



Go Make Disciples

ONE CHURCH, MANY DISCIPLES  
ARCHDIOCESE OF OKLAHOMA CITY

### *Wave IV Parish Activity Memo*

**To:** Wave IV Pastors, Leaders, and Campaign Directors  
**From:** Campaign Office  
**Re:** *One Church, Many Disciples* Campaign  
**Date:** February 20, 2019

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### **Campaign Progress**

- Parishes in Wave IV have raised nearly \$3.5 million to date; 35% of the wave goal.
- Congratulations to St. Catherine of Siena, Pauls Valley; Queen of All Saints, Sayre; Immaculate Heart of Mary, Calumet; St. Matthew, Elk City; St. Francis Xavier, Sulphur for reporting increases in gifts received since last Wednesday of 20% or more of their individual parish goals!
- Many other Wave IV parishes are holding their volunteer check-in meetings this week and will have more to report by Friday.

### **Parish Campaign Report Meeting**

Most Wave IV parishes will begin holding their weekly campaign volunteer report meetings next week. These meetings are helpful in generating volunteer activity, and:

- Provide an opportunity for volunteers to check in with others, share successes and compare notes
- Help gauge the progress of the campaign in the parish
- Get questions answered and discuss tips and strategies for visits
- Allow volunteers who have completed their assigned visits to select additional families to visit
- Celebrate victories together on the way to ultimate success of the parish campaign

## Volunteer Report Meeting—Detailed Agenda

### Opening Prayer

**Pastor**

### Purpose of Meeting

**Pastor**

Welcome, and thank you again for participating and playing such an important leadership role in the *One Church, Many Disciples* campaign at our parish. The purpose of tonight’s meeting is:

- Report on Leadership and Major Gifts
- Discuss volunteer recruitment progress
- Report on Advance Gifts and Parish Phase Gifts
- Receive additional assignments where needed

### Leadership, Major and/or Advance Gifts Report

**Pastor / Co-Chairperson(s)**

Let us begin by reporting on this week’s **Leadership, Major and Advance Gifts** visit results. I have made \_\_\_ (#) visits and have received \_\_\_ (#) commitments for a total of \$\_\_\_\_\_.

Committee member should now each make their reports.

*(Complete the report using the report chart below. A whiteboard or projector is recommended.)*

Visitor	# Packets	# Visited	# Gifts	# Pending	\$ Raised
Pastor					
Co-Chair					
Co-Chair					
Volunteers					
Tonight’s Totals					
Previous Totals					
New Grand Totals					

### Report Analysis

**Chairperson/Campaign Director**

*(The Campaign Director will give a brief analysis of the progress. The Chairperson may give the analysis.)*

The analysis should include:

- Total number of visits completed
- Average rate of participation (number gifts divided by the number completed visits)
- Average gift (total amount pledged divided by the number of gifts)
- Yield (gifts total/request amount)
- Total number and amount of pending decisions (to forecast the next week’s potential)

*Co-Chairpersons should call all volunteers the night before meetings to encourage attendance.*

### Questions & Answers

**All**

### Closing Remarks

**Pastor**

Again, I thank all of you for the time and the commitment you have shown to the *One Church, Many Disciples* campaign.

Next week, it is important for all of us to be present. Please encourage others to attend and participate. Please pray for the success of our campaign and own pledge if you have not yet.

**Closing Prayer**

**Pastor**

**Assignment of Additional Packets**

**All**

**Weekly Report Meeting Tip:** At each meeting, ask for volunteers to share an inspiring or touching story about their visits with parish families on behalf of the *One Church, Many Disciples* campaign.

**Weekly Parish Bulletin Update**

Talk with your Parish Campaign Director about the timing of regular campaign updates in your parish bulletin. Please make space available in your parish bulletin for a weekly campaign update like the following:

Weekly Parish Bulletin Update



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{INSERT PARISH NAME} Campaign Update

Goal for the Parish:	{INSERT PARISH GOAL}
Families Pledging to Date:	{INSERT # FAMILIES PLEDGING}
Total Pledged to Date:	{INSERT TOTAL PLEDGED}
Parish's Share	{INSERT 20% OF TOTAL RAISED}
% Goal Achieved to Date:	{INSERT % GOAL RAISED}

Thank you to the generous families who have made campaign pledges thus far. Every family will have the opportunity to participate and make a pledge. Please join the parish campaign volunteer team at our next meeting on {INSERT MEETING DATE, TIME, LOCATION}. Your help is needed!

## Wave IV Campaign Timetable

- Wave IV timetable below lists the tasks required for success each of the next five weeks. Parish campaign directors will work with pastors and volunteers to implement each step and activity.

