

SAINT PAUL THE APOSTLE CATHOLIC SCHOOL

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St. Paul After School Care Enrichment Program (A.C.E.)

Phone: 614-882-2326. Email: ace@stpaulk-8.org



TO: Parents of St. Paul Students (K-6) / 2021-2022 School Year

FROM: **After-School Care Enrichment (A.C.E.) Program**
Nancy G. Rybak, Director & Kristin M. Meder, Assistant Director

RE: **St. Paul A.C.E. Waiting List Policies**

The A.C.E. Program has established the following policies and procedures to ensure fair and reasonable access. The process includes reserving places for continuing enrolled A.C.E. students and their siblings with any remaining openings being filled from a waiting list. Carefully read the following information. Feel free to contact us if you have any questions.

Families who currently participate in the A.C.E. Program have the first opportunity to register for the following school year. Interested families wishing to place their child on the waitlist must call the A.C.E. phone at 614-882-2326 beginning Saturday, May 1st. (Placement on the A.C.E. waiting list does not guarantee space in the after-school care program.) Each message will be recorded and timestamped.

1. Children are enrolled on a first-come, first-serve basis. Currently enrolled families, including eligible siblings, have the opportunity to reapply for the upcoming school year during the month of April. New families wishing to enroll in the program must call the ACE phone at 614-882-2326 beginning May 1, 2021. Waitlist applicants find out if they are enrolled by June 30th. **Applicants in excess of program capacity are placed on a waiting list for one school year.** Families must reapply every year. Any Kindergartners or newly enrolled students who are siblings of currently enrolled A.C.E. children will be given priority on any available spaces for the following school year once session assignments are made in June. If space is limited, families who have been enrolled the longest will be given first priority. Any families who decline a space with the A.C.E. Program are automatically placed at the end of the waiting list.
2. Children are enrolled without discrimination in regard to race, religion, sex, or national origin.
3. Children with special needs will be enrolled provided the staff can serve them.
4. Children must be in Grades K-6 to be eligible.
5. Children must be attending St. Paul School to be eligible.

Thank you for your interest in our after-school program. Feel free to contact us at 614-882-2326 if you have any questions.