

Dear Parents/Guardians:

Welcome back to school! I am pleased to have your child in my class this year. My goal is to work as a team --teachers, parents, and students-- to ensure an excellent learning environment. Outlined below are a few important classroom policies.

Faith Formation

Religion is the most important subject I teach. Classroom norms and expectations are rooted in the St. Anthony Faith Pledge and in our Catholic Virtues. We invite you to please join us at 8:15am on Wednesdays and Fridays to celebrate Mass as a community.

Grades and Homework

Powerschool: Grades will be updated in powerschool on a weekly basis. I encourage you to pick a weekday to access PowerSchool with your child to discuss his/her progress and set goals.

Graded assignments with a sticker have been logged in Powerschool. I encourage you to hold onto all papers until you have checked Powerschool for the week with your child.

Grades:

Grades will be weighted in the following manner:

- **Tests/Quizzes** 20%
- **Classwork & Projects** 50%
- **Homework** 30%

Homework:

Fifth grade students should expect an average of 30-50 minutes of homework each night.

My teacher webpage will be updated with upcoming quiz and test dates, project information, and study resources. Students will utilize their student planners to record all nightly homework assignments each day. Students will bring home their planner and homework folder each night to ensure they are prepared for school the next day.

Feel free to reach out to me via email or to another classmate regarding questions about homework. **Per diocesan policy teachers may not respond to emails from students.**

Absences:

It is the student's responsibility to get the class work and complete the assigned work in a timely manner. In the event of a long-term absence, students, teachers, and parents/guardians will work together to create a plan for missing instruction and work.

Late Work:

Student work should be turned in on time. Late assignments will be marked as a zero in the grade book until they are turned in. Students will be given a one-day grace period for the occasional late assignment. However, habitual late work will result in the following deductions.

1 days late	10% deduction
2 days late	20% deduction
3+ days late	50% deduction

Late work will only be accepted **one week** past the due date.

Please Note: **Long-term projects are due on the due date regardless of a child's absence.**

Conduct

We advocate attitudes that are virtuous and academically enriching. Conversations regarding discipline will be centered around our St. Anthony Faith Pledge and our Catholic Virtues. Students should keep the following rules in mind:

1. Take Care of Yourself
2. Take Care of Eachother
3. Take Care of this Place.

Discipline Policy:

- For minor infractions students will receive a warning.
- For habitual infractions or more serious mistakes students will receive a conduct mark
- Major infractions will be referred to Mrs. Bogol and communicated with parents/guardians.

Safe Environment:

Just a friendly reminder that [Safe Environment](#) Clearance is required to chaperone field trips and assist in the classroom. In addition, all visitors must sign in at the front office and wear a Visitor's Badge.

Communication:

As an educator, I feel that the learning process and the students' performance will be enhanced when we work together to develop each and every child to his or her fullest potential. I welcome all questions and concerns and appreciate you contacting me (the classroom teacher first) so we can have open and effective communication. Emails sleblang@stasb.org are the best form of communication and will be answered within 48 business hours.

Thank you,
Sarah Leblang