### Timetable for Next Five Weeks

<b>Week of February 18</b>	<ul style="list-style-type: none"><li>• Visits continue</li><li>• Report Meetings</li></ul>
<b>Week of February 25</b>	<ul style="list-style-type: none"><li>• Visits continue</li><li>• Report Meetings</li></ul>
<b>Week of March 4</b>	<ul style="list-style-type: none"><li>• Visits continue</li><li>• Report Meetings</li><li>• Ash Wednesday</li></ul>
<b>Week of March 11</b>	<ul style="list-style-type: none"><li>• Visits continue</li><li>• Report Meetings</li><li>• Plan for distribution of remaining packets or receptions</li></ul>
<b>Week of March 18</b>	<ul style="list-style-type: none"><li>• Visits continue</li><li>• Report Meetings</li><li>• Reception for distributing remaining packets</li><li>• Pulpit announcement and bulletin insert, "Call for Volunteers"</li></ul>

*Please contact your parish campaign director or call the campaign office at 405-709-2745 with any questions. Many thanks for all you do for One Church, Many Disciples! With God's blessing we will succeed.*

## Wave IV Parish Progress

Church	Pastor	Goal	Raised*	%
St. Catherine of Siena, Pauls Valley	Rev. Nerio Espinosa	\$80,000	\$63,900	80%
Queen of All Saints, Sayre	Rev. Philip Louis	\$75,000	\$56,900	76%
St. Francis of Assisi, OKC	Very Rev. William Novak, V.G.	\$1,415,000	\$875,470	62%
St. Andrew, Moore	Rev. John W. Feehily	\$860,000	\$479,000	56%
St. Mary, Ardmore	Rev. Kevin Ratterman	\$490,000	\$269,175	55%
St. Matthew, Elk City	Rev. Philip Louis	\$530,000	\$271,000	51%
Holy Spirit, Mustang	Rev. Joseph A. Jacobi	\$1,100,000	\$440,600	40%
Immaculate Heart of Mary, Calumet	Administrator	\$80,000	\$30,000	38%
Holy Trinity, Okarche	Administrator	\$750,000	\$270,325	36%
St. Joseph, Ada	Rev. Aaron J. Foshee	\$300,000	\$92,600	31%
St. Joseph Old Cathedral, OKC	Rev. M. Price Oswalt, KCHS	\$760,000	\$234,000	31%
St. Thomas More, Norman	Rev. James A. Goins	\$1,080,000	\$303,000	28%
St. Francis Xavier, Sulphur	Rev. Aaron J. Foshee	\$140,000	\$32,500	23%
St. Joseph, Norman	Rev. Joseph M. Irwin	\$1,025,000	\$227,300	22%
Ss. Peter and Paul, Hobart	Rev. Arokiasamy Andarias	\$85,000	\$17,000	20%
St. Mary, Medford	Rev. Carl William Janocha	\$100,000	\$15,000	15%
Sacred Heart, Mangum	Rev. Arokiasamy Andarias	\$65,000	\$6,000	9%
Our Lady of Guadalupe, Hollis	Rev. Arokiasamy Andarias	\$40,000	\$3,000	8%
Good Shepherd, Marietta	Rev. Oby J. Zunmas	\$45,000	\$2,000	4%
Holy Cross, Madill	Rev. Oby J. Zunmas	\$135,000	\$4,000	3%
Blessed Sacrament, Thomas	Rev. Christopher H. Tran	\$30,000		
Korean Martyrs, OKC	Rev. Sung Hun Yi, STM	\$40,000		
Our Mother of Mercy, Waynoka	Rev. Balraj Sagili Jesudas	\$25,000		
Sacred Heart, Alva	Rev. Balraj Sagili Jesudas	\$175,000		
Sacred Heart, Hinton	Rev. Christopher H. Tran	\$35,000		
St. Cornelius, Cherokee	Rev. Balraj Sagili Jesudas	\$30,000		
St. Eugene, Weatherford	Rev. Christopher H. Tran	\$205,000		
St. Joseph, Pond Creek	Rev. Carl William Janocha	\$20,000		
St. Mary Assumption, Wakita	Rev. Carl William Janocha	\$50,000		
St. Michael, Meeker	Rev. Long Phan	\$30,000		
St. Wenceslaus, Prague	Rev. Long Phan	\$95,000		

\*Please note: the 10% credit parishes receive from gifts obtained by Archbishop Coakley are counted toward the individual parish goals but excluded from the total raised in the wave. This avoids double counting of gifts.