

HOW TO USE VANCO

- o Log onto St Pat's web page
saintpatrickmilfordnh.org
- o On left hand side
Click DONATE NOW
- o Create Your Online Profile
Click block on right side labelled Create Your Online Profile
- o How to Create Profile
Enter valid Email Address twice and click Continue
- o Complete Profile page
Key in Name, Address, Email address, confirm e mail address and create a password
you must complete all items labelled **required**
Click create Profile at the bottom of the block
- o Now you are ready to add transactions
Fill in amount, choose frequency - choose one from drop down box. Key in donation start date
Beside your weekly offerings, if you wish, you can fill your weekly offering and every second collection,
every holyday and special collections. Please refer to the suggested collection date for your start date
- o Input where you want the funds taken from- choose option from drop down menu.
This can be credit card, checking account or savings account.
Input account info- **THIS IS A SECURE SITE**- Your information will not be given to anyone
Click that you are not a robot - (safety measure)
Then click
PROCESS

Thank you for using Electronic Giving

You may edit this info at any time by signing on with your e mail address and password

You will receive an email each time the funds are deducted.

If you are an envelope user, your donation will be credited to your account and will appear on the annual donation statement. We recommend you obtain a parish ID number if you do not have one.

If you have any questions, call the office and Diane will help you and you can e mail her at diane.st.patoffice@gmail.com or email Pauline Nepveu at pbnepveu@myfairpoint.net

We thank you for your continued generosity in supporting the works of our parish.