



**Pastoral Council Regular Meeting  
Teleconference  
October 20, 2020**

**Present:** Fr. Matthew Jacob, Fr. Stephen Buting, Doug Borys, John Clark, James DeGuire, Jim Karolewicz, Jim Kochan, David Kriete, Cathy Liska, Monica Misey, Tom Pranica, Joe Russell, Jon VanDrise

**Guest:** Jane Bartlett

- I. Opening Prayer – the meeting began at 7:03 PM with a prayer led by Fr. Stephen.
  
- II. Discussion Items
  - a. Approval of September 15 Meeting Minutes – a motion to approve the minutes was made by James and seconded by Doug. The motion passed unanimously.
  - b. Finance – Jane reviewed the financial results for the first quarter of the fiscal year ending September 30, 2020 (see attached).
    - Envelope and Offertory contributions are behind budget by \$56,263.
    - Expense reductions to align with available resources resulted in a slightly positive budget surplus (\$500).
    - Packets have been created for 2021 Commitment and Building Debt Reduction and will be mailed in the next few weeks.
  - c. Annual Report – the Annual Report for the year ending June 30, 2020 has been completed.
    - Thanks to Jane, Kelsey Eysers, the Commission leads, Kelly Fyfe, Jon Metz and Karen Bersch for their content and editorial contributions.
    - 706 hard copies have been sent to parishioners who do not have email on file with the parish. Another 100 hard copies are available in the Parish Office.
    - We encountered an issue with the Flip program interfacing with our website and are exploring alternatives. A FlockNote with the Annual Report will go out within 2 weeks to all parishioners for whom we have email addresses. It will also be posted to the parish website.
  - d. Deanery Update – below is the update from Doug on the Deanery meeting held on October 5<sup>th</sup>.

**Immigration – Contact: Fr. Javier Bustos, [bustosj@archmil.org](mailto:bustosj@archmil.org)**

    - This ministry works in three main areas, all founded on Catholic Social Teachings: Education, Advocacy and Direct Service.
    - The three largest immigrant populations in the Archdiocese are 1) Spanish-speaking, 2) Asians, particularly from Burma, and 3) Africans.
    - The archdiocese has a list of available speakers and programs.

**Community Relations – Contact: Lydia LoCoco, [lococol@archmil.org](mailto:lococol@archmil.org)**

    - The Catholic Church of Milwaukee has not always been at the table for many community issues.
    - The goal of this office is to create and maintain positive relationships and to develop a sphere of influence that reflects positively for the Catholic Church.
    - Looking to become a more active corporate partner. The Archdiocese recognizes it needs to be part of a greater conversation in the community.

**Urban Ministry – Contact: Anne Haines, [hainesa@archmil.org](mailto:hainesa@archmil.org)**

    - Urban Ministry is also part of the pro-life movement. Variety of programs are in place to mothers and families.

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- With the pandemic, their work can be split as three phases: Pre-Safer at Home, Safer at Home, Post Safer at Home.
- Much of this work is focused on outreach to those who live in the 53206 zip code, the most economically challenged area in the city of Milwaukee.
- Also developed an ongoing response to racism as well as post-shooting support, the Catholic Emergency Response Team.

**Safeguarding Training Updates – Contact: Suzanne Nickolai, [nickolais@archmil.org](mailto:nickolais@archmil.org)**

- The program has been updated to focus more on creating a safe cultural awareness in every action, response, event, and leadership involvement.
- This office is also involved with centralized safe environment record keeping, training for those working with children, social media policy, and much more.
- Background checks are required every five years. Training is now provided via Zoom.

**Other Updates**

- The Ecumenical and Interfaith Ministry committee meets quarterly and has been focusing on our Jewish brothers and sisters and the hatred they have experienced lately.
- Clare Hall at the Seminary will continue to be used as a place for the homeless with Covid-19 to be sheltered and treated.
- The worship of Sunday is central to what we do and with the blanket dispensation being lifted, it is now based on one's situation and conscience. Pastors can give dispensation individually.

**Update on Synod Anniversary**

- The Synod Anniversary Celebration that was scheduled for December 5, 2020 has been changed to June 5, 2021, with a backup date of October 23, 2021 (if large group gatherings cannot take place in June 2021).
- Archbishop ListECKI and Bishop Hying will still be the keynote speakers at this gathering – you can register for it at [www.archmil.org/synod](http://www.archmil.org/synod).

**Sunday Mass Initiative**

- Archbishop ListECKI has called for a special initiative focusing on the importance of the Sunday Mass and the Eucharist.
- The three main objectives of this endeavor are:
  - RETURN to Sunday Mass and increase of Mass attendance
  - RENEWAL of our understanding and devotion to the Real Presence of Jesus in the Eucharist
  - REDEDICATION to Sunday as a day of rest and renewal with God, spouse, family, and friends.
- Highlights of this endeavor will include Archbishop ListECKI writing documents on the Mass and Eucharist, and Lenten Missions in each deanery on March 3, 2021.

