



**St. Francis de Sales Catholic School  
School Board Meeting Minutes  
July 16<sup>th</sup>, 2020 – 7:00 PM**

The meeting was called to order by School Board President Travis Lee, followed by the opening prayer.

**Members Present (Virtually):** Travis Lee, Anne Quatrini, Matthew Velasquez, Pauline Le, Deacon Mike Quiray, Ted Green, Meghan Mirt-Kelner, Matthew Spieldenner

**1. Public Forum:**

- a. There was no public forum due to the virtual meeting.

**2. Approval of Board Minutes:**

- a. June minutes pending at time of July meeting.

**3. Pastor's Report:**

- a. Deacon Mike reported no in person masses at this time. Live streaming of mass is available Saturday at 5pm and 7 pm. Sunday at 10am and 12pm. SFdS parishioner donated 1000 masks to the school for teachers/staff/students.

**4. Principal's Report:**

- a. Return to School Document was released July 9<sup>th</sup>.
- b. There are changes to the homeroom arrangements to accommodate for enrollment numbers and hybrid learning.
- c. No Academic Dean or Department Coordinators this academic year however;
  - i. Grace Kwong will be the Lower School Department Head/PK-3<sup>rd</sup> Grade Technology Teacher.
  - ii. Norson Fernandez Upper School Department Head/Campus Minister/6-8<sup>th</sup> Grade Theology Teacher.
- d. SFdS will receive money through the CARES Act for safety related and preparatory items.
- e. No handwashing stations in the classrooms however there will be timed-breaks to allow students in the hallways to practice social distancing.

**5. Treasurer's Report:**

- a. School Board reviewed the current budget numbers and discussed matters regarding that statement.

**6. Committee Liaison Reports:**

- a. None to report.

**7. Old Business:**

- a. None to report.



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**8. New Business:**

- a. Discernment - Karen Kimble
- b. Treasurer Position – Ted Green elected.
- c. Committees: Matthew V gave an overview of a potential digital marketing campaign.
- d. Reviewed return to school documents.
- e. 2020-2021 Academic Year Calendar available to view and/or print on the website.

**9. Closing Prayer: Ted Green**

**Next School Board Meeting:**

**Thursday, August 20<sup>th</sup>, 2020 – 7:00 PM**