Attendees: Fr. Michael, Fr. Andrew, Fr. Jared, Jim, Jeremy, Lori, Kathleen, Kevin, Rodney, Bridgitte

Apologies for Absences: Sandy, Shelly

Parishioners in attendance: Kevin Boucher, Michelle Glaze

Opening Prayer and Welcome
- Fr. Michael opened with group prayer – Blessings Directly Pertaining to Person Prayed for Mike Kelly.

Meeting Minutes from November 13, 2018
Approved

Action items
- Kevin mentioned a previous action item of setting up a calendar for the year.
- Need to decide if parish events were too close together? Council needs to look at a calendar and possibly deal with this in our 5 year plan.

Update on parishioner feedback from sticky notes at Octoberfest/Parish Council Visibility
- How do we capture and communicate this information? Possible ideas would be to put feedback online for parishioners to review. Use the weekly bulletin as a channel of communication.
- How do we continue to solicitate input from parishioners? Possible ideas were to have a place on the website to type in questions, send info in an email, have a comment box near the parish council picture poster.
- Michelle Glaze mentioned that maybe we should have a pastoral council newsletter and spotlight specific questions on social media and the bulletin. She has communications background and would be happy to help set this up. She also suggested maybe hosting a rosary so the Parish Advisory Committee can pray for our parish. Fr. Michael was not sure if that was the council’s responsibility?
- Overall it was expressed that we need to reach out due to the current state of the church.
- Looked at the definition of a parish council.
- Jim mentioned a program from Matthew Kelly, called Parish Champion. He will look into it to see if it would allow us to be more proactive in meeting the needs of the parish.
- Rodney wants to know how the council can be representative and collaborative of the parish. Kevin thought that focusing on the parishioner’s input would be key so we can be better representatives.
Ministry Alignment

- Each member would outreach to a ministry. Fr. Michael wants the Parish Council to be the channel of communication. Council needs to hear what is going on.
- Ask each ministry what are their needs and opinions, what works, what doesn’t, what do you need to help your ministry grow?
- Jim thought that when we learn what is working and not working we can decide what we need to work on in the 5 year plan.
- Rodney met with Deacons. They didn’t seem receptive since they meet monthly anyway. Fr. Michael didn’t think it would be necessary to meet with them.
- Need to be clear what to ask the ministries. Jeremy and Jim will collaborate and see what questions to ask.
- The ministries are:
  - Religious Education (Lori), Parish Administration under Debra (Bridgitte), Parish Administration under Andy (Rodney) Marriage and Family (Jeremy), Outreach (Kathleen), Faith Formation (Jim), Liturgy and Music (Kevin).
- Parish Council’s action will be to learn what their ministry is and what it needs. Father Michael wants a feedback loop to find out their needs and report back at council meetings.
- A suggestion would be to highlight one ministry and update at the Parish Council meeting. Fr. Michael thought it would be best to turn in a report before a meeting so as to not consume too much time at the meeting. Once a quarter might be a better option and have a written report and highlight topics at PAC meeting.
- Before next meeting each council member can meet with your group and find out what is good and what is struggling. Jim and Jeremy will come up with guidelines and questions to ask ministry leaders.

Parish 5 year/Long Range plan

- Look at the possibility to revise old Long Range Plan from 2011-2015. Possibly use the old plan as a template. Each council member over the next few months could take a section and review and revise it?
- Rodney mentioned that the old plan was hard to read, very wordy and unfocused. Old 5-year plan has ideas but there was no measurement of goals or whether those goals were accomplished.
- Can we look at other church’s long range goals? St. Theresa’s just recently did one.
- Could we update the long range plan using the pillars and the needs of each of these ministries?
Lori suggested we should look to see what was accomplished in the last 5 year plan. Figure out the outcomes of the past long range plan and see what else still needs to be addressed.

Most of the council believed that the long range plan should be brief and not wordy. Easy to read and to be able to measure the results.

Jim suggested a subcommittee to be formed to see what was accomplished in the past 5- year plan.

Use old long range plan as a template to form new one and use it to form questions for ministry leaders.

New Retreat

CRHP allowed parishioners to get involved. Retreat ran its course over 13 years. LOTW is not getting the traction that CRHP did.

Need to look at finding a new retreat. Would ACTS be a good replacement? Need a retreat that would be a gateway to ministry.

Need to discern what would work for our parish. Need to pray about it.

People are yearning for an encounter with Christ. How can we provide that?

Listening Session

Listening Session to happen. Single night town hall meeting to occur the beginning of next year.

Rodney mentioned that Fr. Elmer had a listening session and turnout was large.

Parish Advisory Council will support the needs of priests and staff to help in this upcoming Listening Session.

As of right now there is no framework, would probably take questions before hand.

Fr. Jared ended in prayer

Future Meeting Dates

- Tuesday, February 12
- Tuesday, March 12
- Tuesday, April 9
- Tuesday, May 14