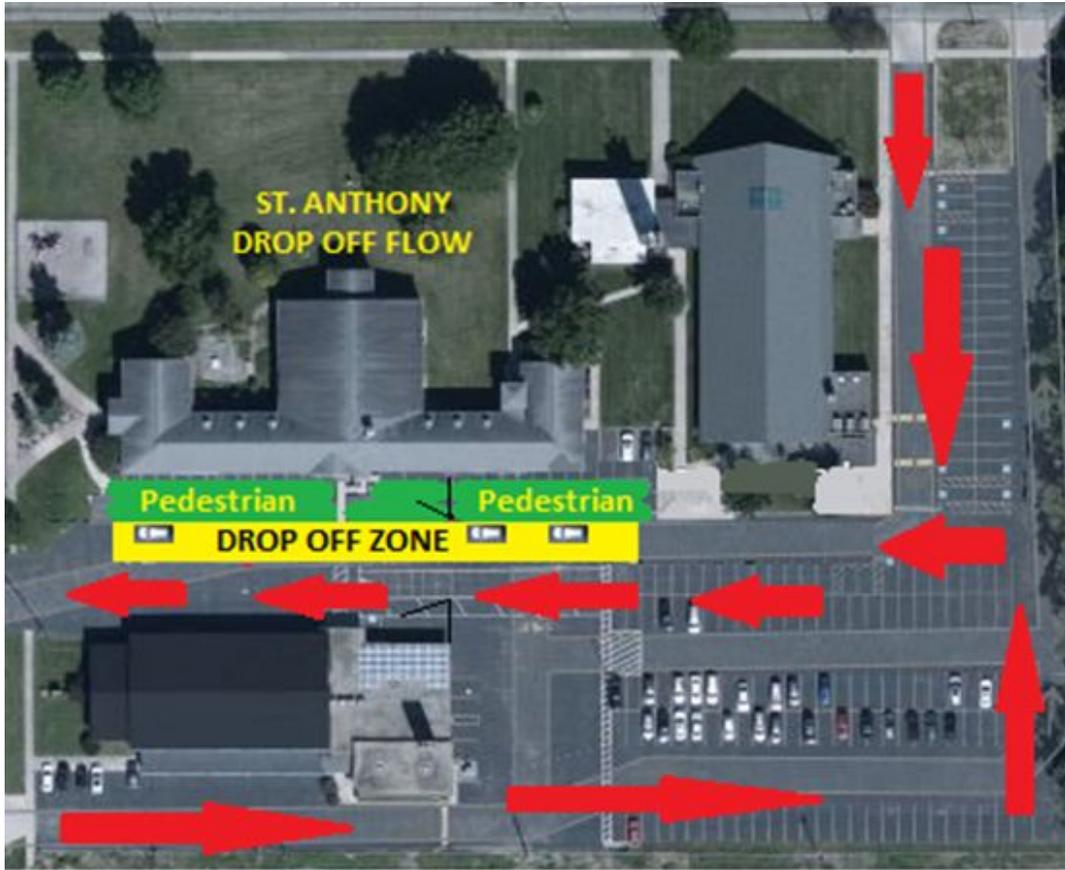
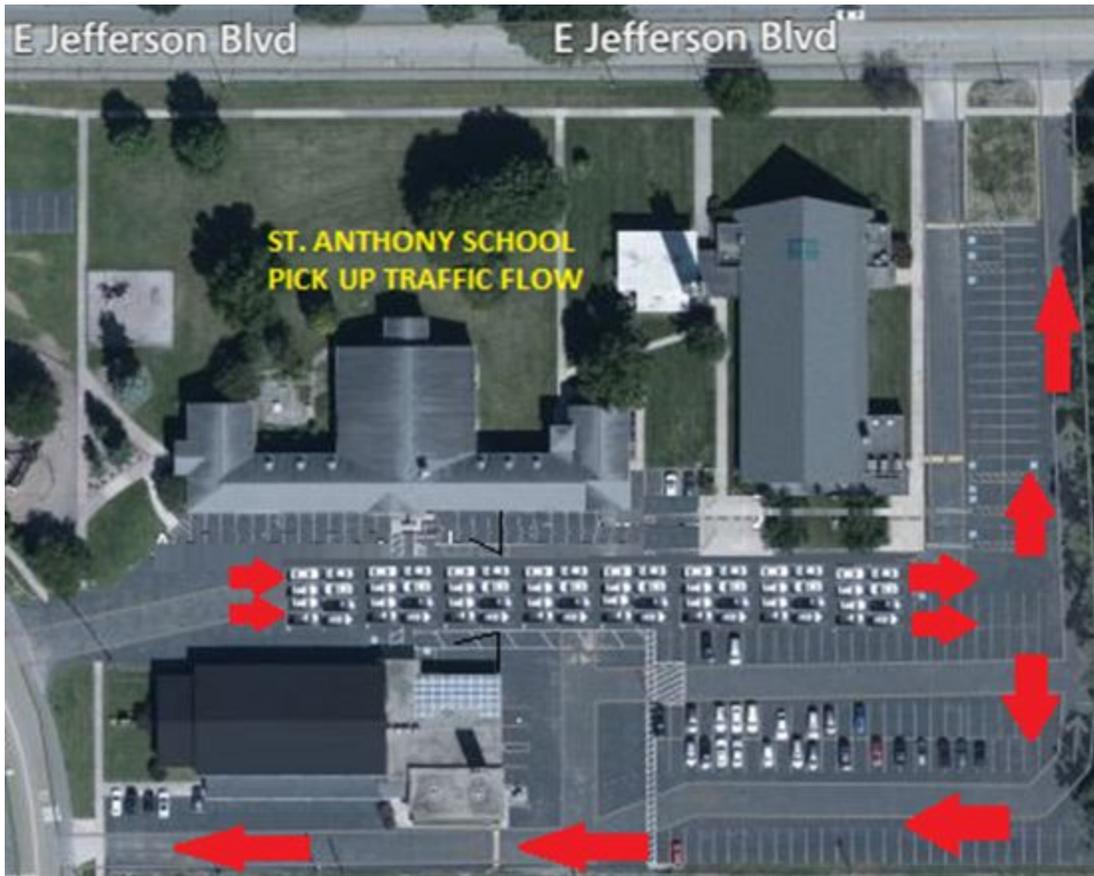


