



## Christ the King FSA Meeting Agenda

March 11, 2021

6:30pm - 7:15pm

Board  
Members

Regina Joiner, President; Chelsie Pierce, Vice-President; Brandy McKeown, Secretary; Cindy Lankenau, Treasurer; Rita Burge, Head Room Mom  
fsa@ctkschooljax.com

### **Mission of CTK**

The mission of Christ the King Catholic School is to serve God as a community, follow Catholic teachings, create a love for learning, and respect each other's unique gifts and talents.

### **Welcome**

What is FSA? FSA is the Family School Association run by volunteers. We are here to work for you and we are your liaison between the parents and the school. Our main goals are to fundraise and to have family friendly events.

### **Financial Report**

Through our fundraising efforts this year, we have brought in about \$16,000. I think this is impressive based on the fact that COVID has canceled some of our bigger events. We were asked to make two major purchases this year. We bought one of the bottle water fountains that were installed at the beginning of the year (\$2500) and we are paying for ½ the cost of the fence that is going around the VPK and 1st grade courtyard (\$7500). This will completely enclose our campus.

### **New Business**

*Farmers Market.* On April 25th from 9am - 1pm. The Market will take place between the two buildings. We will need parents to volunteer to set up on Saturday and Sunday of that weekend. We will also need students at each booth to help sell. There will be a sign up genius. You are welcome to sign up to prep for any of the classes. Here are the projects by grade.

1st - Homemade card packets. Need a Cricut/Silhouette volunteer!

2nd - Soil Enhancements - worm, soil

3rd - blueberry muffins

4th - Sun Tea/Lemonade

5th - Potted Plants

6th - Recycled Poetry

7th - Marigold seeds in handmade paper packets

8th - Coasters and clocks made from wood on campus

Garden Club - Handmade Soap

Sewing Club - Pillowcases

Engineering Club - Tours and underwater robot demonstrations

Photo Booth - wood grain backdrop paper, sunflowers, crates, pendant banner

*50/50 Raffle.* Help us make our last fundraiser a huge success! After the Easter holiday, we will have a 50/50 raffle. Tickets will be \$25/each. Our hope is that this is something that you can advertise to your family and friends. Our prizes will be 1st: 50% of money raised, 2nd: 4 One Day passes to Disney World, 3rd: \$100 gift card to Cheesecake Factory.

*New Playground.* We are starting to research the cost and effort needed to update our playground. The current structures are starting to show their age. The first quote that we received was for \$90K and included 2 large structures, a new swing structure, a small structure and a small workout area. Demo was an additional \$6K. We are in the process of receiving more quotes but that price is pretty standard. We would like to start a capital campaign so that funds can be raised.

*Committee Positions.* We have a few committee positions that we would like to fill for the 2021-2022 school year. These coordinators mainly supervise and help with the responsibilities listed below for each committee. Their main focus is on one specific event or fundraiser.

SCRIP Coordinator - Complete weekly purchase requests. Responsible for keeping popular giftcards in stock and placing online orders for other requests. (Heather Wnorowski)

BoxTop Coordinator - Advertise and collect BoxTops twice a year. Submissions are made in November and March. This program is moving to an all digital submission and will probably only need to be around for one year.

Coke Gives Coordinator - Promote the program and collect Coke brand bottle caps. Advertise volunteer opportunities to enter the caps into the website.

School Supplies Coordinator - Provide the teachers with the previous supply list. Once teachers have verified, forward the list on to the supplier(s) for quotes, then present purchasing information to parents. (Taken)

Family Fun Night Coordinator - Research restaurants that are available for "Spirit Nights". Some restaurants will give a % of sales to the organization if a minimum is met. We would love to advertise a Family Fun Night once a month.

Used Uniforms Coordinator - Collect uniform donations as needed from the front office and then organize in the uniform closet. Plan and host uniform collections at the end of the school year and sales for the beginning of the year.

Christmas Boutique - Buy gifts to sell at the Christmas boutique for siblings, pets, parents, and grandparents. Keep track of the inventory. Responsible for pricing and setup/breakdown of the event. (Heather Wnorowski)

Ravens Run Coordinator- Student Fundraiser where students collect donations and then have a day of fun and exercise on the field. This will be our 3rd year.

Poker Night Coordinator - Plan the Poker Night Fundraiser. Responsible for selling tickets to the event, collecting donations for bounty prizes, and informing school of the event. This will be our 3rd year.

