

September, 14 2020 Minutes

Introductions

- Went around and had everyone introduce themselves as well as the names of their students/grades they were in.

Treasure update

- Janell
 - \$20,000 left to spend for this year.
 - Last month \$3,000 was spent on new electrical for the projectors and for Mrs. Wester & Mrs. Klimes to have more electrical outlets in their classrooms. Also, the playground mulch was purchased.

Future projects

- Review projects previously proposed:
 - Paint mural & replace railings outside
 - Clean library & kindergarten closet
 - New curtains for stage
 - Elementary bathrooms (boys & girls)
 - New wing (church, library, staff bathroom & staff break room)
 - Clean up Knights of Columbus Kitchen
 - Erin McLeod also suggested that we add: Windows
- Additional ideas in the areas of building improvements, academics, technology, faith, etc.
 - Email ideas to Stephanie Houseman at: hs.president@muscatinesaints.org by September 25th
- Survey to rank projects coming late September, vote on future projects in October
- Any other safety or flow process in place, asked a parent. Ben felt that there was good support from home and school over the summer and also had some money set aside, just in case we are needing to put more systems in place.
- Erin Fields suggested having a goal to complete a student directory
 - Can she create a form for parents to fill out and compile the information?

Classroom needs

- Chair covers were purchased for Junior Kindergarten, Kindergarten & 1st grade. Parent donations covered the cost of \$526.37. Use of the Square account worked well and many parents agreed that they would like to see that done in the future, especially since they are not supposed to go into the building. We were so excited and so are the teachers!!
- Blue tooth speaker for Mrs. Wester- \$39.98
https://www.amazon.com/SJCCKJ-Bluetooth-Computer-Subwoofers-Projector/dp/B07T97HC2R/ref=sr_1_7?dchild=1&keywords=bluetooth+speaker+for+projector&qid=1591901932&sr=8-7 - Already taken care of by a parent, no need to purchase.

- Voice amplifier with wireless microphone set (7) - \$54.96 a piece
https://www.amazon.com/gp/product/B07KJ3TD6W/ref=ppx_yo_dt_b_asin_title_o09_s00?ie=UTF8&psc=1 - Seven Teachers are interested in having one of those.
- Paper trays for cleaning/separating center toys for Mrs. Reesink- \$38.34
<https://www.lakeshorelearning.com/products/teaching-resources/bins-organizers/lakeshore-paper-trays/p/LL112/>
- Mrs. Minder needs dictionaries for her students. She has 10, but she needs 15. On Amazon, they are \$5. She would like them to all have their own copy.
- Virtual learning totes donations- ready to send out requests via SquareSpace to parents.
 - Already purchased for all students, if we need to go virtual as a whole school.
 - Total was \$4,000.
- Teacher wish list for conference week- Amazon wish list possibly, Kim & Beth are working on.
 - Scrip cards possibly for each teacher, depending on need.
 - Add a registry so that all items are in one spot for parents to access.

**Passed to move forward with purchasing the above items for the teachers, coming to a total of \$538.04. Vote passed. Stephaine will contact Konrad to go ahead with the purchase.

Safety- Walkers are OK with going home and leaving the area without a parent. They have discussed how to be safe and the parents have approved the path they are taking.

Fundraising

- Review list of potential volunteer opportunities throughout the year
 - **Fall:** Blitz, parent/teacher conference meals, auction, Minted fundraiser
 - **Winter:** Christmas concert student gifts, Catholic Schools Week (alumni lunch, staff lunch)
 - **Spring:** parent/teacher conference meals, Hustle, Teacher Appreciation Week, cleaning of Mary's Garden
 - **Summer:** Cleaning up playground, school improvement projects, distribute school supplies
- September: Blitz- tickets are collected and have been entered.
 - Blitz is already up to \$17,000 profit this year! Some could still come in yet.
 - Ben reminded us all that the Blitz is our biggest fundraiser for the year. We do the Auction and the chocolates, but the Blitz is really the only thing we push and require families to sell. He wants to be sure to keep it that way.
- October: Tiny Saints Online Fundraising- Beth
 - 25% of all proceeds come back to the school
- November: Auction- Update from Ben
 - Online auction ideas, have a meeting on Wednesday to begin thinking of how they can be creative. More to come.
 - Cancelled in person for this year only.

- November/December: Minted & Phelps (Holiday cards & school apparel for Christmas gifts)
- January- Someplace in Muscatine to eat out- Janell is looking into this
 - Port City Underground Fundraiser - Difficult to work with and couldn't keep up with the flow.
 - Boonies, Sal Vatlles, and the Brew were other suggestions.

Prepackaged school supplies

- Thoughts about prepackaged school supplies?
 - Need to get larger scissors for the upper grades. Also, decide which ones we want to keep generic and which ones we want to have a name brand.
 - Konrad and Ben should not have had to load them off the truck.
 - We would also like more volunteers and middle school students to help with distribution next year.
- Sign contract from 2021-2022 school year, so we get a better deal and can also receive money back for our school.

Growing Tree

- Pictures of new kindergartners have been completed- thanks to Betsy Tubandt!!
- Collecting pictures of 2nd/3rd graders who are making First Communion in September and should be sent to Stephaine Houseman.

Monthly teacher breakfast

- Once per month Home & School will provide light breakfast or snacks typically on the first Friday of the month to show our appreciation for all of their extra work this school year.
 - Friday, October 2, 2020 from 7:15-9:00 (Kitchen and youth area in the Mazzuchelli Center, if approved by Sister Cheryl)
 - Need one parent volunteer to clean up at 9- Jessica Wagg volunteered
 - Supplies needed, sign up sheet will go around during the meeting, many parents signed up to help donate supplies
 - Drop off supplies in tote outside the main entrance of school between the dates of Sept 28 - October 1st (from 7:50-8:10).

Upcoming meetings - possible alternative locations?

- Monday, October 12th @ 6:30 *No childcare
- Monday, November 9th @ 6:30 *No childcare
- Monday, December 14th @ 6:30 *No childcare

Tasks before next meeting

- Erin Field- Working on form for parents to fill out for the new student directory
- Stephine Houseman- Let Konrad know our orders that have been approved at the meeting & find meeting location for October 12. Looking into the library first and then will go from there. Also, collecting pictures for the next Growing Tree & confirming that we will do prepackaged school supplies next year.
- Kat Nietzel- Working with Jessica Wagg on October 2ns breakfast. Will confirm dates and snack/breakfast ideas for November with Sister Cheryl. Also, she will get quotes from Sal Vitales about Pasta, Salad, Bread, and plates, napkins, silverware, for fall conferences on October 20th.
- Jannell Kastle is going to look into different restaurants to have fundraisers at, especially take out options.
- Beth Johnson- Finalizing Tiny Saints Fundraising, moving to the spring.
- Kim Reesink & Beth Johnson- Working on Teacher Wish List.
- Kiley & Erin are meeting with the Auction team this week to discuss options and ideas.