



**Pastoral Council Special Meeting  
Teleconference  
July 7, 2020**

**Present:** Fr. Matthew Jacob, Fr. Stephen Buting, Susan Arensmeier, Doug Borys, MaryElise Cervelli, John Clark, James DeGuire, Jim Karolewicz, Jim Kochan, David Kriete, Cathy Liska, Monica Misey, Tom Pranica, Joe Russell

- I. Opening Prayer – the meeting began at 7:02 PM with Fr. Matthew leading attendees in John Cardinal Newman’s prayer “Lead Kindly Light”.
- II. Discussion Items
  - a. Approval of June 30 Meeting Minutes – a motion to approve the minutes was made by John and seconded by James. The motion passed unanimously.
  - b. Finance
    - The entire Payroll Protection Program (PPP) loan will be forgiven. As a result, the residual amount of the loan for the building project will be approximately \$1.4 million. The loan is for a period of 24 years, although the expectation is that the loan will be paid off in a significantly shorter period of time.
    - Prior to being put on hold, Lumen Christi was slotted to be in the last stage of the archdiocesan capital campaign (June, 2021). Since the portion of the capital campaign retained by Lumen Christi can be used to reduce the building project loan, a request will be made to keep the June, 2021 position.
  - c. Human Concerns
    - St. Vincent de Paul – Cathy indicated new software is available that will improve client history tracking and communication.
  - d. Annual Report – Jim Karolewicz provided the following updates:
    - Stewardship – information re accomplishments and plans received. Thanks to Joel Wade, Michael Killian and MaryElise for their assistance.
    - Prayer & Worship – Liz Barrington is working to complete a draft within the next week.
    - Human Concerns – Marge Sebern is working to complete a draft within the next week.
    - Catholic Formation – Jim has sent an inquiry to Jon Metz regarding the status of the draft and will follow-up with him directly.
    - Draft Format – a draft of the proposed format to be used for the commission portion of the report was reviewed (see attached). The changes from prior iterations are:
      - Inclusion of a Scripture verse that provides a vision for the commission.
      - Inclusion of goals for the future, if available.
      - Inclusion of a contact for questions, comments or if a parishioner is interested in learning more about the commission.
  - e. Welcome Fr. Stephen – attendees introduced themselves to Fr. Stephen and welcomed him to the Council.
  - f. School – Kelly Fyfe provided an update on the plan for education beginning in the fall. The intent is to provide in person education, 5 days per week, all day, beginning in September. Kelly has been working on the plan with Kim Althaus and Megan DeGuire and expects the plan to be finalized by the end of July. The plan will be flexible, allowing a rapid transition between any of the following learning models: face-to-face education, temporary short-term



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quarantine, temporary distance learning, or extended school closure. Kelly will provide another update to Pastoral Council later in July when the plan is further developed.

- Guiding Principles – the plan is focused on three principles: maintaining the Health & Safety of students, teachers and staff; continuation of the strong Academic performance of students; addressing the Social/Emotional needs of students.
  - What We Know
    - Information Sources – the Centers for Disease Control and Prevention (CDC), the Wisconsin Department of Public Instruction (DPI), the Wisconsin Department of Health Services – Division of Public Health (DPH), the Washington Ozaukee Public Health Department and the Archdiocese of Milwaukee are the information sources being used to develop the plan.
    - Spread of the Corona Virus – fewer personal interactions reduce the risk of spread.
    - Need for Healthy Teachers – healthy teachers = instruction and education
  - The plan will address the following aspects: Learning Environment, Strategic Social Distancing, Cleaning and Disinfection, Wellness Protocols and School Day Protocols.
  - All travel (field trips, off-site activities, etc.) have been postponed.
- g. The next Pastoral Council Meeting will be held via teleconference on **Tuesday, July 14<sup>th</sup> @ 7:00 PM**. Meetings after July 14<sup>th</sup> will be held on a biweekly basis.

III. The meeting closed at 8:50 PM with a prayer led by Fr. Stephen.

Respectfully submitted by Jim Karolewicz

**Lumen Christi Catholic Church – 2020 Annual Report**

Scripture Passage

“Amen, I say to you, whatever you did for one of these least brothers of mine, you did for me.”  
Matthew 25:40

Objective of commission

## Human Concerns Report

This commission discerns and responds to the needs of persons in the parish, the wider community and the world by identifying resources to meet their needs and enlisting the active cooperation of parishioners. The members collaborate with the pastor, staff and other organizations and agencies in service, advocacy, justice, education and empowerment of people.

## Accomplishments

## Plans

Pictures

Feedback/opportunity  
for participation

If you have any questions/comments regarding the work of the Human Concerns Commission or would like to get involved, please contact \_\_\_\_\_ by phone at \_\_\_\_\_ or via e-mail at \_\_\_\_\_.