



THE DIOCESE OF STEUBENVILLE
OFFICE OF CHRISTIAN FORMATION AND SCHOOLS
422 Washington Street, P.O. Box 969
Steubenville, Ohio 43952
(740) 282-3631 Fax: (740) 282-3327

Application for Tuition Reimbursement

Beginning with the fall of 2010, the Diocese of Steubenville will provide a 25% tuition reimbursement in addition to the FUS 50% discount to all Diocesan teachers enrolled in Franciscan's Masters in Education program, with the intention of completing the Masters Degree in Education (The diocese will not provide the 25% reimbursement to teachers who already hold a Masters Degree or who take graduate credit for the purposes of earning a licensure endorsement or solely for the purpose of obtaining CEUs for professional development). Teachers may receive this reimbursement for up to nine (9) credits per year. Funding for tuition reimbursement from the Diocese of Steubenville will be limited and therefore provided on a first come, first serve basis.

Teachers must earn a minimum grade average of "B" (3.0) to obtain tuition reimbursement.

Teacher's Name: _____ Date: _____.

Full Mailing Address: _____
_____.

School of employment: _____.

Expected graduation date for the *Masters in Education* at Franciscan University? _____.

Please provide the following information regarding the coursework for which you are requesting tuition reimbursement:

Name of Course	# of Credit hours	Final Grade/GPA

Teacher's signature: _____

School Principal's signature: _____ Date: _____.

Please send this completed form, along with a printed copy of the Semester grade report from Franciscan University to the Office of Christian Formation and Schools. First-time applicants must also submit a copy of your letter of acceptance into the Masters in Education Program at Franciscan University.

Office of Christian Formation and Schools signature (for approval): _____.