



Executive Committee Meeting Agenda

October 4, 2018

In attendance: Dr. Al Varisco, Monica Cervantes, Lorraine Hancock, Stacy Crews, Lisa Sanchez, Nancy Alvarez, Cecilia Lalicata, Apolonia Farinacci, Candace Bearden, Maria Robichaud, Omo Ekhaese, Maria Mitchell, Mary Jo Ligori, Kenna Spozio, Susie Jacobs.

Welcome	Opening Prayer
Principal's Report Dr. Al Varisco	<ul style="list-style-type: none"> ○ Renweb is still problematic and he would like feedback from the parents. The ArchDiocese implemented it across all the schools, which is why we are using it. ○ We are still working with the church on the new concept of Second Sunday Mass. ○ There will be no Thanksgiving feast. ○ There will be an Advent Alumni dance performance as well as a Christmas program, the date of which is still to be determined. Dr. Al will talk about it with Mrs. Eamon. ○ HSA is not needed for the All Saints Day Festival. The school will provide pizza. ○ Update on Church Ministry Meeting: Nothing new that affects the school. The purpose of the meeting was to clarify the rules for the use of the facility. A staff member has to be on site and paid for being present at any meeting that takes place on St. Clare grounds.
General Chairs Monica Cervantes Susie Jacobs	<ul style="list-style-type: none"> ○ Pastries with Parents went well. A few observations about the kids' craft that we should communicate to Mrs. Glad: <ol style="list-style-type: none"> 1. Make sure the kids know the craft they make in art class is for their parents. 2. Let the kids be the ones who produced the art 100% so they can be proud of their work (no added embellishments needed). 3. Label the craft items clearly for ease of finding them. ○ The monthly calendar that comes from the school is working well, and everyone is happy with it.
<p>Notes:</p> <ul style="list-style-type: none"> ○ We have new yearbook makers: Candace Bearden, Kenna Spozio, and Mary Jo Ligori. The way to send photos for the yearbook is the same: send to yearbook@stclarehouston.org. They always need more photos for older grades. ○ There is a camera that the school will be purchasing for HSA members, teachers, and room parents to use during school functions. It must be checked out from the office. 	
Finance Lorraine Hancock	<ul style="list-style-type: none"> ○ Status of Funds: it's still early in the year, and all is going well. ○ Budget update on Pastries with Parents: \$25 under budget. Awesome!

Notes:

- For teacher birthdays, there is no budget, and the room parents should decide the way to celebrate for each teacher.
- Teacher Appreciation committee will collect money from all the school so that Specials Teachers' room parents can give them birthday gifts as well.

Spirit Items Nancy Alvarez	<ul style="list-style-type: none"> ○ Spirit Shirt and Cinch Bag orders came in last but were not the correct colors. They are correcting and getting them to us ASAP. ○ New Jacket style was added, and orders will go out this week or next week
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Notes:

- New active HSA members might want the HSA shirt. Nancy will talk to Liz Filer to see about getting more made.

Student Activities Cecilia Lalicata Lisa Sanchez Maria Freire Candace Bearden Kim Woodruff – Dances/Sports Banquet	<ul style="list-style-type: none"> ○ Opera to Go - Oct 12 Cinderella in Spain <ul style="list-style-type: none"> ● Candace is handling it. She has contacted Mrs. Faget, who will be attending this time. ● Mrs. Morales and Student Council will present flowers and gifts to Mrs. Faget after the performance. ○ Pastries with Parents <ul style="list-style-type: none"> ● Food quantities need to be adjusted; increase the number of kolaches. ○ Next Popcorn on the Plaza – October 18th <ul style="list-style-type: none"> ● Cecilia will handle it and request volunteers ○ No Thanksgiving Lunch school wide, teachers can plan their own parties, please communicate to teachers ○ Date for the School Carnival: May 10
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Notes:

- January 25 is Middle School dance. The theme is Hollywood.

Spirituality Lisa Nava Omo Ekhaese	<ul style="list-style-type: none"> ● 2nd Sunday Mass Oct 14th 9am Mass with Choir. The focus is the canonization of Paul VI and Oscar Romero. We need volunteers for the after-Mass donuts as well as to know where they will be set up. ● Blessing of the Pets at St Clare is Saturday 10/6 @ 9:00. After the blessing, items will be loaded up and taken to LaPorte Animal Shelter. Lisa will be out of town, so we need a couple of people to help ferry the items to the shelter. (Leaving St Clare around 9:45) Can anyone help out? <ul style="list-style-type: none"> ▪ Coordinate with Linda Toerner to get items to shelter, take pics of kids with donations, would like some students there ○ Living Rosary October 10 at 1:30pm <ul style="list-style-type: none"> ● Need Volunteers on 10/10 @ 12:30 to begin set-up to assist Mrs. Lupe with set-up and prep. Please contact her if you are able to assist.
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Notes:

- Boy Scouts, Stacy Crews, and Kenna Spozio will help with the pet drive.
- All volunteers for Living Rosary are lined up.
- Matachins for Our Lady of Guadalupe have been contacted; we are waiting to hear back from them.

<ul style="list-style-type: none"> ○ The Thanksgiving food drive is coming up. ○ There will be a new Advent project; details TBA. 	
Teacher Appreciation /Room Moms KennaLyn Spozio Andie Riley	<ul style="list-style-type: none"> ● Update on Room Parent meeting ● Teacher favorites forms and wish list update ● Next event coming up?
Notes: <ul style="list-style-type: none"> ○ No major event coming up. We discussed birthdays with the budget. ○ Teacher appreciation week is May 6-10. ○ Kenna will check in with room parents regularly to ensure they are communicating with teachers and fulfilling their roles. 	
Extra-Curricular	<ul style="list-style-type: none"> ● Quiz Bowl: <ul style="list-style-type: none"> ○ Junior Team Update - 4th to 5th grade ● Chess Club
Notes: <ul style="list-style-type: none"> ○ There is a Quiz Bowl tournament on Saturday 10/6. ○ The junior QB team form will be sent out ASAP ○ There are 27 students in Chess Club 	
DC Trip 2019 Liz Filer	<ul style="list-style-type: none"> ○ Washington D.C. Trip is coming up Spring Break during 2018-2019 school year. There are 6 students signed up to go. ○ Need events for students to earn up to 10 hours for HSA funding. They can earn up to \$100 from 10 hours of service. ○ Possible service activities: assist with curriculum night, assist with donuts after school Mass.
Steps for Students Liz Filer	<ul style="list-style-type: none"> ○ Spaghetti Dinner/Curriculum Night Oct 18th - Dinner from 5:30- 7:00 pm and Curriculum night from 6:00-8:00 pm, sign up genius will go out for serving help.