## **Ways to Raise Money for CTK**

*Scrip.* SCRIP is an easy fundraising tool that gives money back to our school AND you. Through SCRIP purchases, you buy gift cards for stores that you usually shop at like Wal-Mart, Publix and many, many more. You only pay the face value of the card and then the retailers donate a percentage of the gift card value to our school.

For example, CVS donates 7% to CTK. For a \$25 gift card, that is \$1.75. The school splits that amount with you, so that you can then use it toward academic fees/tuition the next school year. Cards can be purchased on the SCRIP website or you can make a request with the weekly blue folder.

*Volunteer Hours.* All parents are responsible for entering their own hours after completing a service activity. Just a reminder, you have 30 days to enter your hours from the date of service. The form is on our website at ctkschooljax.com under the Parents tab.

*BoxTops.* Download the app and start earning money for CTK today!

Don't forget to use Amazon Smiles for your shopping! Search for "Christ the King Jacksonville" and select "Nocturnal Adoration Society Christ the King Church" as your charity.

Keep entering your Coca-Cola codes too! <https://us.coca-cola.com/give/school-profile/> Search for "Christ the King Catholic" and select the Jacksonville, FL option. You can also send in bottle caps/codes with your child.

**Dates to Note**

March 15	Holiday
March 26	Noon Dismissal
April 1 - 9	Easter Holiday
April 25	CTK Farmers Market
May 3 - 7	Teacher Appreciation Week
May 28	Last Day of School
August 11	Tentative First Day

**2020-2021 FSA Financial Report**

<b>Event/Project</b>	<b>Type</b>	<b>Item</b>	<b>Vendor</b>	<b>Amount</b>
	Starting Balance			\$0.00
<b>Total</b>				<b>\$0.00</b>
<b>Amazon Smile Total</b>				<b>\$58.25</b>
<b>Cheer Loan Total</b>				<b>\$189.00</b>
<b>Christmas Boutique Total</b>				<b>\$2,486.00</b>
<b>Coca Cola Gives Total</b>				<b>\$46.64</b>
Facilities Improvement	Expense	20 face shields	prusa	-\$152.50
		bottle water fountain	David Gray	-\$2,505.76
		Brown teacher gift		-\$90.00
		Campbell teacher gift		-\$86.46

		Chambers Gift		-\$90.00
		Darrow Gift		-\$39.22
		Gagnon teacher gift		-\$90.00
		Lewis Teacher Gift		-\$90.00
		Projector 535.57, shields 73.04, keys 11.95	cdw, prusa, Home Depot	-\$620.56
		Sands Teacher Gift		-\$90.00
		Valot Gift		-\$90.00
		Zeal Teacher Gift		-\$90.00
<b>Facilities Improvement Total</b>				<b>-\$4,034.50</b>
<b>Orientation Total</b>				<b>-\$65.75</b>
Ravens Run	Expense	300 fruit snacks	Sams	-\$26.94
		8 waters, 5*64 granola bars	Costco	-\$68.00
		doughnuts	Krispy Kreme	-\$130.50
		Kona Ice 300 cones @ \$2	Kona Ice of N Jacksonvill	-\$600.00
		Lunch Prize for Ravens Run	Chick fil a/burger king	-\$87.54
		Popsicles		-\$34.15
		Ravens Run Prizes	Amazon	-\$357.23
			Dollar Tree	-\$160.50
			Target	-\$388.91
		Ravens Run Supplies	Amazon	-\$116.45
	Income	Deposit - Donations		\$203.00
		Deposit - Sponsor		\$2,600.00
		Square deposit	square	\$7,807.73
<b>Ravens Run Total</b>				<b>\$8,640.51</b>
<b>Spirit Shirts Total</b>				<b>\$1,102.08</b>
Staff Christmas Party	Expense	1/2 of party cost. 628.60. bought \$600 gift cards for 480	Top Golf/bought at Costco	-\$506.80
<b>Staff Christmas Party Total</b>				<b>-\$506.80</b>
Trunk or Treat	Expense		-325.78 Sams	-\$291.63
		Pizza 501.23. Gift baskets \$80.94	Dominos, total wine, world market	-\$582.16
	Income	Deposit - Sales		\$740.00
		Square deposit	Square	\$1,244.82
<b>Trunk or Treat Total</b>				<b>\$1,111.03</b>
<b>Used Uniform Sale Total</b>				<b>\$2,391.98</b>
<b>Grand Total</b>				<b>\$11,418.44</b>