



St. Monica
Catholic School

THE MORE FACTOR: A MISSION ORDERED TOWARDS
REACHING ETERNAL LIFE
530 W. KILGORE RD | KALAMAZOO, MI 49008

St. Monica Local Advisory Committee Minutes

August 3, 2017

The meeting was called to order by Fr. Farrell at 5:10PM

In attendance

Brian Buchmann
Lin Buck
Suzanne Clyne
Fr. Farrell
Kevin Kavanaugh
Steve McNeill
Michael Ogrin
Kate Redinger

Approval of Minutes

There were no minutes to approve from the previous meeting.

Board / Election of Officers for 2017-2018

- Kate Motions to nominate Sue as President, Kevin nominated as Vice President, support, motion passed, Kate nominated as Secretary, support, motion passed
- President: Sue Clyne
- Vice President: Kevin Kavanaugh
- Secretary: Kate Redinger

Advisory Committee Discussion

Meetings at Hackett for CSGK Board

- 4th Friday of the Month, 3:30PM will need a representative from LAC, traditionally the President and VP, but as Sue will have conflicts with work schedule, we will send a representative each month to report back to the LAC
- opportunities for participation in subcommittees of the CSGK
 - *finance, advancement, food service, facilities, communications
 - *LAC members will be expected to participate as available

Enrollment

- Fr. Farrell discusses that Enrollment of CSGK continues to decline
- Supporting parishes contribute 25% of CSGK operating budget
- There will need to be work on both recruitment of new families and retaining current families
- Cost of tuition has a very large impact of above

Annual Evaluation of the Principal

- Every year in May the LAC is given the current CSGK evaluation tool
- The choices are satisfactory, needs improvement, or N/A, so comments are very important
- The evaluation is discussed at the CSGK Board level
- Suggestion to add standing agenda item to ask Mrs. Reits how we can help as a LAC members communicate back to parents

Communication

- St. Monica is currently utilizing a lot of different tools for communications with parents and students including Notify Me, Facebook, Twitter, website, etc.

- Steve has experience with RenWeb which has the capability to coordinate these communications in a centralized location. It has an app and can send notifications from individual teachers and the school to improve communication to parents
- Steve has offered to help to increase functionality and utilization of RenWeb
- Michael pointed out that RenWeb is a CSGK driven initiative by Michelle Andrick, and there may be concern for licensing fees

Parent Volunteer opportunities

- Sue mentioned how the Boosters Meeting is functioning like a PTA and it would be helpful to more clearly define the goals of parent involved committees like Boosters and LAC to better utilize the parent volunteer resources
- We should consider a standardized form, similar to one used by St. Augustine, to coordinate interest in parent volunteer opportunities.
- Would be nice to see something available with information for Back to School Sunday with ways parents can get involved and big events usually planned annually for parents to look forward to such as Fundraisers, Service Days, Dances, etc.

Financial Report

No financial report

Principal's Report

Mrs. Reits was unable to attend due to her son's graduation

Committee Reports

- None

Next Meeting

Thursday, September 7 at 5:00PM

Motion to adjourn was made at 6:15PM and was passed unanimously.