

St. Francis de Sales Catholic School

PTO Meeting Minutes



August 13, 2019

8:00 am

- I. **Opening Prayer:** Patricia Gunnells
- II. **PTO Members in Attendance:** Patricia Gunnells, Karen Chan-Reumuth, Yanh Lee, Apol Wong, Brettne Frewin, Christine Green, Stephen Klein, Diane Wooten,
- III. **Presentation of Minutes:** None
- IV. **Old Business:** None
- V. **New Business**
 - a. Spaghetti Dinner Photo Release form for PIN: Mrs. Gunnells will provide all homeroom teachers a copy of form to hand out to parents on PIN night.
 - b. Spaghetti Dinner entertainment: face painter and DJ scheduled and confirmed; balloon artist and bounce houses (2 for older children 1 for younger) to be scheduled prior to next Spaghetti Dinner Committee meeting (8/19/19)
 - c. Sweet and Savory Cookoff and Picnic on April 18: New Event, will be joint effort of Dad's Club and PTO; Savory competition is chili; Sweet will be pie; judges will be professional judges; PTO will provide hot dogs and fritos for attendants to eat with chili; Cash prizes to be awarded (\$100 first place, \$50 second place, \$25 third) for chili and pie cookoff winners; first place winners to be awarded VALIANT CHEF trophy
 - d. Faculty wishlist (for PTO website and Amazon smile): Mrs. Gunnells has been given access and permission to create Amazon Smile wishlist for school. Link to wish list to be provided on PTO webpage under section entitled VALIANT wish list. Items that cannot be obtained through Amazon will be included on a signup genius; all staff encouraged to email PTO at sfds.pto@gmail.com with wish list requests.
 - e. Changes to PTO website: brief review of changes to website will be communicated to staff by Mrs. Gunnells at 9am meeting on 8/12/19.
 - f. Faculty Liaison for PTO 2019-2020: elementary building liaison is Mrs. Jones; Mrs. Waight is primary building liaison. Mrs. Grant will continue to attend PTO meetings as well.
 - g. Changes to Spirit Shop: Spirit shop is now outsourced; Spirit shop items (excluding nappers) will be sold in two week windows at set periods

throughout the year. Spirit shop is currently open and will close on 8/19/19 at 11:59pm. Orders will then be delivered on 8/27/19. Spirit shop to open again in September immediately following Labor day and again in October and at another date in 2020 TBA. Mrs. Gunnells will brief teachers of changes to website at 9am meeting on 8/12/19. Discussed hosting used uniform sales the week prior to opening Spirit Store. Will post monthly reminders to donate gently used uniforms in newsletter.

- h. Box Top Changes: Mrs. Jackson has retired as Box Top Coordinator; discussed changes to box tops program. Mrs. Brettne Frewin has agreed to take on role of Box Top Coordinator for 2019-2020 school year.
- i. Committee members needed for Father/Daughter Dance, Mother/Son "Tee" Time and Walkathon: Stephen will post request in newsletter, will create brief form for interested parents to complete in lieu of signup genius.
- j. Discussed timeline for Walkathon Pledge sheets- Pledge sheets to be handed out to students on 1/31/20.
- k. Mrs. Green suggested using sticker as reminder of events.

VI. Reports:

- a. Mrs. Wooten: no report
- b. New Family Ambassador: Sally Spieldenner continues to serve as New Family Ambassador
- c. Spirit Shop: nappers are now the only item available to purchase directly from school.
- d. Teacher Liaison: no report
- e. Treasurer: no report
- f. Box Tops: no report

VII. Closing Prayer: Patricia Gunnells

Respectfully Submitted by *Apol Wong*