

MINUTES

Pastorate Leadership Council Meeting
Tuesday, November 19, 2019

Location: St. James Church, Boonsboro, MD

Attendance:

Council Members Present: Tina Carder, Kimberley Folkerts-Huff, Father John, Janet Kilpatrick, Suzie Lushbaugh, Elisa Shaw, Frank Watkins

Council Members Absent: Jim Fetchu, Melissa Noel, Francisco Rodriguez, Steve Schaefer, Susan Smith, Yesenia Solano

Others Present: Donna Bockstanz, Linda Barr, Marie Shaw, Darby Smith, Diane Smith

The meeting was called to order at 6:40 pm. **Opening Prayer** – Kim Folkerts-Huff

Code of Conduct for Meetings: All present were reminded to abide by the Code of Conduct.

Approval of October Minutes: The minutes were approved by consensus.

Committee Reports:

Evangelization – Diane Smith:

- The Go Deeper in Faith program is scheduled to begin on January 15th and will run every Wednesday evening from 6:30 – 8:30 pm through February 19th at St. Joseph's Riggie Hall.
- The Go Deeper Retreat will be on Saturday, February 22nd
- Evenings will include: Inspirational DVD Presentation, Small Group Discussions, Prayer, Worship Songs, Music, Meal, and Fellowship
- Website: A website has been linked to the Pastorate website for online registrations.
- Email: GoDeeperinFaith@gmail.com has been set up for questions and/or registrations.
- The Committee is planning on having Daycare and a Homework Room available during the evening sessions.
- Flyers and Bulletin inserts will be coming out soon to encourage registrations.
- Volunteers are still needed to help make the program successful.
- Talks will be given at Masses over the next few weekends asking for volunteers and to encourage registration.

Faith Formation – Linda Baer:

- There are about 90 Students in the K-6th Grade Program:
 - Kindergarten 11 Students
 - 1st Grade 15 Students
 - 2nd Grade 17 Students
 - 3rd Grade 18 Students
 - 4th Grade 9 Students
 - 5th Grade 15 Students
 - 6th Grade 8 Students
- There are Aides assisting with the Kindergarten, 1st, 2nd, and 3rd Grades

- Past Events:
 - Sunday, October 27th – Saint’s Activity: Teachers dressed up as Saints and presented to the classes. Students were visited by Mary, Saint Margaret, St Patrick, Joan of Arc, St Rose of Lima and St Pio. 6th graders prepared “little goody bags.”
 - Two Children’s Liturgy: 6th graders in October, 5th graders in November.
 - Sunday, November 17th – Coffee & Conversation did not go very well during the Catholic Daughter Bake/Games/Books Sale.
 - Canned Food Drive ends November 24th. Items will be brought to the Salvation Army.
- Upcoming Events:
 - Thursday, November 21st – Catechist Thanksgiving Dinner/Meeting
 - Sunday, November 24th – All students will go home with an Advent Calendar
 - Thursday, December 5th – Advent/Nativity Blessing Pot-Luck Dinner.
 - Saturday, December 7th – Breakfast with Saint Nicholas
 - Sunday, December 15th – Happy Birthday to Jesus Party & Play by Edge
 - Sunday, December 26th – White Elephant Bingo in Riggie Hall
 - Two Children’s Liturgy: 4th graders will be in January and 3rd Graders in February.

Liturgy – Donna Bockstanz:

- A handout was distributed to all present that listed the dates, times, and priest presiding for each of the special upcoming Masses in each of the parishes. These include: All Saint’s Day, Thanksgiving (St. Joseph’s only), Christmas Eve, Christmas Day, and Solemnity of the Blessed Virgin Mary. Mass times will be published in the bulletin.
- Advent begins December 1st – Banner color changes to purple
- Father John working on the Christmas Handout
- Tour of Historic Churches at St. James – December 15th
- December 22nd Churches are decorated for Christmas
- Epiphany – January 6th – House Blessing, Christmas decorations come down
- The Baptism of the Lord – January 12th – Color changes to green after Mass
- Paula Master has agreed to take on CLOW at St. James. Looking for assistant to help her.

Setting Goals for the 2020 Council Year: A list of goals was started. Since so many Council members were not present, it was decided to wait until the January meeting to discuss in detail and set the goals for next year.

Council December Potluck Dinner: Many Council members already had a December meeting on their calendar for December 17th at St. Augustine. However, the Council does not normally meet during December due to the busy holiday season. So, it was decided by consensus to hold the Council’s Potluck Christmas Dinner on this day. All appointed and selected members of the Council, Pastorate Staff, Committee Chairpersons, and Corporators will be invited to this event.

Reach Cold Weather Shelter: Neil Becker provided a letter that was read thanking everyone for their assistance during the Pastorate’s week of service at the Reach Shelter. Details of the week will be provided in the January Outreach Committee report. Mark your calendars for November 2020 when the parishes will be the hosts again.

Father John’s Pastor Report: The St James “Announcement Phase” of the church’s renovation Capital Campaign will begin on 12/8 with a presentation by Fr John, and Darby and Susan Smith at

mass, with a reception in the hall afterwards. The “Announcement Phase” will continue at mass at St James on 12/15 with the “in pew” pledge process. We hope to begin work on the renovation by March 2020, and we will be surveying the parishioners regarding where to have mass while the church is closed for renovation. Possibilities as to a location for worship would be a local school gym or the auction house in Boonsboro, or possibly St Augustine. The St Augustine option is attractive because there would not be a fee to have mass there. The other options could cost \$7K or more for the approximately 6 months that the church would be closed for renovation. The drawback for using St Augustine would be the distance; St Augustine is 12 miles from St James.

AED’s: The AED’s have arrived and will be installed in each parish within the next couple of months. Frank Watkins demonstrated the equipment to the Council. He showed how easy they are to use by following the verbal instructions given and the fail-safe procedures. Each device gives instructions in either English or Spanish.

Next Council Meeting: There is no Council meeting during the month of December. The next meeting will be on January 21st at St. Joseph, Hagerstown at 6:30 pm.

Opening Prayer: Elisa Shaw

Closing Prayer: Suzie Lushbaugh

Closing Prayer: Tina Carder

Meeting Adjourned at 8:10 pm

Recorded & Submitted By: Janet Kilpatrick, Secretary
Pastorate Leadership Council