

# Memorandum

**To:** James Kunke, Community Relations and Tourism Director

**From:** Special Events Division, Community Relations and Tourism

**Reason:** Minimum Standards for events

## **Crowd Control and Spacing**

1. Adhere to any and all Covid-19 safety protocol as directed by the State of Texas and the Denton County Department of Health to include but not be limited to occupancy and/or attendance numbers restrictions, face covering mandates, social distancing guidelines, sanitation standards, etc.
2. If seating areas are created, ensure those seating areas are periodically cleaned or sanitized, and separated by 6 feet.
3. When securing kids attractions, refrain from inflatable “bounce houses,” or attractions where multiple users are engaged at the same time (obstacle courses, inflatable slides, etc.)
4. If portable restrooms are in play, ensure that each unit is cleaned and sanitized periodically during the event.
5. Food service personnel must be masked and gloved during preparation and serving of food. Food should be served in “to go” containers by servers ... no open buffet-style serving areas.
6. Ensure messaging in event promotion to the effect of “anyone who isn’t feeling well should not attend the event.”
7. Create at least 3 feet of space between vendors ... no vendors stacked right beside each other.
8. Place hand sanitizing stations or opportunities throughout the venue ... most importantly by food service areas, kids’ attractions, and portable restroom units.