

# PROCEDURE FOR SCHEDULING 2021 MASS INTENTIONS

In order to allow everyone the opportunity to schedule Masses for loved ones, we will have the following guidelines:

- Please complete a form with your requests
- Mass requests will not be taken over the phone
- There will be a (3) Mass limit per family – ONE WEEKEND AND TWO WEEKDAY MASSES
- The stipend for each Mass is \$10.00
- Please place your completed form and payment in an envelope marked “Mass Intentions”. Please return this full sheet (even if not all intentions are filled). The envelope may be placed in the collection basket, mailed or dropped off in the parish office.
- Canon Law does not permit us to keep Mass intentions beyond those that we are able to schedule in a year’s time. Some intentions may have to be sent to Saint Paul Seminary in Pittsburgh, PA.

## IMPORTANT INFORMATION

We are very happy you would like to have the Holy Mass celebrated for your intention. **While we will make every effort to honor the scheduled time and date for Mass intentions, the time of Mass you have requested and even the date or location may need to change. Also, it may be possible that your intention would be combined with other intentions at the same Mass. You will be notified if your intention changes. Mass requests are not available for the following dates:**

Holy Thursday (April 1)  
 Good Friday (April 2)  
 Easter (Vigil) Mass (April 3-4)

Mother’s Day (May 9)  
 Father’s Day (June 20)  
 All Soul’s Day (Nov. 2)

Thanksgiving (Nov. 25)  
 Fri. after Thanksgiving (Nov. 26)  
 Christmas Eve/Day (Dec. 24-25)

Today’s date:	Phone Number:
Name:	Address:

### 2021 MASS INTENTION FORM I would like to request the following Masses:

1. Date Requested:	Mass Day and Time:	<input type="checkbox"/> Deceased <input type="checkbox"/> Living
Mass Requested For:		Mass Requested By:

2. Date Requested:	Mass Day and Time:	<input type="checkbox"/> Deceased <input type="checkbox"/> Living
Mass Requested For:		Mass Requested By:

3. Date Requested:	Mass Day and Time:	<input type="checkbox"/> Deceased <input type="checkbox"/> Living
Mass Requested For:		Mass Requested By:

Office Use Only:      \_\_\_Paid                      \_\_\_Cash                      \_\_\_ Check                      \_\_\_Scheduled