



# Diocese of Steubenville

## Office of Christian Formation and Schools

### Classroom Observation Form

Teacher \_\_\_\_\_ Observer \_\_\_\_\_

Subject/Grade level \_\_\_\_\_ Number of students present \_\_\_\_\_

Date/time of observation \_\_\_\_\_ School \_\_\_\_\_

**NOTE:**

*This form provides 9 areas for observation, and may be used by the observer to record feedback during the classroom visit. Each area includes prompts regarding what should be observed.*

*Please respond to each statement using the scale below. Use the final comment space below to provide more feedback or suggestions.*

Outstanding	Well-Demonstrated	Satisfactory	Merits Further Development	Not Demonstrated	Not Applicable
5	4	3	2	1	N/A

**Christian Leadership**

- \_\_\_ 1. Did class begin with prayer?
- \_\_\_ 2. Does the instructor promote a Catholic character in the classroom by providing an educational climate permeated by the Gospel of love and acceptance?
- \_\_\_ 3. Does the teacher demonstrate and witness Catholic values and principles in the classroom?
- \_\_\_ 4. Does the teacher show consistency and fairness in dealing with student behavior while maintaining dignity and respect for all students?

**Development of learning objectives:**

- \_\_\_ 1. Are objectives for the class given verbally and in written form?
- \_\_\_ 2. Are specific instructional outcomes used?
- \_\_\_ 3. Are objectives discussed at the end of class?

**Selection and use of instructional materials:**

- \_\_\_ 1. Do films, websites, and other audiovisual materials have a clear purpose?
- \_\_\_ 2. Are handouts appropriate in number and subject?
- \_\_\_ 3. Since the text may be pre-selected, does instructor give help with reading or using the text if necessary?

**Educational climate for learning:**

- \_\_\_ 1. Are students AND teachers interested and enthusiastic?
- \_\_\_ 2. Does the instructor use student names?
- \_\_\_ 3. Is humor used appropriately?
- \_\_\_ 4. Does instructor not embarrass or belittle students in any way?
- \_\_\_ 5. Does the teacher allow opportunities for students to express ideas, needs, and interests?
- \_\_\_ 6. Is the atmosphere of the classroom participative?
- \_\_\_ 7. Did the instructor have eye contact with students?
- \_\_\_ 8. Does the Instructor communicate and interact with students effectively through positive, supportive oral and/or written statements?

- 9. Does instructor encourage students to summarize and add to others' summaries?
- 10. Does instructor help quieter students interact with others?
- 11. Is the classroom clean, orderly and well decorated?

**Preparation for class session:**

- 1. Do students know what preparation (reading or other assignments they should have completed prior to class?
- 2. Does the teacher demonstrate a thorough knowledge of the subject matter taught?
- 3. Is it evident that the teacher is prepared to give the specific lesson observed (through the use of prepared notes, handouts, overhead transparencies, power-point or other prepared media?

**Instructional methods:**

- 1. Did the opening gain the class' attention? Did it establish rapport?
- 2. Did the opening outline the topic and purpose of the lecture?
- 3. Is the delivery paced to students' needs?
- 4. Does the instructor introduce topic, state goals, present material or activity effectively, summarize, and give assignment or suggest an idea to consider before next class?
- 5. Could the instructor be seen and heard?
- 6. Were key points emphasized?
- 7. Were explanations clear to students?
- 8. Were examples, metaphors, and analogies appropriate?
- 9. Was the lecture stimulating and thought provoking?

**Individualization of instruction:**

- 1. Are the emotional, physical, and intellectual needs of students met?
- 2. Does the instructor prompt awareness of students' prior learning and experience?
- 3. Does the instructor offer "real world" applications?
- 4. Is the instructor available before or after class?
- 5. Does the instructor relate class to course goals, students' personal goals, or societal concerns?

**Responsiveness to student feedback:**

- 1. Is the instructor paying attention to cues of boredom, confusion?
- 2. Does the instructor encourage or discourage questions (dissension)?
- 3. Does the instructor provide students opportunity to mention problems/concerns with the class, either verbally or in writing?

**Learning difficulties:**

- 1. Does a student need assistance for a temporary or permanent disability?
- 2. Are one or more students not motivated or unable to follow the class?
- 3. Does the instructor show favoritism?
- 4. Are students able to see visual aids?
- 5. Does one group dominate discussion and hinder others' participation?

**Comments:**

---



---



---



---



---



---

Observer's signature

Teacher's Signature

Date