

Facilities Statement of Needs

For Use in Developing Saint Andrew Parish Facility Plan Options

This *Facilities Statement of Needs* is the Pastoral Planning Committee consensus of Saint Andrew Parish overarching facilities needs. It covers needs for the next 10 years (i.e., 2015 - 2025). The needs were identified from multiple sources including from parishioner inputs, staff inputs and prior studies. It is intended to provide a **starting point** for developing facilities options to satisfy parish facilities needs.

These needs include:

- Currently unmet program, ministry and school facility needs,
- Future program, ministry and school needs likely to occur during the planning horizon, and
- The types of buildings and/or modifications needed including any special purpose building features to be incorporated (e.g., walk-in freezer, loading dock).

This *Statement of Needs* is just one of the many data sets the Facilities Planning Team should consider in developing its set of facilities recommendations. Examples of other data sets to be considered include:

- A recent (or new, if necessary) engineering analysis of our current buildings' structure, condition and life expectancy,
- An up-to-date analysis of space utilization of current facilities,
- An analysis of current and future storage needs based on planned use for each building,
- Major needed repairs contained in the facilities maintenance "cost table",
- Anticipated school enrollment, and
- Generally accepted "rules of thumb" for planning church facilities.

In addressing the needs, an examination of the whole Saint Andrew facility complex should be made. Creative multi-purposing and repurposing should be pursued where practical. The Team should be "data driven" in analyzing needs and should be prepared to justify its recommendations based on data.

Realizing any facilities identified as a result of this *Statement* depends on (1) approval by the Pastoral Council and Pastor, (2) approval of the Diocese, (3) the timing of implementation, (4) the ability of the Parish to raise the required funding, and (5) future resource allocation priorities.

Consensus Parish Facility Needs

The consensus parish facilities needs are described below. These needs fall into two categories: items that are **important** (i.e., likely to have a profound effect on the success and well-being of our parish) and items that are **desirable** (i.e., useful, but not essential for our parish).

1. Community Hall / Multi Purpose Facility

1.1. Important

- 1.1.1. An assembly area suitable for seated gathering of parishioners at tables, storage of associated chairs and tables when not in use, and audiovisual capabilities for presentations to the assembly.
- 1.1.2. Medium meeting / classrooms (i.e., 15-20 persons).
- 1.1.3. Large-sized meeting / classrooms (i.e., 50-100 persons) with provisions for food / beverage buffet service during a meeting.

- 1.1.4. A dedicated youth activities meeting room.
- 1.1.5. A dedicated music rehearsal room accommodating a piano plus storage for instruments and music.
- 1.1.6. A warming kitchen supporting food service when the assembly area is used for events where food is provided.

1.2. Desirable

2. **Parish Administrative Center**

2.1. Important

- 2.1.1. Reception area.
- 2.1.2. Priest offices.
- 2.1.3. Enclosed staff offices.
- 2.1.4. Administrative area with cubicles.
- 2.1.5. Small meeting room(s) (i.e., 5-10 persons).
- 2.1.6. Medium meeting room(s) (i.e., 15-20 persons).
- 2.1.7. Workroom/supply room.
- 2.1.8. Library / media room.

2.2. Desirable

- 2.2.1. Large meeting room(s) (i.e., ~40 persons).
- 2.2.2. Records vault.

3. **Social Ministry Center**

3.1. Important

- 3.1.1. Reception and waiting area.
- 3.1.2. Enclosed staff offices.
- 3.1.3. Meeting rooms.
- 3.1.4. Environmentally controlled warehouse and work area.
- 3.1.5. Truck loading dock.

3.2. Desirable

- 3.2.1. Walk-in food freezer.
- 3.2.2. Walk-in food cooler.

4. **Church**

4.1. Important

- 4.1.1. Additional church seating (target of at least 100 additional seats).
- 4.1.2. Additional seating in the existing Chapel (target of increasing seating to at least 100 persons).
- 4.1.3. A larger vesting Sacristy.
- 4.1.4. Gathering area near an entrance to the church where parishioners can meet before or after Mass.
- 4.1.5. Additional accessible restrooms (could be incorporated near the gathering area).

4.2. Desirable

- 4.2.1. A main entrance ramp providing handicap accessibility to the Sanctuary.

- 4.2.2. A permanent Baptismal Font.
- 4.2.3. Small Adoration and prayer chapel.
- 4.2.4. Covered area for pick-up and drop-off of parishioners during inclement weather.
- 4.2.5. Improved church lighting.
- 4.2.6. An elevator to the choir loft.

5. Saint Andrew School

5.1. Important

- 5.1.1. Additional 7th and 8th Grade classrooms.
- 5.1.2. Additional pre-school classrooms.
- 5.1.3. Renovation of school restroom facilities.

5.2. Desirable

- 5.2.1. Replacement of the temporary pre-school structure with a permanent building.
- 5.2.2. Update of overall school facilities to make them more appealing.

6. Parking and Traffic

6.1. Important

- 6.1.1. Resurfacing or improvement of existing parking.
- 6.1.2. A safer student pickup area for Saint Andrew School.

6.2. Desirable

- 6.2.1. Additional parking for 50 cars.

7. Other

7.1. Important

7.2. Desirable

- 7.2.1. Provide an outdoor gathering place suitable for social gatherings that includes a prayer labyrinth.
- 7.2.2. Acquire sole use of Dryden Road in the block in front of the church and school.
- 7.2.3. Provide a Columbarium for parishioners.