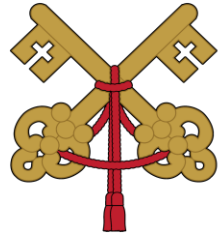


# CHURCH AND SCHOOL OF SAINT PETER

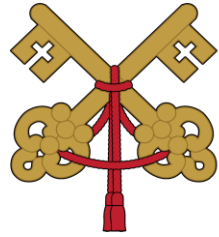
## HEALTH & SAFETY PROTOCOLS FOR SAFELY REOPENING CATHOLIC SCHOOL BUILDINGS

DOMAIN I: PROMOTING BEHAVIORS THAT REDUCE SPREAD			
<p>Benchmark A: <i>Staying home when appropriate</i></p> <p><i>Only students, volunteers, employees, and visitors who show no signs of illness are present in the Parish building. Students who were sick and are no longer symptomatic are returning to Faith Formation programs at the advice of the student's health care provider.</i></p>			
<p><i>Protocol 1:</i> Students, volunteers and employees are required to stay home when they are sick. Faith Formation programs must promptly send children, volunteers and employees home when they display symptoms of COVID-19 illness.</p>	<p>(Resources)</p> <p><a href="#">MDH: If You Are Sick: COVID-19</a></p> <p><a href="#">CDC: Coronavirus Disease 2019: Symptoms</a></p>	<p>Students, volunteers and employees will stay home if they display any of the symptoms related to COVID-19. Staying home is required for those who have the following symptoms: new onset cough, shortness of breath, or fever over 100.4 degrees alone OR at least two of the following: chills, muscle pain, cough, shortness of breath, sore throat, lack of taste/smell, and gastrointestinal symptoms of diarrhea, vomiting, or nausea. If a person with a new symptom (for example, new loss of smell only) and no diagnosis to explain it, he/she should stay home and talk with his/her health care provider about getting a COVID-19 test, even if it is the only symptom he/she is experiencing.</p> <p>In addition, if a student, volunteer or employee develops COVID-19 symptoms during the day, he/she will need to leave the program as soon as possible (students will need</p>	<p>(Date)</p>



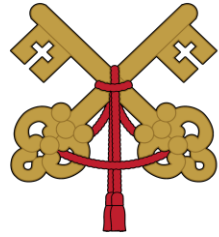
# CHURCH AND SCHOOL OF SAINT PETER

		to be picked up by an authorized person and get tested for COVID-19 prior to returning to Faith Formation Programs.	
<p><i>Protocol 2:</i> When determining when students, volunteers or employees may return to Faith Formation, Faith Formation will follow the directives of an individual’s health care provider. In the event that no advice has been sought or given, Faith Formation will use guidelines provided by public health officials.</p>	<p><a href="#">MDH: If You Are Sick: COVID-19: How long to stay home if sick</a></p> <p><a href="#">MDH: Decision Tree</a></p> <p><a href="#">MDH: COVID-19 and When to Return to Work</a></p>	<p>Faith Formation will seek written confirmation from a certified medical professional when allowing students/volunteers/employees to return to Faith Formation. Students, volunteers and employees with symptoms compatible with COVID-19 must communicate with the health office prior to their return to Faith Formation. If their health care provider has determined their symptoms are due to an alternative diagnosis, such as allergies, asthma or strep throat, they will be allowed back to Faith Formation once they are feeling better and fever free for 24 hours. Otherwise, the guidelines from the Minnesota Department of Health will determine when they are able to return to Faith Formation Programs.</p>	
<p><i>Protocol 3:</i> Eliminate or prudently modify employment and student attendance policy incentives that could cause a student, volunteer or employee to come to Faith Formation when ill (e.g., “perfect attendance awards”).</p>		<p>Students, volunteers and employees will be asked to err on the side of caution when it comes to attendance. When anyone displays symptoms consistent with COVID-19 (see I.A.1. above), they must stay home (and possibly get tested). We have suspended all incentives regarding attendance for the 2020-21 school year.</p>	
<p><i>Protocol 4:</i> Faith Formation will designate an employee to be the primary COVID-19 Designated Point of Contact and a different employee to serve as a back- up COVID-19 Designated Point of Contact if the primary COVID-19 Designated Point of Contact is unavailable. This Point of Contact is responsible for responding to COVID- 19 concerns (e.g. Faith Formation Director, Confirmation Coordinator). All Faith Formation employees, volunteers and</p>	<p><a href="#">MDH Planning Guide for Schools</a>, p. 4</p>	<p>Faith Formation’s Designated Point of Contact for responding to COVID-19 concerns will be the Director of Faith Formation. Should that person be unavailable, Coordinator of Confirmation will serve in this capacity.</p>	



