

Request for Transcript from
ST. GREGORY THE GREAT SEMINARY

LAST NAME	FIRST	MIDDLE	
ADDRESS	CITY	STATE	ZIP CODE
PHONE NUMBER	EMAIL ADDRESS		

Please Send Transcript:

- Immediately
- Wait for grades to be posted

Release Transcript(s) to:

- To me – Please mail to my current address listed above.
- To me – I will pick up at St. Gregory the Great Seminary.
(All transcripts mailed directed to or picked up by student will be marked Unofficial – Released to Student)
- Mail to the following address(es) listed below.

Number of transcripts _____

To:

Number of transcripts _____

To:

Number of transcripts _____

To:

Number of transcripts _____

To:

I will be paying:

- Via cash or check mailed to the Seminary.
- Via PayPal using the DONATE button at *SGGS.EDU*.

STUDENT SIGNATURE

DATE

NOTE: PLEASE ENCLOSE PAYMENT OF \$10.00 PER TRANSCRIPT (EFFECTIVE JULY 1, 2020) WITH YOUR REQUEST. TRANSCRIPTS WILL NOT BE RELEASED IF PAYMENT NOT INCLUDED OR THERE IS AN UNPAID BALANCE ON YOUR SEMINARY ACCOUNT.

MAIL COMPLETED REQUEST & TRANSCRIPT FEE TO:
ST. GREGORY THE GREAT SEMINARY
ATTN: REGISTRAR
800 FLETCHER ROAD
SEWARD, NE 68434

OR YOU MAY ALSO SUBMIT DIGITAL REQUESTS BY
EMAILING YOUR COMPLETED FORM TO
FR.MATTHEW-ROLLING@SGGS.EDU AND SUBMITTING
YOUR PAYMENT AT SGGS.EDU USING THE DONATE
BUTTON.