

**St. Francis de Sales Catholic School**  
**PTO Meeting Minutes**



September 10, 2019

8:00 am

- I. Opening Prayer:** School wide prayer
- II. PTO Members in Attendance:** Patricia Gunnells, Karen Chan-Reumuth, Yanh Lee, Apol Wong, Brettne Frewin, Heston Mai (Thy Ta), Hong Ngo, Becky Geck, Mrs. Wooten, Mrs. Grant, Mrs. Jones and Mrs. Waight
- III. Presentation of Minutes** – minutes previously corrected and agreed upon, available online [sfdsschool.org/pto](http://sfdsschool.org/pto)
- IV. Announcements:**
  - a. Spaghetti dinner tickets available online: \$8 until 10/2; \$15 at the door
  - b. Father/Daughter dance committee head: Deneice Leigh (looking for members) April 4
  - c. Mother/Son “down and derby” committee head: Minh Nguyen (looking for members); date may need to change if gym is being used for sporting event. Mrs. Wooten will contact Hope Gassett to confirm sports schedule.
  - d. Seeking committee head for Walkathon (email [sfds.pto@gmail.com](mailto:sfds.pto@gmail.com))
  - e. Items needed for Amazon wish list (ask teachers to email PTO)
  - f. Spirit Nights confirmed: Willie’s (9/17); Urban Air (1/2); Flip ‘n Patties (3/24)
  - g. Unconfirmed Spirit Nights: 2/24 Chuck E. Cheese (Sugar Land); 4/28 Small Cakes and Raising Cane’s; November Pinot’s Palette (date selected is 11/8 time to be determined)
- V. Old Business**
  - a. Cookoff on April 18 one judge acquired: Dad’s club to provide games; additional judges to invite include Mitch Dixon and Sharla Balderama; community guests to invite include Pastor, cardinal, our superintendent as well as cluster leader.
  - b. Box Top (methods of collection, schedule, etc): Brettne agreed to provide prize for box tops collection; students may turn in box tops or receipts.
- VI. New Business:**
  - a. Spaghetti dinner collecting donations: deadline for donations is 9/27
  - b. Spaghetti dinner class projects due 9/20: PTO board will follow up with room coordinators on status of projects
  - c. Mr. Fernandez school mass greeter help (sign up geniuses available online with detailed instructions for parents; parents will earn an SOS point for children greeters)
  - d. Fall Faith and Family night volunteer coordination (waiting to hear from SAA regarding volunteers for the evening to man food table and to help with any last minute crafts prior to event).
  - e. Identification of a manufacturer for logo as jewelry item: Mrs. Lee will communicate with her contact to obtain pricing for jewelry made in the Philippines
  - f. Catholic Schools’ week brunch: PTO suggested making a detailed signup genius much like last years’ with recipes. PTO board with speak with Elizabeth Bigham and Sally Spieldenner to assist with identifying menu.
- VII. Reports:**

- a. Mrs. Wooten: as a thank you to PTO, Mrs. Wooten has provided PTO with an area with table and chairs to plan and meet
- b. New Family Ambassador: none
- c. Spirit Shop: first run of online store using Accent completed 8/19; problems and solutions identified; Spirit Shop is currently open and will close on Friday, 9/13.
- d. Teacher Liaisons: Mrs. Jones suggested better communication of procedure for Walkathon to teachers needed (PTO will create procedure and communicate to staff). Mrs. Jones will also share her Amazon wishlist with PTO president to put on school wishlist – available on school website
- e. Treasurer: none
- f. Box Tops: none

**VIII. Closing Prayer** Patricia Gunnells

*Respectfully submitted by Apol Wong*