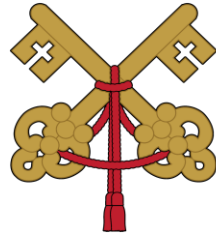
# CHURCH AND SCHOOL OF SAINT PETER

<p>families should know who these individuals are and how to contact them.</p>			
<p><i>Protocol 5:</i> Faith Formation will inform families, volunteers and employees of the public-health recommendations for quarantining after exposure to COVID-19.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p> <p><a href="#">MDH: What to do if you have had close contact with a person with COVID-19</a></p>	<p>Faith Formation programs will inform families, volunteers and employees of the need for them to stay home in the event that: 1. they have tested positive for or are showing symptoms of COVID-19 2. They have recently had close and prolonged contact with a person who tested positive for COVID-19.</p>	
<p><i>Benchmark B: Practicing personal hygiene measures</i></p> <p><i>Basic infection prevention measures are being implemented at Faith Formation. All members of the Faith Formation community are practicing personal hygiene measures, including proper hand hygiene and respiratory etiquette.</i></p>			
<p><i>Protocol 1:</i> Faith Formation programs will reinforce proper handwashing hygiene that families and schools have taught their family and students.</p>	<p><a href="#">MDH: Hand Hygiene</a></p> <p><a href="#">MDH: Teaching Hand Hygiene</a></p> <p><a href="#">MDH: Hand Hygiene for Schools and Child Care</a></p>	<p>Classroom Catechists in grades 1-6 will ensure that all students wash their hands or use hand sanitizer before entering the classroom or group space. Proper handwashing techniques include washing hands with soap and water for at least 20 seconds. Or Students will use hand sanitizer at the beginning of the Faith Formation Program, prior to having snacks and after using the restroom. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (only for employees, volunteers and students who can safely use hand sanitizer). Catechists will remind students to wash their hands after using the restroom, before and after snacks, and use hand sanitizer as necessary in classrooms.</p>	



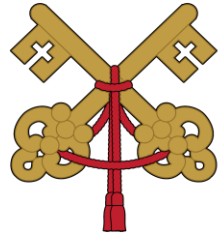
# CHURCH AND SCHOOL OF SAINT PETER

<p><i>Protocol 2:</i> Faith Formation will monitor compliance in a practicable manner to help ensure adherence among students.</p>		<p>Catechist/Volunteers will monitor compliance in classrooms and bathrooms during Faith Formation programs in a reasonable and practicable manner.</p>	
<p><i>Protocol 3:</i> Faith Formation Programs will reinforce respiratory etiquette that have been taught at home and at school.</p>	<p><a href="#">MDH: Cover Your Cough</a> <a href="#">CDC: Cloth Face Covering Guidance</a> <a href="#">MDH School Planning Guide</a>, pp. 7-8</p>	<p>Face coverings will be provided to students who do not have a face covering to be worn by students inside or outside when proper social distancing can't take place.</p> <p>Students, volunteers and Catechists/Aides/Leaders will be reminded of ways to safely cover coughs and sneezes with a tissue. Practicing Proper Respiratory Etiquette at Faith Formation means that members of the Faith Formation community are 1) covering coughs and sneezes with a tissue 2) throwing used tissues in the trash and 3) washing hands using handwashing protocols or hand sanitizer after coughing or sneezing. If tissues are not immediately available, students and employees will be coughing or sneezing into their elbow.</p> <p>Our Faith Formation programs will: educate all employees/volunteers on proper respiratory etiquette; ask that Catechists/Aides/Leaders discreetly encourage individual students to practice proper respiratory etiquette on an as-needed basis.</p>	
<p><i>Protocol 4:</i> Faith Formation Programs will encourage students to avoid touching their faces.</p>		<p>Catechists/Leaders/Aides will monitor student compliance with respect to avoidance of touching their faces during Faith Formation Programs.</p>	
<p><i>Benchmark C: Social distancing</i></p>			



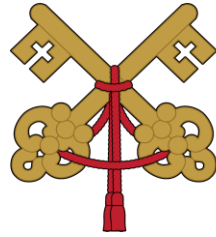
# CHURCH AND SCHOOL OF SAINT PETER

<p><i>Faith Formation Programs implement appropriate social distancing practices to reduce the spread of disease.</i></p>			
<p><i>Protocol 1:</i> Faith Formation will consider all public health recommendations for social distancing and implement those that are reflective of students' ages and abilities; without negative impact on the learning and social-emotional environment; and responsive to the level of community spread in the wider local community.</p>	<p><a href="#">MDH: COVID-19 Prevention Guidance</a></p>	<p>Faith Formation Programs will enforce a 3-6 feet of distance between students and between students, Catechists, Leaders, Aides to the extent possible. Classroom desks will face the front of the room and will be separated by as much as practicable to help students maintain a healthy distance from one another.</p>	
<p><b>DOMAIN II: MAINTAINING HEALTHY FACILITIES</b></p>			
<p><i>Benchmark A: Cleaning and disinfecting efforts</i></p> <p><i>Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of classroom surfaces, restrooms, lunch rooms, meeting rooms, and drop-off and pickup locations. More frequent cleaning and disinfecting is conducted in high-touch areas, such as door handles, elevator panels, and hand railings.</i></p>			
<p><i>Protocol 1:</i> Faith Formation will develop a schedule for increased, routine cleaning and disinfecting.</p>	<p><b>Appendix D: Cleaning Log</b></p>	<p>There will be a routine established to clean frequently touched surfaces such as light switches and door handles. Classroom doors will be left open so as to avoid repeated touching of door handles. Holy water fonts will be left empty. Students in Gr. 1-6 will be asked to bring their own box of crayons and two pencils. If this is a hardship let the Director of Faith Formation know and this will be provided in a discreet manner. Students will not be sharing such items.</p>	
<p><i>Protocol 2:</i> will identify frequently touched surfaces (e.g., playground equipment, door handles,</p>	<p><a href="#">MDH Playground Guidance</a></p>	<p>Bathrooms will be cleaned prior and after Faith Formation Programs. Drinking fountains will not be used. Students may bring their own pre-filled water bottles if necessary. These should be clearly labeled with the student's name and contact information.</p>	



