

4/28/2020

Dear Parishioners,

Happy Easter! Here is our State of the Parish Report for the first nine months of the fiscal year (July 1, 2019–March 31, 2020). As you know, the weekend of March 13 & 14 was the last time we worshiped as a community due to the current Coronavirus pandemic. We recognize that this pandemic will affect every family in our parish community, some more deeply than others. Please know that our first priority is your well-being, and that you remain in our prayers during this challenging time.

**The staff is working to keep connected and available to our parish family through the following efforts:**

- **Live Streaming /Recorded Masses:** Our 8:30 a.m. Daily Mass is being live-streamed on our website, and can be viewed by going to [www.good-shepherd.org](http://www.good-shepherd.org) and clicking on the button that reads “**Mass Online Watch GS Live Stream Mass.**” Weekend Mass is recorded and is available to view by 4:30 p.m. each Saturday – to view, go to our website and click on the **Media/Publications** tab on the main navigation of the home page and then click on “**Video Taped Masses.**”
- **Parish Office, Building and Chapel Hours (from April 3, 2020 through May 3, 2020):**
  - **Mon.-Thur.:** 9:00 a.m.-7:00 p.m.
  - **Fri.:** 9:00 a.m.- 5:00 p.m.
  - **Sat.:** 9:00 a.m.-3:00 p.m.
  - **Sun.:** 9:00 a.m.-1:00 p.m.
- **Parish Phone Outreach:** As a staff, we are making phone calls to our parish families to reach out and connect during this challenging time to see how everyone is doing. Our goal is to try and reach all parishioners. To date, we have reached out to 594 families. The staff is beginning the second phase of phone calls (875 households) this week.

**We continue to respond to those in need through our Outreach Ministries in the following ways:**

- The “blue bins” that are located at each of the main entrances to the church are still being emptied and taken to St. Anthony Center.
- Individuals are coming into the parish office for food bags, and we continue to provide meals for Tender Mercies and Bethany House.
- Our St. Vincent de Paul ministry is assisting those in need. Our parish, in conjunction with other churches in the area, is participating in “Operation Give Back” (located in Blue Ash) whose distribution of food has almost doubled. Please visit our web page at [www.good-shepherd.org/news/operation-give-back-30-by-april-30](http://www.good-shepherd.org/news/operation-give-back-30-by-april-30) to learn more. **Donations are due back by April 30, 2020.**

From a financial aspect, as of April 26, 2020, our collections are under budget by \$119,532. With the cancelation of public Masses, programs and events, we anticipate additional decreases in revenue and expenses. To be in a position to effectively operate now and after the crisis, we are working to ensure we remain financially viable.

**Below are some key items to note:**

- At the recommendation of the Archdiocese, parishes were encouraged to apply for the Paycheck Protection Program (PPP) Loan. Unfortunately, the money ran out, but our application is at Fifth Third Bank for the new funds that are now available. The initial legislation prohibited our participation as all parishes in the diocese would have been viewed as one entity with over 500 employees. After lobbying efforts from the United States Conference of Catholic Bishops (USCCB), the law was amended to allow each of us to apply as a separate entity. The loan amount we are seeking is \$260,764.
- We have set the heat in the building to the lowest setting in areas of the building that are not in use. Only 24-hour security lighting is being used.
- We’ve cut out some of our contracted landscaping services and we are doing the work ourselves.
- We’ve asked all staff to estimate their income and expenses for the remainder of the fiscal year and to identify possible saving opportunities on their proposed budgets for next fiscal year.
- We are finishing the project of recovering the chairs in the worship space, but we are not going to pursue any additional projects at this time. No funds will be transferred to Special Projects from our Operating Account.
- The Archdiocese delayed the June assessment payment to September 30, 2020.

We will continue to evaluate our expenses and make appropriate cost-cutting decisions. As the days unfold, we will get a better understanding of the long-term impact this will have on the parish. Thank you to everyone who continues to support the parish through your donations during this challenging time. We can’t begin to express our gratitude! Donations can be dropped off, mailed to the parish office (The Community of the Good Shepherd, 8815 East Kemper Road, Cincinnati, OH 45249), or made online through our website at [www.good-shepherd.org/giving-opportunities](http://www.good-shepherd.org/giving-opportunities).