**Parish Reports**

- All deanery parishes have navigated the COVID-19 shutdown with similar programs. Moving Masses on-line, calling homebound parishioners to touch base, moving Catholic Education and adult formation to a mixture of Zoom and in person.
- Planning is ongoing on how to manage Advent and Christmas. The Archdiocese is planning to provide information to support parishes.



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**Spring & Fall 2021 Deanery Assembly Meetings**

- April 12 at Lumen Christi of via Zoom.
  - October 4 at St. Monica's or vis Zoom.
- e. Human Concerns Commission – Monica provided the following update.  
Human Concerns met via Zoom on October 12, 2020. Before the meeting, committee members read "Open Wide Our Hearts; the enduring call to love", a pastoral letter against racism by the US Catholic Conference of Bishops. Gerard Randal was a guest speaker at the meeting; he discussed his experiences of racism and answered questions from the committee. It was an enlightening program.  
Committee reports:
- Racial Justice sub-committee reported that multiple parish groups have been formed to discuss the pastoral letter.
  - St. Hyacinth's food pantry continues to operate, has number surpassing pre-COVID-19, and will soon face weather challenges with serving clients. They are collecting hats, mittens and overcoats.
  - The Missionary Fraternity of Mary continues to support parishes, shifting to raffles and food sales.
  - There will be a video for the Center for Working Families.
  - Lumen Christi continues to support Family Promise.
  - The donation giving tree will benefit the Women's Support Center in Milwaukee and older adults at the Alexian village.
  - There was excellent feedback and appreciation of the videos produced by committee members last month.
  - Four social workers will deliver clothing donated to the Children's Clothing Center.
  - Approximately 32 women per day are being seen at the Women's Care Center.
  - Franciscan Peacemakers continue to receive monetary donations in lieu of prepared lunches due to the COVID-19 restrictions.
- f. Prayer & Worship Commission – Jim Karolewicz provided the following update.  
Prayer & Worship met via Zoom on October 13, 2020.
- Mass attendance (in person and virtual) is roughly equivalent to attendance prior to the Catholic Comeback. In person attendance last weekend was approximately 750 people and there were 754 views of the Sunday 09:00 Mass.
  - Christmas services will be offered at 3:00 PM, 4:30 PM, 6:00 PM and 10:00 PM on December 24 and at 7:30 AM, 9:00 AM and 11:00 AM on December 25. If all services are made available via Zoom, we will be able to serve the volume of people who typically attend Christmas services. Communication as part of Advent services, in the bulletin and via our outdoor signage will be done to hopefully avoid having to turn away anyone because of a lack of space.
  - Discussion is underway to provide a mass in honor of Our Lady of Guadalupe on December 12<sup>th</sup>. It is hoped that the mosaic will be completed in the church by this time.
  - Commission members were asked to think about any new ministries that should be offered in 2021 and how we might offer formation opportunities given the continuing



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impact of COVID-19. These discussion topics will be on the agenda for the next meeting on December 1<sup>st</sup>.

- f. School Update
  - The plan for the Mequon/Thiensville school district will be announced tomorrow. In-person classes will remain the plan for Lumen Christi School.
  - The virtual Shamrock event raised \$180,000 in support of the school. Thanks to everyone who contributed.
  - Thanks to for their assistance and cooperation in maintaining the health of all students and staff.
- g. Stewardship Commission
  - The commission is in the process of developing their 2021 plan.
  - There will some type of hospitality the weekend of November 7<sup>th</sup>/8<sup>th</sup>.
- g. Pastoral Update
  - “Rebuilding Lumen Christi Community, a spiritual journey and growth in the vision of our parish, ‘One Family Sharing the Love and Light of Christ.’” The purpose is to understand and begin an action plan with and for the parish commissions and ministries, in order to unify and bring alive LC Mission and Vision in our day to day celebrations of life and community. Please send comments and suggestions to Fr. Matthew.
  - RCIA – Fr. Matthew is planning to hold exploratory meetings on Mondays from 6:30 – 7:30 PM in the Matthew/Mark conference room. No commitment is required to attend. Please have interested people contact Fr. Matthew.
  - Archdiocesan Proposal for A Day of Prayer for Unity and Charity (see attached) -
- h. The next Pastoral Council Meeting will be held on **Tuesday, November 17<sup>th</sup> @ 7:00 PM.**

