



St. Stephen Catholic School

1027 Napoleon Ave. New Orleans, LA 70115 ◇ (504)891-1927

St. Stephen Pre-School Application 2018-2019

APPLICANT INFORMATION (please print):

Child's Name _____ Gender _____
First (& Nickname) Middle Last

Home Address _____ City _____ Zip _____

Home Telephone (____) _____ Parish in which you live _____

Parent e-mail address: _____

Child's Birthdate (MM/DD/YYYY) _____ Place of Birth _____

Citizenship of Child: Native-born _____ Naturalized _____ Non U.S. Citizen _____

Baptism: Date _____ Church you attend mass: _____
City _____ State _____

Siblings at St. Stephen School: Yes/No Name(s): _____

FAMILY INFORMATION: (Please circle one)

Child lives with: Both Natural Parents Mother Only Father Only
Parents have Joint Custody Parent/Step-Parent Guardian

If there is a custody agreement, Court-ordered Visitation Agreement, or any other legal issue, please explain: _____

**Understand that if your child is placed in our school, a copy of the legal document must be submitted to the Preschool Director.*

Primary Language spoken in the home: _____

Secondary Language _____

Is your child fluent in English? Yes _____ No _____

My Child also speaks _____

Ethnicity of Child:

Mexican American _____ Other Hispanic _____ White _____ African American _____
Native Hawaiian/Pacific Islander _____ Multi-Racial (specify) _____

List and describe any allergies, medical, or health concerns that affect your child _____

List medications that your child takes on a regular basis _____

Does your child have any diagnosed special needs? Yes / No Identify _____

Has your child ever been assessed for (Please Circle):

Occupational Therapy Vision Hearing Speech & Language ADHD PDD

FATHER: Full Name _____

Address _____

Primary Contact Telephone _____ Work Telephone _____

Occupation _____ E-Mail Address _____

Religion/Faith _____ Parish of Choice _____

Birthplace _____

MOTHER: Full Name _____

Address _____

Primary Contact Telephone _____ Work Telephone _____

Occupation _____ E-Mail Address _____

Religion/Faith _____ Parish of Choice _____

Birthplace _____

GUARDIAN: Full Name _____

Address _____

Primary Contact Telephone _____ Work Telephone _____

Occupation _____ E-Mail Address _____

Religion/Faith _____ Parish of Choice _____

Birthplace _____

Why are you seeking a Catholic preschool education?

How did you learn of St. Stephen Preschool? If applicable, please include names of families you know whose child(ren) attend(ed) St. Stephen Catholic School.

Select your preferred ATTENDANCE SCHEDULE: (Please circle your choice)

The School day starts at 7:45 am and ends at 3:30 pm.

**We offer before and aftercare starting: Before care 7:00-7:45 a.m.
Aftercare 3:30-6:00 p.m.**

<u>ATTENDANCE</u>	<u>3:30 am Dismissal</u>	<u>Before/Aftercare</u>
5 days M-F	\$680.00/month	\$730.00/month
3 days M-W-F	\$505.00/month	\$555.00/month
2 days T-Th	\$320.00/month	\$370.00/month

REMINDERS:

****A fee of \$25 for late tuition**

**** Returned Check fee of \$30**

****A fee of \$1.00 each minute for late pick up past 6:00pm.**

Please drop off your child between 7:45 -8:15 a.m. only. The School Day/Transition begins at 7:45a.m. Tuition and fees are paid on a weekly/biweekly/monthly basis. Tuition must be paid before or by the 10th of each month.

Potential Start Date: _____

Preferred Attendance Schedule

Name of Child (Please Print)

Parent Name (Print)

Parent Signature

THE FOLLOWING IS A LIST OF PEOPLE WHO WILL BE ALLOWED TO PICK UP YOUR CHILD. Please let your teacher know if anyone other than the child's parent will pick up. Only those listed below will be allowed to take your child home. We will ask to see their driver's license or other form of picture identification. This procedure is in place for your child's safety. Thank you for your cooperation.

Admission Policy

St. Stephen Catholic School is a culturally diverse school and admits students of any race, color, national origin, creed, gender, and ancestry. The school population is a cross section of the areas it serves. It celebrates the cultural and ethnic diversity of its students with an academic program and extra-curricular activities that foster emotional maturity and spiritual development.

The schools of the Archdiocese of New Orleans, Louisiana admit students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at its schools. They do not discriminate on the basis of race, color, national or ethnic origin in administration of their educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Additionally, in compliance with Title IX of the Civil Rights Act of 1964, no person in the schools of the archdiocese shall, on the basis of sex, be excluded from participation in, or be denied the benefits of or be subjected to discrimination under any educational program or activity except as permitted under said Title IX.

Checklist for additional documentation for Application to Preschool:

___ Copy of Birth Certificate

___ Copy of Baptismal Certificate (if applicable)

___ \$50.00 Non-refundable Application Fee

(Please make checks payable to St. Stephen Catholic School/Cash and Credit Cards accepted)

For additional information:

Telephone: **504-891-1927**

Return completed application to:

St. Stephen Catholic School

St. Stephen Preschool

1027 Napoleon Ave.

New Orleans, LA 70115

Date of Application _____ Signature of Parent/Guardian _____

Signature of Director _____ Date _____