

IHM Faith Formation Family Volunteer Form

EVERY FAMILY IS ENCOURAGED TO VOLUNTEER!

Please read the descriptions on the back of this page, then select the area where you would like to help. You will be contacted by the person in charge of the area(s) you select. You are not committed to help with any checked area until you have been contacted and confirmed with a parish staff member or activity leader.

(Please circle level you would like to teach/aide/substitute):

Volunteer Name			
Email		Phone	
Child(ren) Name(s) & Grade			

*I am interested in helping with **RELIGIOUS EDUCATION** as a:*

<input type="checkbox"/> Catechist (Teacher)	<input type="checkbox"/> Catechist Aide	<input type="checkbox"/> Substitute Catechist
Pre-K (4 yr. old) Kindergarten	1 st 2 nd 3 rd 4 th 5 th	
Middle School (6-8)		

<input type="checkbox"/> Parent meetings	<input type="checkbox"/> Office help during class	<input type="checkbox"/> Office help during the week
--	---	--

*I am interested in helping with **CONFIRMATION** as a:*

<input type="checkbox"/> Small Group Facilitator	<input type="checkbox"/> Small Group Helper	<input type="checkbox"/> Hospitality (snacks/check in)
<input type="checkbox"/> AV	<input type="checkbox"/> Set up	<input type="checkbox"/> Clean up

*I am interested in helping with **IHM Parish Life Events**:*

<input type="checkbox"/> Gingerbread Family Workshop	<input type="checkbox"/> Lent Soup Supper	<input type="checkbox"/> Auction
--	---	----------------------------------

<input type="checkbox"/> Faith Formation or Parish Event Setup / Cleanup Crew

We welcome any TALENT/SKILL you would like to share with us. (List below)

If you have any questions, please call the Faith Formation Office at 650-593-6157

IHM Faith Formation*rlang@ihmschoolbelmont.org*650-593-6157

IHM Faith Formation

Family Volunteer Opportunities Descriptions

Catechist (Teacher)

Catechists share the faith with the children in our Religious Education program through lessons, crafts, bible stories, music, games and activities using books and materials provided by the Faith Formation Office. Lesson plans and training opportunities are also provided. Catechists can choose the level they are most comfortable teaching, depending on availability. As a catechist you would need to be available on class days. Team teaching or shared teaching is encouraged!

Catechist Aide

Catechist Aides assist the catechist on class days by helping pass out materials, helping children with crafts/activities, and helping to keep order in the classroom. On rare occasions, the catechist aide may be called upon to fill in for the catechist if the need arises and no substitute is available.

Substitute Catechist

Substitute Catechists are available to teach a class in the event that the regular catechist is unavailable. Advanced notice will be given, and all books, lesson plans, craft materials, etc. will be provided.

Parent Meetings, Office Help

Help with set up and hospitality for parent meetings; Office help during class provides help for catechists and director; Help during week with mailings, phone calls, etc.

Confirmation Small Group Facilitator or Helper

Facilitates a small group in our Confirmation class, or support facilitator. Training provided and questions for discussion. This important role is not a teaching role, it is simply a discussion facilitator or support for participants

Confirmation AV, Hospitality, Set-up and Clean-up

The **AV** team sets up the screen & projector each gathering and puts it away after the gathering. **Hospitality** folks coordinate the snacks for the day, set up the snack table and help with check-in. **Set-up and Clean-up** help set room before session and clean room after session.

Parish Life Events

Gingerbread Workshop: Volunteers help distribute the boxes and serve snacks.

Lent Soup Supper: Volunteers would help set up and clean up.

Auction: There are several committees that bring it together. Lots of ways to help in this special event

Event Setup/Cleanup Crew

We occasionally need help setting up and taking down chairs and tables for parish and religious education events. Parents who volunteer for this will be called upon as needed, and can respond based on their availability.