III. The meeting closed at 8:13 PM with the Glory Be prayer.

Respectfully submitted by Jim Karolewicz

**Lumen Christi Congregation  
Balance Sheet**

ASSETS	At 6/30/20	At 9/30/20
<b>Current Assets:</b>		
General Checking Account (BMO chk 1665)	55,887	177,023
Building Checking Balance (BMO chk 1665))	132,521	164,268
City of Mequon Escrow Account	10,384	-
Accounts Receivable & Prepaid (short term)	13,821	215
School Petty Cash	150	150
Total Current Assets	\$ 212,763	\$ 341,656
<b>Short Term Investments:</b>		
Unrestricted Savings (Baird 4610)	1,926,367	1,346,081
Amount owed from Building project to savings		714,693
<b>Property and Equipment:</b>		
Land	86,500	86,500
Land Improvements	73,621	73,621
Buildings	3,918,839	3,918,839
Building/Land 2640 W. Mequon Road	490,000	-
Rectories	492,500	492,500
Furniture & Fixtures	194,223	194,223
Equipment	55,843	55,843
Cemetery New Land Purchased	TBD	TBD
Property Addition and Improvements 2015-2020	19,180,704	19,076,881
Construction in Progress Phase 1		
Construction in Progress Phase 2		
Total Property and Equipment	\$ 24,492,230	\$ 23,898,407
<b>Restricted Investments:</b>		
Helping Hand (BMO Chk 9012)	32,423	33,801
Bush Memorial Fund (CCF)	81,207	81,207
Parish Endowment Fund (CCF)	794,482	794,482
School Endowment (CCF)	1,934,066	1,934,066
Cemetery Perpetual Care (CCF)	36,960	36,960
Cemetery (BMO Chk 9038)	12,389	44,375
	\$ 2,891,527	\$ 2,924,891
<b>Total Assets</b>	<b>\$ 29,522,887</b>	<b>\$ 29,225,728</b>

LIABILITIES AND CAPITAL	At 6/30/20	At 9/30/20
<b>Current Liabilities:</b>		
Loan for Phase 2 Building Project - Thrivent	1,790,737	1,295,283
Loan from Savings to pay Building Loans	223,956	714,693
SBA PPP Loan	653,500	653,500
Salaries Payable - teacher contracts	272,730	272,730
401(k) Payable	-	3,162
Flexible Benefit Payable	7,419	4,500
Total Current Liabilities	\$ 2,948,342	\$ 2,943,868
<b>Deferred Income:</b>		
Summary of In/Out P&L Accounts	-	59,711
Prepaid School & CF trip Registrations	41,622	4,528
Deferred Liability (expenses)	57,864	34,129
Total Deferred Income	\$ 99,486	\$ 98,368
<b>Designated Funds:</b>		
Shamrock Fund	129,036	114,276
Parent Association	19,808	19,451
Athletic Association	27,296	25,246
Building Fund	132,521	164,268
Faith in Our Future for CF		11,093
City of Mequon Escrow Account	10,384	-
Total Designated Funds	\$ 319,045	\$ 334,334
<b>Restricted Fund Balances:</b>		
Helping Hand Fund	32,423	33,801
Bush Memorial Fund	81,207	81,207
Parish Endowment Fund	794,482	794,482
School Endowment Fund	1,934,066	1,934,066
Cemetery Perpetual Care Fund	49,349	81,335
Total Restricted Funds	\$ 2,891,527	\$ 2,924,891
<b>Net Asset Balances:</b>		
Unrestricted Fund	1,055,784	1,027,666
Invested in Capital Assets	5,311,526	4,821,526
Invested in Property additions & Improvements	16,892,056	17,066,904
Net Income	5,121	8,171
Total Net Asset Balances	\$ 23,264,487	\$ 22,924,267
<b>Total Liabilities &amp; Capital</b>	<b>\$ 29,522,887</b>	<b>\$ 29,225,728</b>

