

**TROOP 555 LEADERSHIP CONTRACT
ASSISTANT SENIOR PATROL LEADER**

Scout Name: _____

Patrol Name: _____

Term Start: _____ Term End: _____

Job Description: The Assistant Senior Patrol Leader(s) is/are chosen by the Senior Patrol Leader, with approval of the Scoutmaster. He reports to the SPL.

Qualifications: 1st Class rank or higher.

GENERAL EXPECTATIONS:

1. **Attendance:** You are expected to attend all Troop meetings, Patrol Leaders' Council meetings, outings, and service projects. You are required to attend 4 outings. If you cannot attend a meeting or event, call the SPL at least one day prior to tell him, and make sure that a substitute will be there to perform your responsibilities.
2. **Effort:** You are expected to give this job your best effort. Be first to arrive, last to leave. Do your advance work, to always Be Prepared.
3. **Uniform:** Set the example by wearing your uniform correctly and with pride at Scout activities. This means to wear the Class 'A' shirt, neckerchief with slide, BSA belt, and as many more uniform parts as possible; shirttail tucked in, with all required insignia in the correct locations. Wear Class 'B' shirt when Class 'A' is not appropriate. Wear your Merit Badge sash to all Courts of Honor, to Scout Mass, and other formal occasions.
4. **Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
5. **Troop Growth:** Welcome new Scouts into the Troop. Help them to fit in, and encourage their advancement.

SPECIFIC RESPONSIBILITIES

All requirements must be completed to receive full leadership credit; Scoutmaster or designated ASM must initial. Keep a folder with this contract and the required items listed below.

If you think you are unable to meet any of these expectations or responsibilities, it is your responsibility to talk to the Scoutmaster.

- | | Date/Initial |
|--|--------------|
| > Within three weeks from the beginning of your term, update your uniform with the appropriate PoR insignia. | _____ |
| > At the end of your term, remove the PoR insignia from your uniform. | _____ |
| > Enthusiastically wear the Scout uniform as described above. | _____ |
| > Attend Introduction to Leadership Skills for Troops (ILST) training during term of service. | _____ |

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> Create and maintain roster of Scouts with Troop Positions of Responsibility reporting to you along with their contact information. _____

	Name	E-Mail Address	Phone Number
ASPL			
PORs Responsible for:			
Quartermaster			
Scribe of Media			
Scribe of Records			
Historian			
Librarian			
Guide			
Instructor			
Chaplains Aid			

> Attend at least 4 overnight outings: _____

Outing	Date
_____	_____
_____	_____
_____	_____
_____	_____

> If you are unable to attend an overnight outing, delegate your responsibilities: _____

Outing	Date	Delegate
_____	_____	_____
_____	_____	_____

> Help run 80% of Troop meetings _____

> Help Run 80% of the Troop Events and PLCs _____

Event Description	Date
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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> Perform duties of SPL when the SPL is absent or when he delegates specific duties to you and when he makes legitimate requests of you.

Provide examples below. SPL to initial agreement with examples given.

> Coach your assigned junior leaders in their duties; ensure that they prepare; and have their contract requirements signed off as they are earned.
Junior leaders to initial agreement with examples given.

Examples of coaching:

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> At the end of your term, write 3 things you think you did well and 3 lessons you learned. Review this with the Scoutmaster and with your successor in office: _____

Three things I did well:

1. _____

2. _____

3. _____

Three things I learned:

1. _____

2. _____

3. _____

Reviewed with successor:

Date: _____ Scout: _____

What suggestions do you have to make this contract better?

APPROVALS

Scout's contract-acceptance signature

date (start of term)

Scoutmaster Signature

date (end of term)