

Troop 555 Campout Activity Planner -- Arrangements

Event Description: _____

Patrol Name: _____

WEEK 1: Identify destination, participants, and suggest activities; prepare new scouts [SPL, SM, OAC]

Week 1 date (4 Mondays before camp-out): _____

Destination: _____ (Y / N) If Patrol outing, SM approved?

Adult Support (minimum of 2; at least 1 must be trained and at least 1 must be over 21; minimum of 1 adult per 8 scouts)

Certifications required" CPR / First Aid, Safe Swim Defense / Safety Afloat, Climb on Safely / Trek on Safely, NRA

Adults attending (driving): _____

Scouts attending: _____

_____	Departure date	Reservation @ destination:	Camp information
_____	Assembly time	(Y / N) Required?	(Y / N) Ground Fire OK?
_____	Departure time	(Y / N) Confirmed?	(Y / N) Firewood available?
_____	Estimated travel time	With whom?: _____	(Y / N) Water available?
_____	Return date	(Y / N) Prepayment reqd?	(Y / N) Latrines available?
_____	Returning to	(Y / N) Prepayment made?	(Y / N) Maps obtained?
_____	Est. time of arrival		(Y / N) Driver maps needed?
_____	Emerg contact phone #		Who will prepare?: _____

WEEK 2: Identify participants and activity agenda; practice any required skills [Patrols, SM, OAC]

Week 2 date (3 Mondays before camp-out): _____

(Y / N) Proposed activity agenda approved by SM? Who: _____

(Y / N) Trailer required? (if so, who will tow it? _____)

(Y / N) Firewood needed? (if so, who will provide it? _____)
 - who will transport it? (Y / N) Grubmaster identified?

(Y / N) Roster of attendees to SM and Outdoor Activities Chairman? (Y / N) Permission slip avail?

(Y / N) Proposed activity agenda approved by SM? Who: _____

(Y / N) Medicals secured?

WEEK 3: Finalize menus and equipment lists [Patrols, QM's]

Week 3 date (2 Mondays before camp-out): _____

(Y / N) Menu finalized? (Y / N) Equipment list developed? (Y / N) Grocery list developed?

(Y / N) Menu approved? (Y / N) Troop QM OK w/ equip list? (Y / N) Duty Roster prepared?

WEEK 4: Finalize any open details [Patrols, SPL, SM, OAC]

Week 4 date (Monday before camp-out): _____

(Y / N) Permission slips received? (Y / N) Date/time for QM meeting set up?

(Y / N) Maps ready for drivers? (Y / N) Confirm departure time/place?

DEPARTURE: Final Check [SPL, QM's, SM]

_____	Tour permits	_____	Medicals	_____	Permission slips
_____	Quartermaster checks	_____	Attendance	_____	Maps to drivers
_____	Prayer				

End of Campout [All, led by SPL, QM's, SM; Scribes]

(Y / N) Tents inspected or assigned for drying? (Y / N) Equipment stowed @ storage site?

(Y / N) Damaged equip given to Troop QM for repair? (Y / N) Equipment cleaned/dried?

_____ Scribes: write article for newsletter

Troop 555 Campout Activity Planner -- Agenda

Event Description: _____

Patrol Name: _____

TIME	ACTIVITY	FREE TIME ACTIVITIES	GOALS
FRIDAY			
	set up camp		
	cracker barrel / lights out / quiet time		
SATURDAY			
	breakfast / clean up		
	lunch / cleanup		
	supper / clean up		
	campfire		
	cracker barrel / lights out / quiet time		
SUNDAY			
	breakfast / clean up		
	scouts own worship serv vice		
	break camp / load / leave		

Patrol advisor signature: _____

Troop 555 Campout Activity Planner -- Equipment

Event Description: _____ DATE _____
 Patrol Name: _____ YOUTH QUARTERMASTER _____
 # of Scouts attending: _____ # of Adults attending (separate M/F tenting): _____