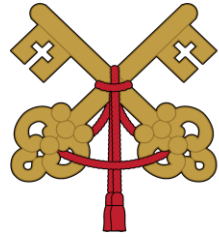
# CHURCH AND SCHOOL OF SAINT PETER

<p>sink handles, drinking fountains) within the school and clean all frequently touched surfaces daily or between use as much as practicable.</p>	<p><a href="#">MDH COVID-19 Cleaning and Disinfecting Guidance</a></p>	<p>Students will be required to drink only out of their own water bottles.</p>	
<p><i>Protocol 3:</i> Faith Formation programs will ensure safe and correct use and storage of cleaning and disinfecting products, including always storing products securely away from children, and using products that meet EPA disinfecting criteria.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 9-10</p>	<p>Parish and Faith Formation will establish a schedule for routine cleaning and disinfecting of high-touch surfaces and shared equipment throughout Faith Formation Programs. This schedule will comply with EPA requirements. In addition, Faith Formation will follow all “Right to Know” information for chemicals.</p>	
<p><i>Benchmark B: Adequate supplies</i></p> <p><i>Appropriate and effective cleaning and disinfecting supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications and are being used with required personal protective equipment for the product.</i></p>			
<p><i>Protocol 1:</i> Faith Formation programs will provide adequate supplies for implementing cleaning and disinfecting.</p>	<p><a href="#">School Cleaning Supplies</a> <a href="#">IEA Creating your Restart Blueprint for COVID-19</a></p>	<p>The Parish and Faith Formation has already begun the process to procure adequate supplies to minimize sharing of high-touch materials where possible. We will continue that process during the Faith Formation year.</p>	
<p><i>Benchmark C: Separate physical space for students with symptoms of COVID-19</i></p> <p><i>Faith Formation Programs have a space for students with symptoms of COVID-19. This space is supervised, safe, and regularly cleaned.</i></p>			
<p><i>Protocol 1:</i> Faith Formation will identify a supervised space or area to temporarily separate anyone who has COVID-19 symptoms until they can</p>	<p><a href="#">MDH Cleaning and Disinfecting Guidance</a>, pp. 3-5</p>	<p>Faith Formation will use the Parish Office Conference room A to isolate individuals who display COVID-19 symptoms. This space is close to Door #1. It will allow for a healthy 6 feet of distance between sick individuals. These spaces will be cleaned between uses. Parents will be asked to pick up the isolated individual at Door #1.</p>	



# CHURCH AND SCHOOL OF SAINT PETER

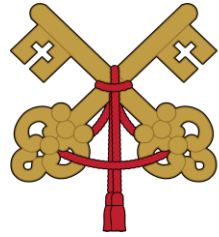
<p>leave the building. This space will be regularly cleaned and sanitized.</p>	<p>Catholic Mutual recommends that programs consider having this room close to an exit door, if possible.</p>		
<p><i>Protocol 2:</i> Programs will establish procedures to decrease the risk of spread among (or to) employees who are responsible for supervising students who have COVID-19 symptoms.</p>	<p>Catholic Mutual recommends that those responsible for supervising students who have COVID-19 symptoms be provided person protective equipment, including mask, shield, gloves, and gown when possible.</p>	<p>The Director of Faith Formation and the Coordinator of Confirmation will have at their disposal personal protective equipment that includes masks, face shields, disposable gloves, and disposable gowns as necessary for supervising students with COVID-19 symptoms.</p>	
<p><i>Benchmark D. Engineering controls</i></p> <p><i>All HVAC and plumbing systems are operating in a way that promotes a healthy environment. As much fresh air as possible is being brought into the workplace, air recirculation is being limited and ventilation systems are being properly used and maintained.</i></p>			
<p><i>Protocol 1:</i> Parish will monitor ventilation systems such that they operate properly and increase circulation of outdoor air as much as possible (e.g., by opening windows and doors).</p>	<p><a href="#">CDC Building Reopening</a></p>	<p>Parish will continue to inspect and maintain HVAC systems and components and will calibrate them to the extent possible to maximize interior air movement. Where air movement via mechanical systems is less possible, we will use windows to move air where and when possible.</p>	
<p><i>Protocol 2:</i> Parish will take steps to ensure that all water systems and</p>	<p><a href="#">MDH Planning Guide</a>, p. 13</p>	<p>See II.A.2 above. Water systems will be filtered to make sure that all drinking water is safe to ingest. Drinking fountains (i.e., bubblers) will not be used.</p>	



