

## PTO Meeting Minutes, 8/12/19

### Finances-

\*\*our financial situation has changed from prior years. This year, over \$30k was transferred out of the PTO account and into the operating account for the school. This is in order to comply with archdiocese rules. Funds moved were earmarked for certain things, although some were previously promised to the school and limit our ability to do some things this year that we've previously done. However, the projects that were promised are all good things for our school. Those include: panic buttons for each building, science room sink, new desks and chairs for the middle school, epoxy flooring for the girls' restroom downstairs and new bathroom partitions. In addition, the new safety gates and the asphalt for the school were included. Of course, the safety gates and asphalt are done but we have requested a status update on the other projects from administration. Of the \$10k remaining the PTO account, \$4,400 was used for the new basketball goals. We are hopeful that PTO dues will help us get the year going to be able to fund additional things. In addition, mulch needs to be added to the playground. Apparently, PTO had promised to pay for that this year and there is a lot needed. As such, we anticipate an expense of almost \$1k to get that completed.

### Teacher/administration beginning of the year money

\*\*historically PTO gave a check to teachers at the beginning of the year to help with school supplies. We still want to do that as we know many teachers spend out of pocket. So we need to look at the numbers and determine how much we think we can do while continuing to support the school in other ways. In addition, PTO usually gives \$7,500 to the principal for supplies at the beginning of each semester for whatever needs he might find. Unfortunately, this may have to be delayed until later in the year.

### Teacher welcome back breakfast/lunch/something

\*\*this is covered by administration already.

### Back to School Night(s)

\*\*we need people there to man the PTO table and recruit help for the year.

### Work Day at the School

\*\*this was postponed until August 18<sup>th</sup> (Sunday) as the rain wouldn't allow for somethings to be done. However, we were able to get some mulch put down (more to come) and some vinyl with cute sayings on the bathroom stall doors.

### Trash bag sales (Courtney Sachen, chair)

\*\*these forms will go home on the first day school day. This is not a mandatory fundraiser but we are hopeful that it can help us raise money for the PTO school year.

### Welcome back letter for families- only can pay via check or FACTS

\*\*PTO letters will go home on the first day of school. These letters request the \$25 required PTO fee for the year. We will only take check. Or you can also pay via FACTS. Families will receive an invoice via FACTS on the first day of school.

Raffle- (Jane, Brandi and Ashly to chair)

\*\*this will be the only required fundraiser for the year. There will not be chocolate sales this year. Still working on specifics but each family will likely be required to sell \$100 worth of tickets. Students selling more will be put into a raffle for prizes of their own.

Fun Run 2020 (needs a chair)

\*this will be in the spring, as in prior years. The project we are fundraising for is still TBD.

Mother/Son and Father Daughter Dances (Ashly and Nena to chair)

\*dates are already set. Nothing else determined.

VIP Day (needs a chair)

\*nothing set for this yet although it will be a ½ day of school. We've also asked that the book fair be moved so that grandparents can shop with students.

Candy Grams

\*nothing decided yet.

Auction donation

\*PTO usually donates something for the auction- preferably the live auction.

Teacher Appreciation Week- (Amy to chair)

Ice Cream Social

\*PTO usually does bingo. Most of us are not fans of running this but don't believe we have an option. We will need people to help sell cards through the evening. Funds raised go to the parish.

With nothing more to discuss, meeting was adjourned. Next meeting September 9, 2019 at 6pm in the library.