

**St. Thomas More Catholic Church
Nursery Program
Children's Information Form**

Update

If your child will be using the nursery, you must complete and return this form Linda Lange, STM Nursery Coordinator. Although you as parents never leave the premises, the information on these forms will be used as reference for our caregivers during your child's time in the nursery and will be kept on file in the nursery. If there are any changes, a new copy must be completed and please check the "Update" box in the upper right-hand corner. Please do not hesitate to contact Linda Lange at 512-258-1161 x211 or llange@stmaustin.org for any questions or concerns.

Child 1:

Name: _____ Birth Date: _____

Allergies: _____

Special Needs: _____

List out any medical instructions or feeding & nap schedules, etc.

Child 2:

Name: _____ Birth Date: _____

Allergies: _____

Special Needs: _____

List out any medical instructions or feeding & nap schedules.

Do your children speak another language? If so, list them: _____

Are your children's immunizations current? _____

With some events food may be available to your child. Do we have permission to feed your child? Please circle what we may feed your child.

PARENT PROVIDED SNACKS PIZZA (LOVE) GOLDFISH CHEERIOS CHZ STICKS (MOYC) PRETZELS (MOYC) DRIED CRANBERRIES (MOYC)

Parent's Name _____

Street Address _____

City: _____ State: _____ Zip code: _____

Primary Phone _____ Alt. Phone _____

Email Address _____

Name of Programs Parents Attend: _____

Emergency Contact Info (other than you)

Name _____ Primary Phone _____

Doctor's Contact Info

Doctor's Name _____ Primary Phone _____

To be completed by adults interested in either paid or volunteer caregiver positions within St. Thomas More.

The St. Thomas More Sunday Mass Nursery Co-Op Program is successful due to the volunteers in this wonderful ministry! Please consider volunteering your time as a caregiver and **circle the Mass time & Sunday** which you are interested in volunteering. We will contact you if we need your volunteerism on a different Sunday.

Sunday	9:00am Mass		10:45 Mass	
<i>Which Sunday? ?</i>	1 st	2 nd	3 rd	4 th

In order to keep our nursery program safe and in compliance with Diocese of Austin policies on Ethics and Integrity in Ministry (EIM), all employees and adult nursery volunteers are required to complete an application for ministry (which permits the Diocese to run a criminal background check) and attend an EIM Workshop every three years. Please visit www.austindiocese.org to find EIM compliance information. Teen caregivers are supervised by EIM compliant adult caregivers at all times and should have attended a Called to Protect for Youth workshop through Religious Education, Youth Group or at their Catholic School. In the St. Thomas More Sunday Mass Nursery Co-Op Program, you are not allowed to volunteer until you are compliant and you must be in compliance within 60 days of your first time using the Nursery to continue using the program.

I certify that I have attended an EIM Workshop and the one-time online Application for Ministry (which permits the Diocese of Austin to run a background check) is completed and I will provide a copy of my certificate of attendance at the EIM Workshop. **DO NOT SIGN if you have not attended an EIM Workshop and completed the Application for Ministry.**

Signature

Signature

Date

Date

By completing and returning this form, you acknowledge that you have read, understood and will adhere to the STM Nursery Guidelines and/or the STM Nursery Procedures for Parents. You understand that failure to comply with the procedures and any additional training materials may result in dismissal from the Nursery ministry.

The St. Thomas More Nursery also offers childcare during ministry events throughout the week and month. Please mark the activities which you would like to learn more about childcare during their events.

- Adult Faith Formation
- Young Married Ministries
- Baptism Classes
- Elementary Religious Education
- Catholic Single Parents
- New Parishioner Registration
- Vacation Bible School
- Financial Peace University
- Mothers of Young Children

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For Nursery Use Only:

- Update Volunteer Schedule
- Update Sign-in Sheet
- Make Name Badge for Volunteer
- Update E-mail Distribution List
- Send Training Document
- Date CIF Received _____
- Date of Attendance at EIM Workshop _____