50.00

50.05

Lumen Christi Congregation  
Statement of Profit and Loss

10/9/2020

	<u>F2020 Actual YTD Actual 9/30/20</u>	<u>F2020 Budget YTD Actual 9/30/20</u>	<u>F2021 Over/(under) YTD Budget</u>	<u>Annual Budget 6/30/2021</u>
<b>Revenues:</b>				
<b>Contributions</b>				
Envelope & Offertory Contributions	455,538	511,800	(56,263)	2,364,500
Vigil Lights	1,879	2,370	(491)	9,500
Bequests	2,000	-	2,000	
Stipend Income	1,500	1,500	-	6,000
Flowers	-	-	-	4,500
<b>Contributions</b>	<b>460,917</b>	<b>515,670</b>	<b>(54,753)</b>	<b>2,384,500</b>
<b>Formation Ministries</b>				
Catholic Formation Revenue	24,250	24,100	150	101,150
School Revenues	459,652	444,880	14,772	1,552,080
<b>Formation Ministries</b>	<b>483,902</b>	<b>468,980</b>	<b>14,922</b>	<b>1,653,230</b>
<b>Other</b>				
Interest & Dividends	67	1,875	(1,808)	7,500
Bulletin Income	-	2,000	(2,000)	4,000
Memorial Donations	1,025	900	125	4,000
Funeral Hall Fees	-	300	(300)	2,000
Parish Endowment	44,170	44,170	-	44,170
Other	732	-	732	67,600
<b>Other Revenues</b>	<b>45,994</b>	<b>49,245</b>	<b>(3,251)</b>	<b>129,270</b>
<b>Total Parish Revenues</b>	<b>\$ 990,813</b>	<b>\$ 1,033,895</b>	<b>(43,082)</b>	<b>\$ 4,167,000</b>
<b>Expenses:</b>				
<b>Prayer &amp; Worship</b>				
Liturgy & Worship	38,451	40,994	(2,543)	192,490
Liturgy - Music Ministry	5,122	4,155	967	33,900
<b>Prayer &amp; Worship</b>	<b>43,573</b>	<b>45,149</b>	<b>(1,576)</b>	<b>226,390</b>
<b>Formation Ministries</b>				
CF Salaries/Benefits	69,960	87,472	(17,512)	350,810
CF General Expenses	8,174	6,620	1,554	43,220
School Salaries/Benefits	507,897	510,522	(2,625)	2,104,250
School General Expenses	46,464	53,734	(7,270)	223,800
<b>Formation Ministries</b>	<b>632,495</b>	<b>658,348</b>	<b>(25,853)</b>	<b>2,722,080</b>
<b>Administrative Services</b>				
Administration Salaries/Benefits	37,280	36,993	287	124,880
Archdiocese Assessment	74,970	80,000	(5,030)	160,000
Administration General Expenses	15,729	16,772	(1,043)	95,840
Pastoral Ministry	37,962	38,161	(199)	165,670
Building & Grounds Salaries/Benefits	22,799	23,441	(642)	83,340
Building & Grounds General Expense	92,281	94,236	(1,955)	449,680
<b>Administrative Services</b>	<b>281,022</b>	<b>289,603</b>	<b>(8,581)</b>	<b>1,079,410</b>
<b>Stewardship/Evangelization/Mission</b>				
Stewardship	23,383	23,791	(408)	103,120
Evangelization	1,646	1,500	146	4,000
Human Concerns	524	700	(176)	31,500
<b>Stewardship</b>	<b>25,553</b>	<b>25,991</b>	<b>(438)</b>	<b>138,620</b>
<b>Total Parish Expenses</b>	<b>\$ 982,643</b>	<b>\$ 1,019,091</b>	<b>\$ (36,448)</b>	<b>\$ 4,166,500</b>
<b>Parish Net Surplus ( Deficit)</b>	<b>\$ 8,171</b>	<b>\$ 14,804</b>	<b>\$ (6,633)</b>	<b>\$ 500</b>



## **PROPOSAL – A DAY OF PRAYER FOR UNITY AND CHARITY**

*“Lord make me an instrument of thy peace. Where there is hatred, let me sow love.”  
-St. Francis of Assisi*

These past several months have been unprecedented in many ways. From a universal pandemic to civil unrest, and hatred of many forms, our country has become quite divided. When we look to history it was often the case that tragedy would bring people together, even if for a brief time. Currently, the opposite has happened, where even the best of relationships have become strained. We have heard the cries of many people who long for a world where people seek solutions in healthy ways, bring about true peace and justice in accord with the Gospel, and truly see Jesus Christ in one another.

Sadly, the tensions that exist right now most likely will not be going away any time soon. With the upcoming Presidential election, regardless of the outcome, tensions are sure to rise in the weeks following the election. Throughout the course of history, the Church has always been a beacon of light in a darkened world, a shelter for those hurt, and above all a sign of unity and charity. Now more than ever the Church must continue Her mission in being an example of unity and charity.

The Priestly Life and Ministry Committee proposes that the Archdiocese hold a day of prayer for unity and charity in the weeks following the election. This day would include a Votive Mass to the Holy Spirit held at the Cathedral while parishes throughout the Archdiocese would be encouraged to hold an event of their choice, options include celebrating a Mass, praying the Rosary, or offering Eucharistic Adoration. The committee suggests three possible dates for your consideration: Wednesday, November 18, Thursday, November 19, or Friday, November 20. It is also fitting that Pope Francis, very recently, released the encyclical *Fratelli Tutti* concerning fraternity and social friendship.

Given the current state of affairs, we feel it is very important for the Church here in Milwaukee, to be a witness to the kind of unity and charity that Jesus asks of us.

Respectfully Submitted,  
Rev. Aaron R. Laskiewicz  
Chair – Priestly Life & Ministry Committee