



## ST. MONICA KIDS' KLUB CHILD PLACEMENT CONTRACT

Beginning August 2018, St. Monica Kids' Klub agrees to provide child care services for the following named child(ren):

M  T  W  Th  F

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Name of Child	Birth date	Grade/Room #	Days in Attendance
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M  T  W  Th  F

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Name of Child	Birth date	Grade/Room #	Days in Attendance
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M  T  W  Th  F

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### Days/Hours of Operation

Kids' Klub after-school care follows the school year calendar. If, for any reason, school is cancelled BEFORE 8 a.m., there will be NO Kids' Klub. When there is an emergency dismissal, Kids' Klub will only be available to students who are registered.

Kids' Klub closes at 6:00 PM SHARP! Any parent picking up a student after this time will be charged \$5 for EVERY MINUTE PAST THE CLOSING HOUR. The time will be determined on the clock in the Kids' Klub classroom. The Director may use discretion for extenuating circumstances.

### Fee Policy and Payment

Full Day of School:    \$3/hr. first child                    \$2.50/hr. each additional sibling

A billing statement is sent home monthly on the first weekday of each month. In order for St. Monica Catholic School to keep its Kids' Klub budget balanced, full payment is due upon receipt. For accounting purposes, payment should be made by check and should be delivered to the office. Accounts must be PAID IN FULL by the 15<sup>th</sup> of each month. A late fee of \$5.00 will appear on the following months' statement if the prior months' statement is not paid in full.



Accruing **two** late fees is considered failure to pay in a timely manner and will result in the dismissal of your child from the Kids' Klub program.

After receiving the last monthly statement, you are responsible to contact the Director and make arrangements to prepay for Kids' Klub for the last few weeks of school. Upon signing this agreement, the parent, legal guardian, or responsible adult and the childcare facility agree to abide by all the provisions contained in this contract.

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Signature of Parent, Legal Guardian, or Responsible Adult

Date

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Printed Name

Relationship to Child

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Home Phone

Work Phone

Cell Phone

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St. Monica School Kids' Klub Director

Date