

Steps to Book a Wedding at Holy Name of Jesus Church

- I. **Contact the priest who will be preparing you to let him know you are engaged and that you will be setting a date for the wedding. You MUST have the name of the priest celebrating the wedding in order to confirm your date.**
- II. **Contact the church at weddings@hnjchurch.org to find a date that will suit you.**
 - A. Saturday nights book up the fastest
 - B. We book out 24 months in advance and no less than 6 months
 - C. Times offered are Friday at 7:30pm, Saturday at 11am, 1pm, 5:30pm and 7:30pm
 - D. You will be able to hold a date up to **30 days** until your deposit is due
- III. **Prices of the church**
 - A. Parishioners must be registered for AT LEAST ONE YEAR prior to booking and have met the minimum stipend of \$600 within that year. You must include your envelope number for verification. Parishioner Rate \$800
 - B. Loyola Student or Graduate. One of the couple must be a student or graduate of Loyola. Rate does not apply to parents, grandparents or extended family Loyola Rate \$1250
 - C. Non Parishioner. Anyone that does not fit in either of the above categories. NonParishioner Rate \$1750
 - D. Mail or drop off the wedding packet and checks within **30 days of booking** the church 6220 LaSalle Place, New Orleans, LA 70118 Please include
 1. Wedding Application- **YOU MUST HAVE THE NAME and CONTACT INFORMATION OF YOUR PRIEST**
 2. Wedding Policies- acknowledgement statement signed by you
 3. Deposit check- 1/2 of the total church fee made payable to HNJ
 4. Music Coordinator Check- \$125
 5. Wedding Coordinator Check - \$250

YOU WILL NOT BE BUMPED FOR PARISHIONERS. ONCE YOU HAVE CONFIRMED, YOU ARE CONFIRMED.