# CHURCH AND SCHOOL OF SAINT PETER

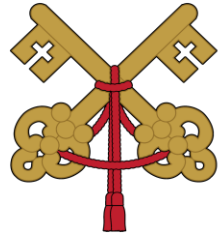
<p>features (e.g., sink faucets, drinking fountains, decorative fountains) are safe to use.</p>	<p><a href="#">CDC Building Reopening</a></p>	<p>Students may bring their own water bottles to Faith Formation/Confirmation. In addition, students will be told to only drink out of their own water bottles. Water Bottles need to be clearly labeled with student's name and contact information.</p>	
<p><b>DOMAIN III: MAINTAINING HEALTHY OPERATIONS</b></p>			
<p><i>Benchmark A: Symptom monitoring and screening</i></p> <p><i>Families, students, Catechists, Leaders, Aides, Volunteers and employees have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19 through regular health checks.</i></p>			
<p><i>Protocol 1:</i> Faith Formation will articulate expectations for regular health checks at home.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 10-12</p> <p>Catholic Mutual recommends posting videos on website and sending reminders about home health checks the Faith Formation web site as parents build routines.</p>	<p>Faith Formation/Confirmation students will be screened by their parents for symptoms of COVID-19 before attending Faith Formation or Confirmation. Catechists, Leaders, Aides and Volunteers will self-monitor their symptoms by taking and recording their own temperature and making sure they do not come to Faith Formation Programs with any COVID-19 symptoms.</p>	





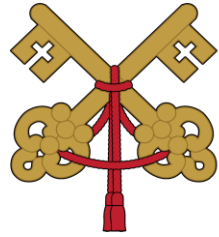
# CHURCH AND SCHOOL OF SAINT PETER

<p><i>Protocol 2:</i> Health checks that occur at Faith Formation will be conducted safely and protect student's privacy.</p>	<p><a href="#">CDC Supplemental Guidance for Childcare</a></p> <p><a href="#">CDC General Business FAQ</a></p> <p>Catholic Mutual requires a separate health file and form for each person. Health information must be kept in a confidential and secure location. Faith Formation will keep a file on a person only when necessary.</p>	<p>Students who exhibit symptoms will be sent to the Faith Formation supply room for a determination as to whether they need to be sent home. Confidentiality will be paramount.</p>	
<p><i>Benchmark B: Caring at Faith Formation Programs for students who become sick with symptoms of COVID-19</i></p> <p><i>Any student who displays symptoms of COVID-19 is separated from other classmates and is picked up by a parent or guardian as soon as possible. Families are provided information by the COVID-19 points of contact.</i></p>			
<p><i>Protocol 1:</i> Faith Formation will separate employees, volunteers and students who develop COVID-19 symptoms (such as fever, cough, or shortness of breath) while at Faith Formation.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p>	<p>Students who display a fever of 100.4 or higher or who develop other symptoms during Faith Formation Programs will be sent to the Faith Formation Supply Room for additional screening. The Director of Faith Formation or the Confirmation Coordinator will determine if the student will need to be sent home.</p> <p>Volunteers will let the Director of Faith Formation or the Coordinator of Confirmation know if they are feeling COVID-19 related symptoms.</p>	
<p><i>Protocol 2:</i> Students who develop COVID-19 symptoms while at Faith Formation will be taken to a separate, supervised physical space until a parent/guardian is able to pick up the student.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p>	<p>Students who need to leave Faith Formation Programs due to COVID-19 symptoms will be sent to the Parish Office Conference Room A within the main Parish area until their parent/guardian can pick them up at Door #1.</p>	



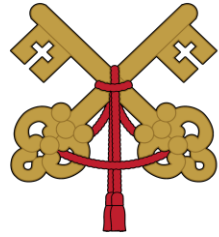
# CHURCH AND SCHOOL OF SAINT PETER

<p><i>Protocol 3:</i> The Faith Formation COVID-19 point of contact person will communicate with the student’s family. They will be able to communicate where to find current public health guidance for caring for others who are sick and how to report any diagnosed case of COVID-19. The document you are reading tells the Faith Formation Programs expectations as to when a student may return to Faith Formation programs.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p>	<p>The Director of Faith Formation will communicate directly to the student’s parent/guardian if they need this information, where to find guidance for caring for sick people. The Document you are reading tells when the student may return to Faith Formation programs. See I.A.5 for additional detail.</p>	
<p><i>Benchmark C: Classroom environment</i></p> <p><i>With consideration to the Principles of Reopening, Faith Formation will implement appropriate procedures in light of its educational plan and its physical building to reduce the spread of disease.</i></p>			
<p><i>Protocol 1:</i> In the development of their schedules and classroom procedures, Faith Formation Programs have implemented public health recommended strategies at the classroom-level to mitigate the spread of disease.</p>	<p><a href="#">MDH School Planning Guide</a></p>	<p>Faith Formation Programs will require that, when students are in classrooms, all students will be in desks that face the front of the classroom and that are spaced the maximum amount given the number of students in and size of the classroom, but no less than 3 feet apart. Supplies will be shared only to the extent necessary; otherwise, students will be using their own supplies.</p>	



