



## Executive Committee Meeting Agenda

September 6, 2018

**Attendance: Al Varisco, Monica Cervantes, Lorraine Hancock, Stacey Crews, Maria Fraire, Elaine Trinh, Candace Bearden, Sandra Windey, Lisa Nava, Mary Jo Ligori, Cecilia Lalicata, Vincent Bruno, Alicia Bruno, Lauren Beck**

<b>Welcome</b>	Opening Prayer
<b>Principal's Report</b> Dr. Al Varisco	<ul style="list-style-type: none"> <li>○ No Trunk or Treat this year. The church will have an All Saints Festival on Oct 31 like last year. School staff will be helping with the pizza</li> <li>○ Dr. Al will discuss date with church for the school carnival, either fall or spring. We probably don't have time to have a fall one this year but can keep it in mind for next fall. Still would like to set a date for this years carnival.</li> <li>○ Need a new staff volunteer for the Year Book and also looking for parent volunteers as well. Please contact HSA if interested</li> <li>○ Backpack Program (Kids are all Right) – Teachers have been trained. Will try to get the same speaker to meet with the parents. 2 staff members will be sent out for additional training.</li> <li>○ RenWeb information will be out this week. This is the new system required by the Archdiocese. Attendance, Report Cards, Progress Reports will all be available in the system.</li> <li>○ There will not be a school side Thanksgiving feast. We will only have one celebration per holiday celebrated either in the class or as a school.</li> </ul>
<b>General Chairs</b> Monica Cervantes Susie Jacobs	<ul style="list-style-type: none"> <li>○ HSA Calendar events will be sent to Linh to be sent out each month with school calendar</li> <li>○ Sent invitation out for September Meeting to new HSA members</li> <li>○ We will not be having school wide Thanksgiving lunch this year</li> </ul>
<p>Notes: Get</p> <ul style="list-style-type: none"> <li>○ Linh the HSA events for October.</li> <li>○ Lots of new attendees for this meeting. Thank you for coming and please come back next month!</li> </ul>	
<b>Finance</b> Lorraine Hancock	<ul style="list-style-type: none"> <li>○ Status of Funds</li> <li>○ Proposal was approved to use \$500 of Thanksgiving funds toward the training of Mrs. Toerner and Mrs. Kempf for the</li> </ul>

	<p>Mental Backpack Program. They will train and educate the rest of the school.</p> <ul style="list-style-type: none"> <li>○ Please remember that all purchases need to be tax exempt. You will not get reimbursed for tax.</li> </ul>
<p>Notes:</p> <ul style="list-style-type: none"> <li>○ Please stick to your budget and notify those on the committee or helping for your particular event</li> <li>○ For field trips this year we will have 1 bus per grade including Pre K3 and Pre K4 together.</li> <li>○ Teachers have been notified for their event budgets such as Spelling Bee and Science Fair</li> <li>○ 10 more students were added since the school year started</li> <li>○ The Thanksgiving funds were moved \$500 to Special Programs, \$500 to the School Carnival, \$500 for Las Posadas for possible Virgen Guadalupe celebration</li> </ul>	
<p><b>Spirit Items</b> Nancy Alvarez</p>	<ul style="list-style-type: none"> <li>○ Spirit Shirt and Cinch Bag orders were submitted</li> <li>○</li> </ul>
<p>Notes:</p> <ul style="list-style-type: none"> <li>○ Feminine Warm up Jacket was approved to add to the outerwear order form</li> <li>○ Also looking for Men's Warm up Jacket</li> </ul>	
<p><b>Student Activities</b> Cecilia Lalicata Lisa Sanchez Maria Freire Candace Bearden  Kim Woodruff – Dances/Sports Banquet</p>	<ul style="list-style-type: none"> <li>○</li> <li>○ Opera to Go - Oct 12 Cinderella in Spain</li> <li>○ Pastries with Parents – September 28<sup>th</sup> <ul style="list-style-type: none"> <li>○ Mrs. Glad will be working on a hand towel craft with the kids as a gift for the parents</li> </ul> </li> <li>○ Next Popcorn on the Plaza – October 18<sup>th</sup></li> <li>○ No Thanksgiving Lunch school wide, teachers can plan their own parties</li> <li>○ Would like to set our date for the School Carnival , still waiting on approval for Fall or Spring</li> </ul>
<p>Notes:</p> <ul style="list-style-type: none"> <li>○ Will get Sign up Genius out for Pastries for Parent event volunteers</li> <li>○ Lisa Nava will get the contact info for Dunkin Donuts to Cecilia</li> <li>○</li> </ul>	
<p><b>Spirituality</b> Lisa Nava Omo Ekhaese</p>	<ul style="list-style-type: none"> <li>○ 2<sup>nd</sup> Sunday Mass – September 9<sup>th</sup> , Choir and Donuts will be at the 11am mass, students have bulletin signed by clergy and turn into teachers for free dress on Sept 12<sup>th</sup> . 2<sup>nd</sup> Sunday Mass date are as follows: <ul style="list-style-type: none"> <li>▪ Oct 14<sup>th</sup> 9am Mass with Choir</li> <li>▪ Nov 11<sup>th</sup> 5:30pm Mass with Open Choir</li> <li>▪ Jan 27<sup>th</sup> 9am Mass with Choir</li> <li>▪ Feb 9<sup>th</sup> 4:30pm Mass with Open Choir and possibly Pizza afterwards</li> </ul> </li> <li>○ Pet Drive – Sept 17 to Oct 5, 5th grade will make posters advertising the event; LaPorte Animal Shelter is the facility; Linda Toerner is the staff person who is assisting, she has contacted the shelter &amp; has gotten a list of items; will send out flyer in a week</li> </ul>