New Drop-Off Procedure Effective Friday, 3/12/2021



New Pick-up Procedure Effective Tuesday, 3/16/2021





ST. ANTHONY
— DE PADUA —
CATHOLIC SCHOOL

*St Anthony de Padua Catholic School develops life-long learners
who live their faith through stewardship and are committed to
Catholic virtues and academic excellence.*

March 11, 2021

Dear St. Anthony Families,

As we continually explore ways to improve our school, we have been evaluating our morning drop off and afternoon pick up procedures for safety and efficiency. We will be implementing the following for a trial period as we consider making a permanent change. Once implemented, we hope to have a safe and more efficient procedure.

A general request/observation - we need everyone to monitor speed when on campus. Also, for the comfort and safety of everyone, we request pets not be outside of vehicles.

New morning drop off procedure - effective Friday, March 12 2021

- Traffic for morning drop off will now merge into one line on the far east side of the church parking lot.
- Students should only be dropped off along the side of the church steps or along the side of the school.
- Drop off zone has been extended to allow for drop off further west than the main door.
- Please pull up as far as you can to allow other drivers more room to drop off.
- Students should exit the car wherever the car is stopped in the drop off zone-not at the door.
- Students will only exit vehicles on the north side (right, passenger side) of vehicles.
- Students should never cross the line of traffic. If your child must cross in front of the car - please escort them.
- Once students are walking to the building, parents can pull out of the line to exit campus.
- Cars may then loop around the church parking lot to go back to Jefferson or pull straight out to Ironwood.
- Please refrain from speeding as we do have staff and student pedestrians coming in the morning and assisting outside.

New afternoon pick up procedure - effective Tuesday, March 16, 2021

- Cars will need to enter off of Ironwood. We will be reversing the flow.
- There will no longer be early Pre-K pick up in the horseshoe.
- The gate from Ironwood will not be open prior to 2:40. Those wishing to line up prior to 2:40 will have to circle around the parking lot to face East next to the church.
- Cars will park in rows beginning in front of the church. (We will have someone to assist).
- All cars will be stopped while students are released to find their ride among the rows.
- Parents are encouraged to stand by vehicles with a fun sign or to call their child. Parents are **not** to walk to the building to meet students. Students will come to cars.
- Faculty and staff will assist students.
- **Pre-K and K parents will be given a sign to show they are Pre-K/K and are encouraged to park in the row closest to the school to assist younger children in quickly finding their car.** Grades 1 and higher, please avoid that row unless directed.
- As soon as all students are either in a vehicle or return to the supervised waiting area by the main door, rows of traffic will be dismissed to exit onto Jefferson or Ironwood.



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- Parents who arrive after the students are released to find cars, will be directed into a secondary set of rows (west of the main entrance) for a second “release” of students.
- **Traffic will not be moving in the area where** students are finding cars.
- Once all students are clear of the rows, each line will be dismissed.

Please see the attached diagrams for further clarification and know we will have extra people assisting as we adjust.

We appreciate your cooperation and patience as we fine tune our procedures, with student safety the top priority. We thank all those whose feedback, insight, and ideas helped develop this plan. As we settle into these plans, we anticipate some adjustments and welcome your respectful feedback and comments.

In mercy, grace, and peace,

Mrs. Karen Bogol
Father Ben Muhlenkamp