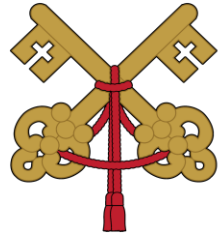
# CHURCH AND SCHOOL OF SAINT PETER

<p><i>Protocol 2:</i> To the degree possible, Faith Formation Programs will limit the use of shared objects (e.g., gym or physical education equipment, art supplies, toys, games) or clean them between use.</p>	<p><a href="#">CDC Considerations for Schools</a> (Shared Objects)</p> <p>Catholic Mutual recommends that all rugs and moveable carpets in classroom be replaced with individual mats.</p>		
<p><i>Benchmark D: Large-group gatherings (e.g. assemblies and field trips)</i></p> <p><i>With consideration to the Principles of Reopening, Faith Formation Programs have implemented appropriate procedures to mitigate the spread of disease during all large-group gatherings (e.g. assemblies and field trips).</i></p>			
<p><i>Protocol 1:</i> Faith Formation Programs will limit large, in- school group events, gatherings, or meetings during Faith Formation Programs.</p>	<p><a href="#">CDC Considerations for Schools</a> (Modified Layouts; Communal Spaces)</p>	<p>Faith Formation Gr. 1-6 will not have large group meetings in the MPR or St. Peter's Hall.</p> <p>When meeting in large groups Confirmation Programs will encourage Social Distancing and Masks.</p>	
<p><i>Protocol 2:</i> Faith Formation Gr. 1-6 will pursue virtual activities and events where practicable in lieu of large group gatherings such as prayer time, All Saints, Advent and Lenten Evenings.</p> <p><i>Confirmation will meet in large groups expectations being: Social Distance and Masks, then break out into small groups.</i></p>	<p><a href="#">MDH School Planning Guide</a></p>	<p>In addition, large group gatherings will only be allowed when there are expectations of implementing 3-6 feet of distance maintained, and only at the discretion of the Coordinator of Confirmation or Director of Faith Formation.</p>	
<p><i>Protocol 3:</i> Schools will pursue options to convene sporting events and</p>	<p><a href="#">MDH Sports Guide</a></p>	<p>Not applicable.</p>	



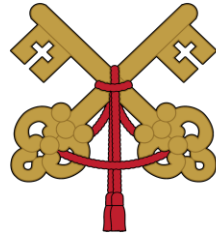
# CHURCH AND SCHOOL OF SAINT PETER

<p>participation in sports activities in ways that minimizes the risk of transmission of COVID-19 to players, families, coaches, and communities.</p>	<p><a href="#">Minnesota State High School League COVID-19 Updates</a></p>		
<p><i>Benchmark E: Visitors</i></p> <p><i>Faith Formation admit only those people who are essential for continuing school operations or maintaining the academic environment.</i></p>			
<p><i>Protocol 1:</i> All visitors to Faith Formation programs will follow all Faith Formation-defined safety and personal hygiene procedures for entering Faith Formation Programs.</p>	<p><a href="#">MDH: Visitor and Employee Health Screening Checklist</a></p>	<p>During Faith Formation Programs, Faith Formation will track all visitors to Faith Formation Programs by having visitors (this does not include Parents of students or Guardians of students) sign in at the Faith Formation Supply Room and wear a mask as they enter the school area. Visitors will be informed of and required to follow Faith Formation’s expectations for practicing hand hygiene and respiratory etiquette.</p>	
<p><i>Protocol 2: Parents and Volunteers</i></p> <p>Faith Formation will have a plan for entrance and movement within the school building for parents and volunteers to minimize exposure.</p>		<p>During Faith Formation programs, Faith Formation will track all volunteers to the school by having Volunteers sign in at the Faith Formation Supply office and wear a mask as they enter the school. Parents and volunteers will be informed of and required to follow Faith Formation’s expectations for practicing hand hygiene and respiratory etiquette.</p>	
<p><i>Protocol 3: Prospective Families</i></p> <p>Faith Formation will have a plan for entrance and movement within the school building for prospective students and families to minimize exposure.</p>		<p>N/A</p>	
<p><i>Protocol 4: Vendors</i></p>			



