

Form for Announced Masses

You may include up to ten intentions

Intention	Date/Time 1 st		Date/Time 2nd	
Name				
Address				
Phone number				

**Please see the back of this page for instructions.
You may mail this form to us or drop it off at the parish office by October 15th.**

A note from the pastor regarding Mass Intentions

Having a loved one remembered at Mass is one of the greatest gifts we could ever offer someone. As always, we are here to help you as best we can to accommodate requests for special dates that might coincide with anniversaries and other special occasions that are important to you and to your loved ones. If you are going to attend the Mass that is scheduled for your loved one, please feel free to introduce yourself to the priest before the Mass or any day or time beforehand to make that personal connection with yourselves and the person we are remembering at Mass. It also gives us a chance to make sure we have the correct pronunciation of the person(s) name. *It is helpful if you could spell out the person's name phonetically on this form if it is a name that is often mispronounced!*

The way we are handling the booking of Mass intentions is a little different this year. The 2021 Mass Book will open on October 1, 2020, however, there is no need to rush to the office as in years past! You will have until October 15, 2020 (roughly two weeks) to submit up to ten intentions. Your requests will be confirmed by October 16, 2020 (not on the day you submit the form). You will notice that on the form you can offer a first and second choice for each intention with regard to specific dates. If you don't have a particular date in mind, you can simply leave it blank and we will schedule your intention for the next available Mass. In order to meet the request for Masses and to make it possible for parishioners to receive the dates requested, we are able to permit two intentions per Mass. After October 15, 2020, we will book Mass intentions in the order that they arrive.

We have also reduced the requested donation to \$15.00 per intention instead of \$20.00. Please note, that if financial hardship makes it difficult for anyone to make a monetary donation, this will not prevent someone from having a Mass offered for a loved one. You can provide your donation at the time that you submit your form or when you receive a confirmation from us on October 16th. If you submit your donation ahead of time, please note that we will not process your payment until we have been able to satisfy and confirm all of your requests.

You may use this form or simply go to the website and submit your intentions and donations electronically.

Please note that the following dates are not available for intentions: *Ash Wednesday February 17th, Holy Thursday April 2nd, Holy Saturday April 3rd, Easter April 4th, Mother's Day May 19th, Father's Day June 20th, All Souls Day November 2nd, Thanksgiving November 25th, Christmas Eve December 24th, Christmas Day 25th*

Here is a summary to assist you with the process:

- The 2021 Mass Book will open on Thursday October 1, 2020.
- You may submit up to ten intentions at one time between October 1st and October 15th. (Please remember that it doesn't matter if we receive your requests on October 1st or October 15th. They will be given equal consideration.)
- A confirmation of the Masses you have requested will be given to you on October 16, 2020.
- You may include your donation at the same time that you submit your form or when you receive a confirmation from our office that your Masses have been booked.
- After October 15, 2020, you may request as many Masses as you would like and they will be booked in the order that they are received.
- An intention may be for the living and/or the deceased.
- A donation of \$15.00 is requested for each intention. An intention, however, will never be denied if a person is unable to make an offering of \$15.00.
- Since the request for Mass intentions has exceeded the number of available Masses, we now permit two intentions per Mass.
- You may request a Mass card to be sent or given to the family or friend of the person whom you are having remembered at Mass. If you would like to have us mail that for you, we would be happy to provide that service.
- In addition to the actual spelling of your loved one's name, please write the person's name phonetically on the form as well if it is a name often mispronounced.