with plans to target the “envelope givers” in the near future.
- A Twinning Bazaar discussion generated interest in keeping the relationships going forward. Alyssa Newell said she and her grandmother have volunteered in the past and that reaching out to that group would be beneficial in continuing the relationships.
- Hospitality plans for 2019 include expanding Bob Pauley’s “Coffee, Chocolate Milk and Kringle” socials. Discussion ensued about asking the other Commissions to host as well as Stewardship. Hospitality would be in St. Cecilia’s immediately following the Masses to foster a community spirit – no planned programs by Commissions – simply an opportunity for fellowship.
- Vote was taken, results unanimous, to table the next Photo Directory until 2020.

### **School (Joe Russell & Doug Borys)**

- Draft 2019/2020 school calendar – adopting a trimester calendar – school begins August 27<sup>th</sup> and ends June 5<sup>th</sup>
- An enrollment of 308 students is projected
- School budget – discussion underway on potential of adjusting tuition; currently one third of the school budget is covered by the parish.
- All 109 schools in the archdiocese will be shifting to a standards-based grading system (P, I, N) – affects students after the third-grade level.

### **Human Concerns (Monica Misey & Cathy Liska)**

- Very productive meeting with Marge Sebern as the new Chair of Human Concerns.
- Guest Catherine Orr attended and provided insights on direct service vs. advocacy, ideas and resources.
- The next Family Promise is Feb. 10-17.
- The Archbishop will celebrate the Respect Life Mass at Lumen Christi on January 22, 7pm.
- Next steps regarding the clergy abuse scandal include a speaker during Soup and Substance and another listening and/or prayer session.
- We will pursue further education and outreach on human trafficking.
- Lenten themes and almsgiving options discussed; Fr. Dan discussed with staff. Decision made to participate in Capuchins’ Hygiene Bag Drive (see attachment).
- Twinning partner discussion will occur next month.
- Future meetings: 2/12 and 3/11, 6:30 pm.
- Feed My Starving Children (FMSC) may occur in 2020

### **Building Items (Doug Borys & Susan Arensmeier)**

- Next Arts and Furnishings meeting (if necessary) scheduled for January 28<sup>th</sup>
- Fr. Dan signed agreement for marble pieces for new worship space (alter, ambo, baptismal font)

### **Finance (David Kriete & David Hession)**

- A fair amount of time was spent in the Finance Council meeting last evening discussing the shortfall in E&O over the last several months. December was \$80,000 lower than last year despite an increase in attendance. Decision made to wait to determine if an appeal for more cash to balance the budget is needed in the April/May timeframe.
- Discussion also occurred regarding messaging for expected giving for school families and parish families. For school families, the minimum request has always been \$825. The plan is to increase the minimum to \$1,000, while showing families the true cost of education versus their tuition with a request to make up the difference. Parish families – thinking about requesting 2-3% of income.
- A suggestion was given by Susan to place slips in each pew for parishioners to place in the offertory baskets in lieu of cash when electronic giving is being used.

### **Deanery Level Items (Doug Borys)**

- Nothing new to report.

### **Staff Level Items (Ken Sosnowski)**

- Next staffing meeting Ken will attend is February 6<sup>th</sup>.

### **Catholic Formation (Susan Arensmeier)**

- Programs are gearing up for the second semester.
- Jon Metz is evaluating the impact of phase 2 construction on proposed programs. Alpha will not be held in the fall of 2019 and other programs may be adjusted, if needed.

### **Prayer and Worship (Jim Karolewicz & Jim Kochan)**

- A brief review of the Mass counts. Attendance at all Christmas Masses was modestly higher than in 2017. The 4 pm Mass is hugely popular and over-crowded. There was a short discussion of how we might reduce the “zoo-like” atmosphere of that Mass. One alternative would be to add an earlier Mass—perhaps at 2:30, but that creates additional problems for ministers and others.
- Most of the meeting was devoted to a discussion of the logistics during the construction period. Because St. Cecelia hall will hold only about 375 people and extra Sunday Mass might be needed. One suggestion was a 7 am “quiet” Mass. A review of the attendance figures suggested that another Mass might not be needed during the summer months. Thus, the proposal agreed upon was to have Masses at 4:30 on Sat. and 8:00, 9:30, and 11:00 on Sunday, starting on Easter Sunday. Then, in fall (October-December) add the 6 pm Sunday Mass.
- Another consideration for the construction period was whether to offer the cup at the Sunday Mass. It was agreed that there will not be sufficient room for offering the cup. For those who want to kneel at the Masses in St. Cecelia, the chairs with kneelers should be placed in the front rows. Most of the chairs do not have kneelers. Yet another consideration was whether to suspend the Thursday adoration of the Blessed Sacrament. There is likely to be too much construction noise and activity to allow the adoration.
- Scheduling of ministers, cantors, choirs, lectors, altar servers will be a challenge during the construction period, but a flexible scheduling strategy should work. More on that at the next meeting.
- Finally, there was a short review of the latest design of the new altar and ambo. Initially, only one of the 5 icons for the ambo will be in place when the new worship space opens. Donors will be sought for the other 4 icons.

### **Trustee Level Items (John Clark and Jon VanDrise)**

- Nothing new to report.

**Capuchin Community Services**  
**with two sites:**

**House of Peace**  
1702 W Walnut Street  
Milwaukee, WI 53205

**St. Ben's Community Meal**  
1015 N Ninth Street  
Milwaukee, WI 53233



**Capuchins' Hygiene Bag Drives**

**Date:** December 19, 2018

**To:** DRE's, *Catholic Parishes*, Religious Educators, *Catholic Schools & Outreach Coordinators, Catholic Universities & Seminaries*

**From:** Jim Van Hoven, Development Administrator, *Capuchin Community Services*  
[jvanhoven@thecapuchins.org](mailto:jvanhoven@thecapuchins.org) or 414.374.8841, ext. 26  
St. Francis Capuchin Center, 1927 N 4<sup>th</sup> Street, Milwaukee, WI 53212-3611

Are you interested in a project for your students that will **teach compassion and mercy**? And one that can be easily implemented? The Capuchins' are looking for Catholic organizations that will agree to host hygiene bag drives for a Lenten or Catholic Schools' Week service project.

We will provide your parish or school with free bags for each student and staff member participating. We have thousands of bags on hand and can fill any quantity requested.

Once collected we distribute the same bags to those in need. These drives benefit those we serve at both the House of Peace and St. Ben's Community Meal. The drive is an example of a corporal work of mercy that will benefit our neighbors struggling to feed and clothe their family.

**To support your outreach program, we provide:**

- Bags:** See the sample enclosed.
- Pick-Up/Drop-Off:** We deliver all bags to your parish or school & return to pick them up.
- Speakers:** Friars are available to speak at kick-off or wrap-up events. Prayer services, all-school mass and other options possible. Use reply card or email for further details.

Please call or email with your bag order. You can also mail in the order slip below.

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**Capuchins' Hygiene Bag Drives**

Our church or school: \_\_\_\_\_  
(Name of church or school, city)

will hold a Hygiene Bag Drive. We will need \_\_\_\_\_ bags.

If interested in a speaker, please indicate here: \_\_\_\_\_

Please deliver by: \_\_\_\_\_. Please pick up on: \_\_\_\_\_

Our contact person will be:

Name: \_\_\_\_\_

Daytime Phone # or Email: \_\_\_\_\_