

Tax statements in FACTS

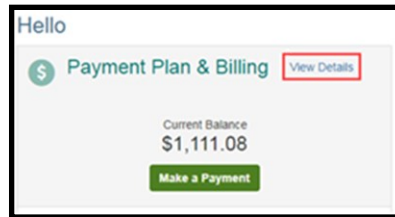
Four easy steps

Step 1

Log into FACTS at <https://online.factsmgmt.com>

Step 2

Click on “View Details”.



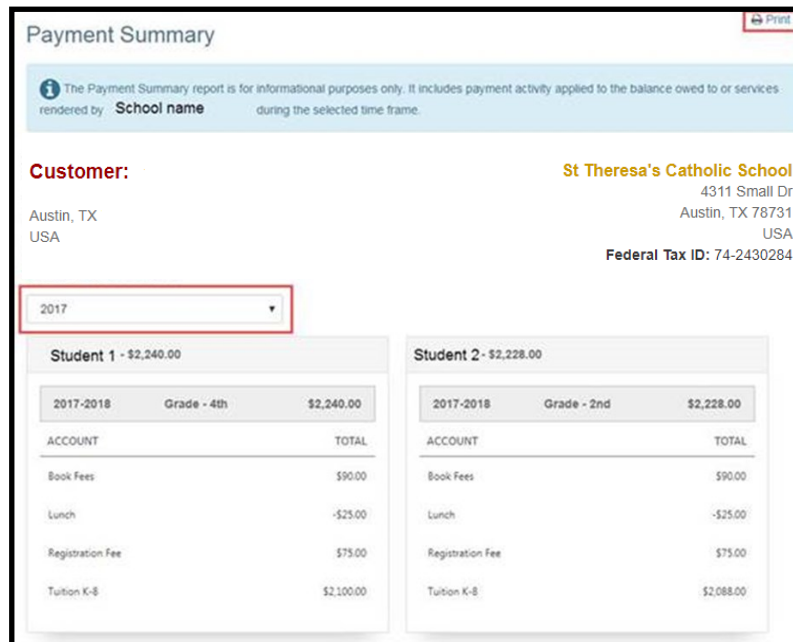
Step 3

Click on “View Payment Summary. A new tab will open.



Step 4

Select the desired year or date range, then click “Print” in the upper right corner.



A screenshot of the Payment Summary report for St Theresa's Catholic School. The year "2017" is selected in the dropdown menu, and the "Print" button is highlighted in the top right corner. The report includes customer information, a table of charges for two students, and a total amount.

Customer: St Theresa's Catholic School
4311 Small Dr
Austin, TX 78731
USA
Federal Tax ID: 74-2430284

2017-2018	Grade - 4th	\$2,240.00
ACCOUNT		TOTAL
Book Fees		\$90.00
Lunch		-\$25.00
Registration Fee		\$75.00
Tuition K-8		\$2,100.00

2017-2018	Grade - 2nd	\$2,228.00
ACCOUNT		TOTAL
Book Fees		\$90.00
Lunch		-\$25.00
Registration Fee		\$75.00
Tuition K-8		\$2,088.00

NOTE: This report will show the total paid for **each of the accounts** (Tuition, Registration Fee, Technology, Activity & Materials Fees, Extended Care, etc.). You can select a year or date range for this summary. It also includes the school's Federal Tax ID and address. If you have any questions, please call FACTS at 866-441-4637.