



Director of Capital Campaign

St. Augustine University Parish is a Newman center and parish that ministers to the University of Wisconsin-Platteville's college students, along with local parishioners, alumni, and parents. Serving hundreds of students during school year, St. Augustine University Parish has outgrown facility capacity and is currently in a Capital Campaign to build a larger Newman Center and chapel.

OVERVIEW

The Campaign Coordinator works closely with the Pastor and Business Manager to devise and implement a multifaceted capital campaign that will support Saint Augustine's plans for constructing a Newman Center and chapel.

MAIN RESPONSIBILITIES

- Establish the campaign's solicitation priorities, manage prospect lists, prospect research and prospect tracking.
- Develop and execute cultivation plans, strategies, and metrics to monitor project success.
- Work collaboratively to cultivate identified individuals and institutional prospects to complete solicitations.
- Devise and direct cultivation and recognition events ensuring donor acknowledgement and names opportunities.
- Manage Capital Campaign budget tracking and reporting both expenditure and contributed revenue.
- Devise and maintain the campaign calendar.
- Build and manage a portfolio of donors and prospects with the capacity, interest, and inclination of make major gifts

QUALIFICATIONS

- Bachelor's Degree, with a Master's degree preferred.
- Minimum of five years of Catholic Development and/or a Capital Campaign experience.
- Proven track record of successfully securing major gift support, with a focus on completing and closing six to seven figure asks.
- Excellent interpersonal, analytical, and organizational skills
- Ability to contribute to a positive culture.
- A team player with the ability to motivate others.
- Commitment to the mission of St. Augustine University Parish and the Catholic Church.

COMPENSATION AND BENEFITS

St. Augustine University Parish is committed to creating a culture that is supportive of learning, growth, and staff development. Our investment in staff includes

- Competitive salary commensurate with experiences (\$80,000 - \$100,000/year)
- Health Insurance
- Education Assistance/Tuition Reimbursement Program
- Housing Benefit Program
- Paid time off

TO APPLY

Submit cover letter and resume to adam@pioneercatholic.org with “Director of Capital Campaign” in the subject line. Only applicants asked to interview will be contacted. No phone calls, please.