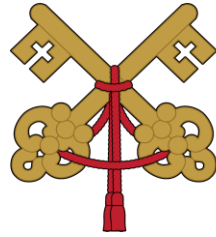
# CHURCH AND SCHOOL OF SAINT PETER

<p>Faith Formation Programs will have a plan for entrance and movement within the school building for vendors to minimize exposure.</p>		<p>N.A.</p>	
<p><i>Protocol 5: Guests</i></p> <p>As much as possible, Faith Formation Programs will limit guests, activities, and facilities use involving external groups or organizations – especially with individuals who are not from the local geographic area.</p>		<p>During Faith Formation Programs, Faith Formation will track all guests to the school by having guests sign in at the Faith Formation Supply office and wear a mask as they enter the school. Guests will be informed of and required to follow Faith Formation’s expectations for practicing hand hygiene and respiratory etiquette.</p>	
<p><i>Benchmark F: Student, Catechist, Aides, Leaders, Volunteers and employee movement: entrance, movement within the building, and dismissal</i></p> <p><i>With consideration to the Principles of Reopening, schools have implemented appropriate procedures to mitigate the spread of disease while students and employees are moving into, out of, and throughout the school building.</i></p>			
<p><i>Protocol 1:</i> Faith Formation Programs will review their student arrival and dismissal procedures with consideration of public health recommendations strategies to reduce the spread of disease.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p>	<p>Students will arrive and enter the building as normal through door 4. At arrival and dismissal, parents will be required to put on a face coverings if entering the building. For entering and dismissal parents/guardians of students in Gr. 1-3 will come in by Door #4 bring or pick up their student from the student’s classroom, signing in and signing out, keeping a distance of 3-6 ft. Parents may leave by Door #4 or Door #1 wearing masks and keeping a distance of 3-6 ft.</p> <p>At dismissal Confirmation Students will leave by Door #4.</p>	
<p><i>Protocol 2:</i> Faith Formation Programs will develop procedures for student movement throughout the building during Faith Formation Programs.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p>	<p>Gr.1through 6<sup>th</sup> grade students will move around the building as little as possible and when they do so, they will do so in cohorts.</p>	



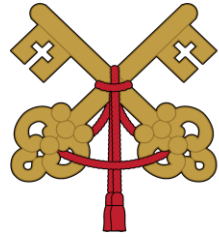
# CHURCH AND SCHOOL OF SAINT PETER

	<a href="#">CDC Considerations for Schools</a>	All students should always have a face covering with them and may never share them. During moving around the building, students should wear their face covering in a proper manner in crowded hallways, maintaining social distances of 3 feet wherever possible.	
<i>Protocol 3:</i> Faith Formation Programs will develop procedures for use of all shared common work spaces (e.g. lounges, restrooms, common offices, meeting spaces, work rooms).	<a href="#">CDC Considerations for Schools</a>	All Faith Formation Catechists, Aides, Leaders, Volunteers and Staff will maintain social distancing when entering the Faith Formation Supply Office. To this end most materials will be spaced in the Hallway outside of the Faith Formation Supply Room. Confirmation Supplies will also be available in a way that allows for social distancing.	
<i>Protocol 4:</i> Faith Formation will review their procedures for bathroom use.	<a href="#">CDC Considerations for Schools</a>	During Faith Formation Programs, 1 <sup>st</sup> grade through Grade 6 students are asked to use the restroom prior to coming to Faith Formation Classes. Students will be encouraged to wash their hands or use hand sanitizer before reentering the classroom. Other use of restrooms will take place in necessary situations.	
<i>Protocol 5:</i> Faith Formation will review their procedures for the use of communal spaces (e.g. gym, playground, library, narthex).	<a href="#">CDC Considerations for Schools</a>	N/A Gr. 1-6 Confirmation Programs will use Outdoor space if or when it is appropriate encouraging Social Distance.	
<i>Benchmark G: Food service plans</i>			



# CHURCH AND SCHOOL OF SAINT PETER

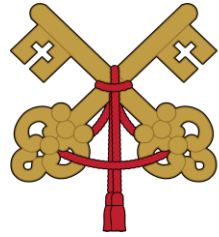
<i>Faith Formation Programs have implemented appropriate procedures to mitigate the spread of disease during food service.</i>			
<p><i>Protocol 1:</i> Faith Formation will review their procedures and schedules for food service (e.g. breakfast, snack, lunch).</p>	<p><a href="#">MDH School Planning Guide</a>, p. 5</p> <p><a href="#">MDH: Hand Hygiene for Food Handlers</a></p> <p><a href="#">MDH COVID-19 Prevention Guidance</a>, p. 4</p> <p><a href="#">CDC Considerations for Schools</a> (Food Service)</p>	<p>N/A Gr 1-6</p> <p>Confirmation Programs when appropriate may offer pre-packaged snacks and bottled water or juice.</p>	
<i>Benchmark H: Faith Formation Programs and health office operations</i>			
<i>Faith Formation Programs have implemented appropriate procedures to mitigate the spread of disease in school and health office operations.</i>			
<p><i>Protocol 1:</i> Faith Formation Programs will analyze and adjust their physical space and office procedures with consideration of public health recommended strategies to reduce the spread of disease.</p>	<p><a href="#">MDH School Planning Guide</a>, p. 4-6</p> <p><a href="#">CDC Considerations for Schools</a></p>	<p>In addition, nonessential visitors, parents, prospective families, vendors, and any other guests will be subject to a strict procedure to enter the school. See III.E.1-5 for details regarding those procedures. The main office employees will have access to masks, face shields, and rubber gloves for working with students who have symptoms and must be sent home. It will be cleaned between each student group use for the sake of combatting the spread of COVID-19.</p>	
<p><i>Protocol 2:</i> Faith Formation Programs will review all procedures related to access and use of the health service area.</p>	<p><a href="#">MDH School Planning Guide</a></p>	<p>Faith Formation Staff will prioritize students who exhibit symptoms of COVID-19. We will err on the side of caution when sending students home due to COVID-19 symptoms.</p>	