<p>Notes:</p> <ul style="list-style-type: none"> <li>○ This weekend 2<sup>nd</sup> Sunday mass is Grandparents Weekend</li> <li>○ Uniforms are not required this year for the free dress pass</li> <li>○ October 6 at 9am is the Blessing of Pets and then a group will take the Pet Drive donations to the LaPorte Shelter</li> <li>○</li> </ul>	
<p><b>Teacher Appreciation /Room Moms</b> KennaLyn Spozio Andie Riley</p>	<ul style="list-style-type: none"> <li>● Room parents have been chosen and email sent out last week</li> <li>● Room Parent meeting September 10 at 8:15am</li> <li>● Teacher favorites forms and wish list update</li> </ul>
<p>Notes:</p> <ul style="list-style-type: none"> <li>○ Room moms were assigned/approved by Dr Al, we went on a first come, first serve basis in that where there were too many applicants, we went in order of when the applications were received for assigning. The second factor beyond first come first serve was rotation and trying to be fair and rotate them out while keep by some experienced ones also. There are a couple who have just done or are just about to do or re do their virtus.</li> </ul> <p>I emailed Jeanne and dr al this morning to confirm the meeting date and time is ok. Monday, September 10, just after drop off. I will print out a bunch of the teacher favorites to pass out there and I am also scanning them all in and plan to email them all to each room parent so that they will have a digital copy handy. I am not sure with the new computer system exactly how available they'll be on it.</p> <p>We are assembling brand new folders this year so they are all the same/new. Same info but adding a couple of things with ideas and reiterating using approved templates/verbiage being approved by Jeanne/teachers. Want to encourage people who applied but didn't get room parents to participate as much as teacher will allow the extra help.</p> <p>Will be reaching out to parents who expressed interest in helping teacher appreciation tomorrow to thank them and give them an idea of dates of things and a heads up if/when they can help.</p>	
<p><b>Extra-Curricular</b></p>	<ul style="list-style-type: none"> <li>● Quiz Bowl: <ul style="list-style-type: none"> <li>○ Junior Team Update - 4th to 5th grade</li> <li>○ MS Team - 6th to 8th grade, David Mitchell will continue to coach the team</li> <li>○ When will they start meeting?</li> </ul> </li> <li>● Chess Club <ul style="list-style-type: none"> <li>○ Will they be accepting new members?</li> <li>○ When is the first meeting?</li> </ul> </li> </ul>
<p>Notes:</p> <ul style="list-style-type: none"> <li>○ Chess Club has 14 returning students First meeting 9/21 Registration form will be sent to the parents to invite new students to join the club</li> </ul>	

Registration fee is \$60  
Multiple child discount as follows: second child 10%, third child 15%, fourth+ child 20%

- Quiz Bowl has 6 students  
Registration fee is \$80 per student  
First meeting 9/21

**DC Trip 2019**  
Liz Filer

- Washington D.C. Trip is coming up Spring Break during 2018-2019 school year.
- Need events for students to earn up to 10 hours for HSA funding

**Steps for Students**  
Liz Filer

- Steps 4 students is on February 16th. We are planning on doing another spaghetti dinner kick off. looking at dates with dr. Al