

Afterschool Program Registration and Contract  
Saint Ann School  
2021-2022 School Year  
PROGRAM BEGINS MONDAY, SEPTEMBER 6, 2021

Saint Ann School offers after school care for students in Pre-Kindergarten through Eighth grade. The program provides care from dismissal (12:00 p.m. on half days and 2:30 p.m. on full days) until 5:30 p.m, except for a few days per year. There is no after school program when school is closed or on days that school closes early for inclement weather.

Cost for the program is \$7.00 per hour per student. An additional late fee of \$1.00 per minute will be charged for pick-ups after 5:30 p.m. Families will be billed at the end of each month. Monthly payments will be processed through your FACTS Tuition Management account.

Payments must be received monthly or student(s) may not be allowed to continue in program. Student's records and/or report cards will be on hold for any unpaid balances. Students may not attend Field Day or class trips if there are unpaid balances. Accounts from the 2020-2021 school year must be paid in full to register for the new year.

Students absent from school cannot be brought back to school for the afterschool care. Students must be in school for two hours before dismissal to use program.

If you would like to register for the Afterschool Program, please complete the form below and return to school. There is a **\$20.00** per family non-refundable registration fee which will be added to your FACTS account when the registration is received by the school office. **Preschool Families do not pay Registration Fee.** Please be sure to also complete the attached emergency form.

---

ASP REGISTRATION FOR THE 2021-2022 SCHOOL YEAR.

Family Name \_\_\_\_\_

Child/Children \_\_\_\_\_

Phone Number \_\_\_\_\_

I understand that if my child/children's Afterschool Program account is in arrears, my child/children may not be allowed to continue in the program, participate in Field Day or go on class trips. Additionally, records and report cards may be held until the account is up to date. I further understand that a \$20.00 registration fee per family will be charged to my FACTS account upon receipt of this registration form. (K-8<sup>th</sup> ONLY) Do not send the registration fee with this form.

PARENTS SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# AFTERSCHOOL PROGRAM EMERGENCY INFORMATION

Please help us to keep your children safe by completing this form in its entirety.

Family Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Student's Names and Grades

\_\_\_\_\_  
\_\_\_\_\_

Mother's Work # \_\_\_\_\_

Father's Work # \_\_\_\_\_

Mother's Cell # \_\_\_\_\_

Father's Cell # \_\_\_\_\_

Please list all adults who are permitted to pick up your child from the Afterschool Program or to whom your child can be released in the event of an emergency and staff cannot reach a parent. Anyone unknown to ASP staff may be asked for identification. Parents may also be called for verification. If someone not listed below must pick up your child, please contact ASP staff immediately at (609) 771-1810.

Name	Relationship	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please indicate any special circumstances that the ASP staff should be aware of (i.e., food allergies, custody issues, restraining orders, etc.).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date