# CHURCH AND SCHOOL OF SAINT PETER

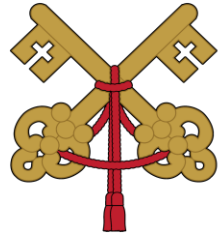
<p><i>Benchmark I: Transportation</i></p> <p><i>Faith Formation Programs have implemented procedures to mitigate the spread of disease while transporting students.</i></p>			
<p><i>Protocol 1:</i> Faith Formation Programs that manage their own transportation will analyze and adjust their transportation procedures and ensure availability of back-up drivers.</p>	<p><a href="#">MDH School Planning Guide</a>, p. 14</p> <p><a href="#">CDC Considerations for Schools</a> (Transportation)</p>	Not applicable	
<p><i>Protocol 2:</i> Faith Formation Programs who rely on their district for transportation will review district protocols and develop a contingency plan if the district is unable to provide transportation.</p>		N/A	
<p><i>Benchmark J: Communal prayer, the Mass, and other Sacraments</i></p> <p><i>Faith Formation Programs have procedures for communal prayer and the celebration of the sacraments consistent with parish protocols.</i></p>			
<p><i>Protocol 1:</i> Faith Formation Programs will analyze and adjust their Mass schedule, liturgical practices and traditions to ensure that all public celebrations of the Mass and other sacraments comply with Archdiocesan and parish requirements.</p>	<p>The pastor or canonical administrator will provide direction on parish protocols.</p>	<p>Faith Formation Programs will allow only the maximum number of students into its Church to include Masses for groups of no more than the maximum number of students.</p>	





# CHURCH AND SCHOOL OF SAINT PETER

<p><i>Benchmark K: Thresholds for building closures</i></p> <p><i>Heads of Faith Formation Programs are actively monitoring and addressing community spread of COVID-19 as it relates to decisions about short-term or long-term closure of the school building.</i></p>			
<p><i>Protocol 1:</i> Faith Formation Level: Faith Formation will develop transparent criteria for implementing a short-term closure of Faith Formation Programs. The Pastor will consult with the Archdiocese before announcing short-term closures.</p>	<p>Awaiting Final Guidance</p>	<p>Faith Formation Programs will monitor for a school community related outbreak by keeping a log of COVID-19 positive known Catechists, Leaders, Aides, Volunteers and students. If deemed necessary by the pastor Faith Formation will close to quarantine for a finite period of time. If this happens, the pastor and Director of Faith Formation and the Coordinator of Confirmation will work to find ways to make up the missed time.</p>	
<p><i>Protocol 2:</i> Systems Level: If the governor of Minnesota declares that all public school systems across the state will close, Catholic schools and Faith Formation Programs will follow the Archbishop's determination on how Catholic schools and Faith Formation Programs will respond.</p>		<p>If the governor of Minnesota declares that all public schools will close because of the pandemic, St. Peter's Pastor will work with the leadership of the archdiocese to determine the best approach for our Faith Formation and Confirmation Programs.</p>	
<p><i>Protocol 3:</i> If the local public school district declares that its local public school or district will close, the Pastor will be responsible for making a decision for Faith Formation Programs and will consult the Archdiocese as needed.</p>		<p>If the Forest Lake School District declares that all public schools will close because of the pandemic, the Pastor will work with the leadership of the archdiocese to determine the best approach for our Faith Formation Programs.</p>	



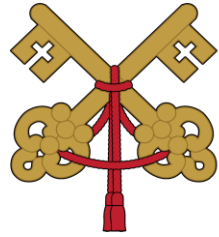
# CHURCH AND SCHOOL OF SAINT PETER

## DOMAIN IV: COMMUNICATING, TRAINING & EDUCATING

### Benchmark A: Communications and training

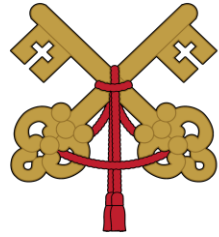
*Faith Formation Programs have effectively communicated their health and safety plan to all stakeholders. Parents, staff, teachers, and all others in the Faith Formation community have been educated on the health and safety procedures for shared involvement and responsibility.*