As we work with the current challenges we are facing, we look ahead with great hope for the day when normal parish life is resumed.

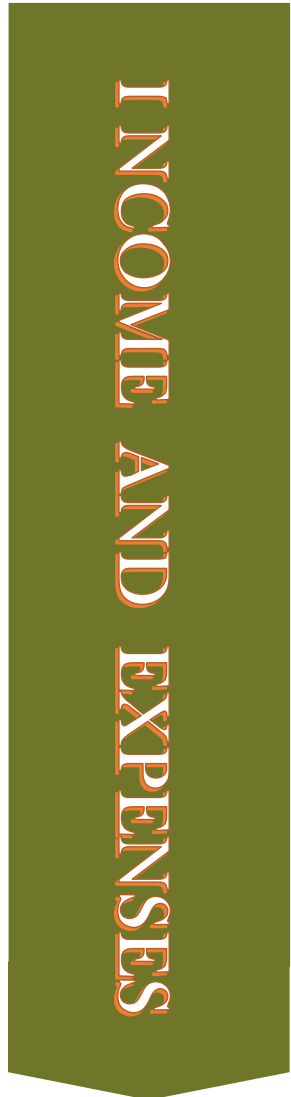
Stay safe and healthy,

Fr. Tom Mannebach, Pastor  
Teri Cunningham, Director of Stewardship

# STATE OF THE PARISH 7/1/19-3/31/2020



	YTD 2019-2020 ACTUAL	YTD 2019-2020 BUDGET	Fiscal Year 2018-2019 ACTUAL
<b>PARISH REVENUE</b>			
Offerings	\$1,872,444	\$1,909,700	\$2,566,370
Parish Activities	40,912	55,723	27,785
Worship & Pastoral Care Ministries	38,773	38,850	73,031
Education & Formation Ministries	37,504	50,618	56,151
Interest	1,561	1,875	2,301
Other Revenue	4,982	4,224	7,085
Bequest	0	0	16,625
<b>Total Operating Revenues</b>	<b>\$1,996,176</b>	<b>\$2,060,990</b>	<b>\$2,749,348</b>
<b>OPERATING EXPENSES</b>			
Salaries, Wages & Benefits	\$1,149,528	\$1,184,440	\$1,534,796
Rectory & Household	44,487	38,249	49,212
Office Expenses	94,307	93,354	124,321
Transportation/Seminars	1,319	9,235	10,150
Parish Activities	67,213	89,284	88,166
Worship & Pastoral Care Ministries	39,775	52,166	87,129
Education & Formation Ministries	73,270	88,657	99,637
Administrative Expenses	4,507	4,551	2,393
Building & Maintenance	143,831	164,966	200,368
Utilities - Gas & Electric	84,818	76,875	99,395
Diocesan Assessment	133,867	131,500	262,662
Technology Expense, Furniture & Equipment	8,634	5,900	11,897
<b>Total Operating Expenses</b>	<b>\$1,845,556</b>	<b>\$1,939,177</b>	<b>\$2,570,126</b>
<b>Sub Total Operating Surplus/Deficit</b>	<b>\$150,620</b>	<b>\$121,813</b>	<b>\$179,222</b>
<b>Prior Year Funds Used from Parish Organizations</b>	<b>\$8,095</b>	<b>\$0</b>	<b>\$14,722</b>
<b>Operating Surplus/Deficit</b>	<b>\$158,715</b>	<b>\$121,813</b>	<b>\$193,944</b>



## NOTES

### Revenue

Overall revenue is down \$64,800. Sunday offerings account for \$37,000 of the shortfall.

### Expenses

- Salaries, Wages and Benefits will be under budget for the year. We filled two open staff positions (retirements) with current staff and reorganized responsibilities.
- Rectory & Household—We removed forty dead Holly trees, installed a fence, and provided new housing arrangements for the Associate Pastor in the fall of last year.
- You will see office expenses decrease with the cancelation of programs and activities due to COVID-19.
- Utilities for March are higher due to a carryover bill from last fiscal year.

