

CANDIDATE INFORMATION

Candidates must be Third Degree members in good standing with the Knights of Columbus.

The Exemplification fee is **\$70.00**. The candidate will receive an initiation package which includes the initiation fee, registration fee, Social Baldric, Fourth Degree lapel pin and a Saturday banquet ticket. The exemplification fee for a priest, deacon or seminarian is **\$30.00**.

The candidate may purchase the optional sword package for an additional **\$215.00** which includes an etched sword, scabbard, carrying case and service baldric.

Candidate “no-shows” without a six (6) day advance notice to the District Master will be assessed **\$40.00** for his exemplification fee. Priests are exempt from this assessment.

The approved Dress for the Fourth Degree Candidates are described below. There are three options available to them:

- 1) A dark business suit (black, gray or navy) with a plain white shirt (no button-down collar), dark subdued long necktie, black belt, dark socks, black plain toe shoes (no boots) and white gloves.
- 2) The uniform of the Fourth Degree. This is available online at <https://www.kofcuniform.com>
The uniform package includes the official tie of the 4th Degree. This should be worn with a plain white shirt (no button-down collar), black belt, dark socks, black plain toe shoes (no boots) and white gloves.
- 3) A black tuxedo with a plain white shirt (no wing-type or button-down collar), dark subdued long necktie or bowtie, dark socks, black plain toe shoes (no boots) and white gloves.

Priests and Transitional Deacons should wear clerical attire. Candidates currently on **active** military duty may wear their Class A dress uniform. Candidates will not be allowed to participate in the exemplification if not properly dressed as described. There will be **NO EXCEPTIONS**.

Exemplification Banquet – Candidates are guests of the District Master and will receive one Saturday banquet ticket if noted on the registration form. Candidates should purchase additional banquet tickets for their family and guests in advance through their new Assembly. Tickets will be distributed during registration.

Meal tickets for all Sir Knights, their families and guests should be purchased in advance through the Assembly Comptroller.

Saturday banquet tickets are \$35.00 each if pre-ordered. Tickets purchased at registration, if available, will be \$40.00. Seating will be limited, first-come, first-serve with additional priority given to candidates and their guests. There is no guarantee that tickets will be available at the door.

APPROPRIATE DRESS

Saturday Ladies’ Program.....Church Attire

Saturday Mass

Sir Knights.....4th Degree Uniform or Dark Suit
Ladies.....Church Attire
Clergy.....Clerical Attire
Active Military Personnel.....Dress Uniform

Saturday Banquet

Sir Knights.....Dark Suit or Social Attire
Ladies.....Church Attire
Clergy.....Clerical Attire
Active Military Personnel.....Dress Uniform

Members without the uniform are required to wear the Social attire and Social baldric. The 4th Degree pin (PG-113) is the only acceptable lapel pin to be worn on the uniform lapel. You may wear the Combo pin with the Social attire (Dark suit/Tux).

The Candidate’s Council Financial Secretary should **complete and sign** Section 7 of Form 4 to certify that the candidate is a Third Degree member in good standing and also that his **First Degree date and Membership Number** are correct.

The Assembly Comptroller will make sure that all Form 4’s are properly completed (with required signatures) and then forwarded with the Exemplification Package/Advance Meal Ticket forms to the District Comptroller SK Randy Czaplewski.

All paperwork and Assembly checks are due to the District Comptroller no later than **Monday, June 8, 2020. Assemblies should make their checks payable to: District Master.**

COMPTROLLERS: Please make sure that all Form 4’s are **COMPLETELY FILLED out** and that all 4 pages of the form are sent to the **District Comptroller -**

SK Randy Czaplewski, PFN
17310 Nevelson Cir.
Spring, TX 77379-6254
(713) 703-3548 (Cell)
randycz@aol.com

A class photo will be taken prior to or immediately following the exemplification.

LOCATION OF EVENTS

St. Laurence Catholic Church
3100 Sweetwater Blvd.
Sugar Land, Texas 77479

Friday, June 19, 2020

No activities will be scheduled for Friday.

Saturday, June 20, 2020

- 11:30 – 1:30 PM Candidate Registration in the Ave Maria Center. Then proceed to the Guardian Angel Hall.
- 12:30 – 1:30 PM Candidates have sack lunch in the Guardian Angel Hall. Candidates assemble for Class Photo (place to be determined).
- 2:00 - 2:10 PM Candidates assemble for instructions also in the Guardian Angel Hall.
- Sir Knights will be seated in the Marian Hall.
Candidates process into the Marian Hall.
- 2:30 PM Exemplification Ceremony begins. Ladies' Program begins in St. Claire room. Lunch will be provided for the ladies.
- 4:30 PM Exemplification Ceremony concludes. Ladies' Program concludes.
- 4:45:00 PM Line-up and Procession of Honor Guard and new Sir Knights into the Church.
- 5:00 PM Mass at St. Laurence Catholic Church begins.
- Banquet begins in the Marian Hall immediately after Mass.

HOTEL RESERVATION

HOMEWOOD SUITES
4520 TECHNIPLEX DR.
STAFFORD, TX 77477

A block of rooms have been reserved for Friday night, June 19, 2020.

To make a reservation, you may use the link below:

https://secure3.hilton.com/en_US/hw/reservation/book.htm?inputModule=HOTEL&ctyhocn=HOUSDHW&spec_plan=CHWKOC&arrival=20200619&departure=20200620&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT

You may also call direct on **281-265-2760** to make your reservation. Be sure to ask for the discounted Knights of Columbus rate for the weekend. **Group Name: Knights of Columbus.**

Rate is **\$89.00** for either King bed or two Queen beds plus applicable taxes. Breakfast is included.

Reservation deadline for this room rate is end of day, **June 5, 2020**. After this date, rooms will be on an availability basis at the current market price. **It is the responsibility of the candidates and Sir Knights to make their own room reservations.**

This is a No Smoking hotel. No Pets.

Ladies' Program

Saturday, June 20, 2020, 2:30 PM to 4:30 PM

To be held in the St. Claire Room inside the Ave Maria Center at St. Laurence Catholic Church.

Lunch will be served.



Instructions for Members and Candidates participating in the Knights of Columbus Summer Exemplification, June 20, 2020.

~ honoring ~

SK Tony Herreth
Past Texas State Deputy

For his distinguished and selfless service to the Texas State Council and the Knights of Columbus.

Host Assembly

Bishop John L. Morkovsky Assembly 2243
Sugar Land, Texas

SK Joe D. Gutierrez
Faithful Navigator
832-490-7574 Cell