<p><i>Protocol 1:</i> The Parish will post signs in highly visible locations (e.g., Parish entrances, restrooms) that promote every day protective measures and describe how to stop the spread of germs (such as by properly washing hands).</p>		<p>The Parish will post signs at the two main entrances to the Parish and near every restroom (as well as in classrooms, as is practicable) that articulate important measures to be taken while in the Parish Building. Such measures will include respiratory etiquette, hand hygiene, cleaning of frequently touched surfaces, etc.</p>	
<p><i>Protocol 2:</i> When necessary Faith Formation will make communications on reducing the spread of COVID-19.</p>		<p>Starting in mid-October, Faith Formation will communicate when necessary to our families about ongoing information on reducing the spread of COVID-19.</p>	
<p><i>Protocol 3:</i> Faith Formation will educate Volunteers, students and families about when they/their child(ren) should stay home and when they may return to school if they have been sick, even prior to Faith Formation opening.</p>		<p>Faith Formation Program’s communications to families and volunteers of its PPRP will take place in mid-October via the Faith Formation web site and E-Mail. Such communications will include how to react to symptomatic children and attendance at Faith Formation Programs, as well as how we are managing Volunteers/Staff.</p>	
<p><i>Protocol 4:</i> Faith Formation Programs will give access to all Volunteers and families of this document that gives</p>		<p>Faith Formation Programs PPRP training of volunteers will take place during the Faith Formation in-service and during the school year if changes occur. Students will learn, as needed, procedures found in the Pandemic Preparedness and Response Plan.</p>	



# CHURCH AND SCHOOL OF SAINT PETER

<p>Faith Formation programs procedures found in the Pandemic Preparedness and Response Plan (PPRP).</p>		<p>Parents will have access to this document via the Faith Formation web site.</p>	
<p><i>Protocol 5:</i> Faith Formation Programs will develop a plan for communicating a verified report of a student or employee who has tested positive for COVID-19.</p>	<p><a href="#">MDH Planning Guide</a>, p. 12-13</p>	<p>Faith Formation personnel will keep a log of COVID-19 positive volunteers and students. Families of students who had close prolonged contact with the COVID-19 positive person will be notified and asked to closely monitor their student for symptoms.</p>	
<p><i>Protocol 6:</i> Faith Formation Staff will communicate to families and volunteers their process for determining Faith Formation Programs closure.</p>		<p>Faith Formation personnel will keep a log of COVID-19 positive Volunteers and students. If an outbreak of COVID-19 positive results happens within our Faith Formation community, the pastor will determine if a short term closure is appropriate.</p>	
<p><i>Benchmark B: Supporting faith and resilience</i></p> <p><i>Faith Formation will encourage prayer for prudent courage in the face of the virus and draw upon the riches of the Catholic tradition to help students and volunteers to trust in God's providential care in the midst of turmoil and disruption.</i></p>			
<p><i>Protocol 1:</i> Faith Formation Programs will be mindful of the appropriate amount of COVID-19 information that is shared based on the development level of children.</p>		<p>Faith Formation Programs will use the latest information and curriculum to teach students and volunteers how to manage information related to COVID-19. We will do so in a way that minimizes gossip and helps students understand how to manage information in developmentally appropriate ways.</p>	
<p><i>Protocol 2:</i> Faith Formation Programs will be attentive and responsive to the social, spiritual,</p>		<p>Faith Formation will teach students, volunteers, and families how to address issues of COVID-19 in a manner consistent with the theological and cardinal virtues. Such needs will be addressed by teaching how to believe, hope, and trust in God, to pray for prudent courage, to love all who are sick or may become sick,</p>	



# CHURCH AND SCHOOL OF SAINT PETER

<p>physical, and emotional needs of students, volunteers and families.</p>		<p>and treat all others—whether we agree with them or not—with respect accorded to all human beings given to us by God in the form of human dignity.</p>	
<p><i>Benchmark C: Instructional continuity and contingency planning</i></p> <p><i>Consistent with their academic programs, Faith Formation Programs will have plans to provide an approach to hybrid learning and to efficiently transition to distance learning if needed.</i></p>			
<p><i>Protocol 1: According to their ability, Faith Formation Programs will have a plan to provide educational continuity for children who may not be able to be present in the parish building for in-person learning (e.g. due to underlying health conditions, mental health concerns or a need to quarantine due to exposure to COVID-19).</i></p>	<p>See Appendix B &amp; C</p>	<p>Faith Formation Programs will provide materials for students who choose to learn Faith Formation at home for personal reasons.</p>	
<p><i>Protocol 2: According to their ability, Faith Formation Programs will be prepared to implement short-term and long-term distance learning plans if in-person learning should be suspended for all students in our Parish.</i></p>	<p>See Appendix B &amp; C</p>	<p>Faith Formation Programs will provide clear instruction for students who choose to learn at home for personal reasons.</p>	