

## **St. Clare of Assisi Catholic School Scholarship Fund**

Scholarships will be awarded based on financial need. The following is an outline of how to apply for financial assistance and to be eligible for a scholarship. Any financial assistance given by the Archdiocese or any scholarships awarded will not be for the full cost of tuition and fees but only for a portion of the cost.

1. Anyone interested in receiving financial assistance must first complete the FACTS form to verify financial need and to determine if they are eligible to receive financial assistance from the Archdiocese. These forms are available upon request in the school office.
2. Once the school receives the results from the completed FACTS forms it will submit the results to the Scholarship Committee. Anyone not awarded financial assistance from the Archdiocese will be eligible to receive a scholarship.
3. The request for financial assistance from the Archdiocese or the Scholarship Fund does not guarantee that financial assistance will be given.
4. The committee will have the entire amount of money that is currently in the Scholarship Fund available to award as scholarships.
5. The Scholarship Fund will be made up of funds from the following: a monthly school scholarship fund collection and a weekly collection taken during the school Mass on Friday mornings.

The scholarship committee consists of three St. Clare parishioners. The committee members may not be parents of students or related to any school or parish employee. The committee members may not currently be a member of the school board, school finance committee, pastoral council or parish finance council. The scholarship committee does not see the name of the person applying for a scholarship but the number that has been assigned to the application. The applicant will be notified via letter whether or not a scholarship has been awarded.