Overall expenses for the third quarter are \$93,600 under budget.

# ACCOUNT BALANCES

## ACCOUNT BALANCES (Non-Designated Funds)

	3/31/2020	7/1/2019
<b>ACCOUNT BALANCES SUMMARY (On Hand)</b>		
Parish Checking Account (adjusted for outstanding checks)	\$335,691	\$191,305
Parish Savings		
5/3rd Parish Savings Account - Short-Term Savings	21,081	19,594
Long-Term Savings	111,344	109,309
Stipend	18,612	32,677
<b>Total Account Balances</b>	<b>\$486,728</b>	<b>\$352,885</b>

## ACCOUNT BALANCES (Restricted Funds)

	3/31/2020	7/1/2019
<b>FIFTH THIRD ACCOUNT BALANCES SUMMARY</b>		
Outreach	\$38,981	\$55,513
Whitley City House Builds	18,007	14,924
Psalm 23	353,490	334,032
Scholarship	21,264	28,623
GS-SOS (Military)	3,375	6,499
Library Gift (In memory of Carol Hunnicutt)	4,230	4,480
Music Gift (bequest from Miss Betty Rea)	79,831	79,831
Healing Christ Ministry	16,040	15,138
55+ Ministry Assistance (bequest)	13,159	13,159
New Visions (formerly an Archdiocesan group)	8,119	8,277
Accountments	13,433	9,625
Athletics	9,243	10,320
Bequest, Chapel Donations & One Faith Parish Proceeds	255,869	193,143
Special Projects	101,137	171,780
Miscellaneous (Bereavement & Memorial Brick)	925	159
<b>Total Account Balances</b>	<b>\$937,103</b>	<b>\$945,503</b>

# OPERATING & RESTRICTED BALANCES



*May the God of hope*

fill you with all joy and peace  
in believing, so that  
you may abound in hope by the  
power of the holy Spirit.

*Romans 15:13*

# SPECIAL PROJECTS

Project Costs as of 3/31/2020 = \$121,120

- Rectory—Fence, Tree Removal, and New Tree Installation—\$27,688
- New Brochure Kiosk, Welcome Desk and Zero Turn Mower— \$12,721
- Reupholstering of Chairs in the Worship Space— \$66,711
- Stained Glass Windows in Chapel— \$14,000

All project expenses were either paid from the Special Projects Fund, were special donations, from the Kroger Rewards Program or excess Mass Stipend Funds. The balance in the Special Projects Fund as of March 31, 2019 was \$101,135 and the total dollar amount of donations this fiscal year is \$30,818.

# OUTREACH AND COLLECTIONS

**Total Giving**  
\$275,978  
**Amount Disbursed**  
\$280,251 \*

## Good Shepherd Outreach

- GS-SOS Military—\$10,264
- General Outreach—\$36,258
- Psalm 23—\$43,073
- Sanctity of Life Baby Shower—\$2,400
- Scholarship—\$27,643
- St. Vincent de Paul—\$45,062
- Whitley City—\$23,947
- Giving Tuesday—\$1,361

**Total = \$190,008**

\* Our Good Shepherd Outreach Ministries have carryover funds from the prior year. The amount carried over this year was \$439,591. There is \$300,000 in the Psalm 23 endowment where only the interest can be used.

## Archdiocesan Designated Collections

- Religious Retirement Fund—\$12,102
- Bishop's Overseas Relief—\$55
- Good Friday—\$110
- Respect Life—\$2,031
- Ash Wednesday—\$6,986
- World Mission—\$4,726
- Campaign for Human Dev.—\$2,282
- Holy Father/Peter's Pence—\$97
- Summer Mission—\$15,048
- CISE/Seeds for Growth—\$95
- Chaplains Military—\$1,424
- Catholic Ministry Appeal—\$41,014

**Total = \$85,970**