<i>Available equipment:</i>		# Requir ed	# Assigned by troop QM	Return?	<i>Available equipment:</i>		# Requir ed	# Assigned by troop QM	Return?
<u>GENERAL</u>					<u>FIRE</u>				
American Flag		1	n/a	n/a	Burn barrel	()	()		
Troop Flag		()	()		Campfire cooking stakes & rod (SPIT)	()	()		
Patrol flag		1	n/a	n/a	Charcoal Lighter chimney	()	()		
1st aid kit		()	()		Fire buckets	()	()		
Boards for seats		()	()		Fire pan & stakes	()	()		
Milk crates		()	()		Oven, reflector	()	()		
Dining fly		()	()		Shovel	()	()		
Dining fly side flaps		()	()		Water jugs	()	()		
Table for cooking		()	()						
Plastic sheets (tarp)		()	()		<u>AXE YARD</u>				
Song books from church		()	()		Ax yard equipment (rope, file, stone)	()	()		
					Ax	()	()		
<u>KITCHEN</u>									
Chuck box		()	()		Hatchet	()	()		
Coffee pot		()	()		Gloves	()	()		
Cook kit (pots and pans)		()	()		Safety Glasses	()	()		
Cook kit (utensils)		()	()		Saw	()	()		
Cooler		()	()		Sledge / Wedge	()	()		
Dishpans (set of 3)		()	()		<u>SLEEPING</u>				
Dutch oven		()	()		Tents	()	()		
Griddle		()	()		Groundcloths	()	()		
Large water/ cooking pots		()	()		Baker Tent (for personal gear)	()	()		
Skillet		()	()						
Gott Cooler		()	()		<u>ROPE</u>				
					Boundary stakes	()	()		
<u>FUEL / STOVES</u>									
Gas can with fuel funnel		()	()		Rope (nylon boundary)	()	()		
- Adequate white gas (Coleman Fuel) ?					Rope box	()	()		
Lantern, propane		()	()		<u>CONSUMABLES (See Grubmaster)</u>				
Lantern, white gas (Coleman Fuel)		()	()		Aluminum foil	()	()		
Mantels		()	()		COFFEE	()	()		
Propane tree /hoses/adaptors		()	()		Camp soap, sanitizer	()	()		
Propane tank		()	()		Cleaning supplies (Scratchie, Brillo)	()	()		
- Adequate propane?					Duct tape	()	()		
Stove, propane		()	()		Paper Towel	()	()		
Stove, white gas (Coleman Fuel)		()	()		Trash bags	()	()		
Matches / Stick lighter		()	()		CHARCOAL	()	()		
					Matches / Stick lighter	()	()		
					Toilet paper	()	()		
					Ziplocs	()	()		
<u>MISCELLANEOUS</u>									
		()	()			()	()		
		()	()			()	()		
		()	()			()	()		
		()	()			()	()		
		()	()			()	()		

Adult Quartermaster signature: _____
 Patrol advisor signature: _____

Troop 555 Campout Activity Planner -- Patrol Menu Planner

Event Description: _____
Patrol Name: _____
Outing date: _____
Grubmaster(s): _____

Friday Dinner

_____	_____
_____	_____
_____	_____

Saturday Breakfast

_____	_____
_____	_____
_____	_____

Saturday Lunch

_____	_____
_____	_____
_____	_____

Saturday Dinner

_____	_____
_____	_____
_____	_____

Saturday Night Cracker Barrell

_____	_____
_____	_____

Sunday Breakfast

_____	_____
_____	_____
_____	_____

- Check w/ QM for essentials like Fuel, Foil, Dish Soap, Matches, Coffee, TP, Paper Towels, Garbage Bags?
- Menu appropriate for the season/weather?
- Menu appropriate for the activities?
- Cold food storage and ice included?**
- Includes 4 basic food groups or conforms to food pyramid?
- Copy of menu to SPL and PL?

Patrol advisor signature: _____

Troop 555 Campout Activity Planner -- Grubmaster's Grocery List

Total Youth _____ Total Adults _____ Total People _____

Event Description: _____ Outing date: _____

Patrol Name: _____ Grubmaster(s): _____

		# NEEDED (per person times total People)	# PURCHASED	COST PER	
	ITEM	(EACH)	(UNITS)	UNIT	TOTAL COST
1	ICE		BAG		
2	MILK		Gallon		
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
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Patrol advisor signature: _____

Troop 555 Campout Activity Planner -- Duty Roster

Event Description: _____

Patrol Name: _____

Days/Meals	Head Cook	Assistant Cook	Fire Builder	Water Man	Kitchen Cleaner-upper	Assistant Kitchen Cleaner-upper	Tent Cleaner-upper

With daily rotations, rotate patrol member duties each day at 9AM. The head cook becomes the tent cleaner-upper, the assistant cook becomes the head cook, and the remainder of the line shifts to the left. Note that only seven jobs are listed. The patrol leader is not given a specific job but must lead and supervise all members of the patrol, stepping in to help when necessary.

Patrol advisor signature: _____