

St. Monica Local Advisory Committee Minutes

November 8, 2018 5:30PM

In Attendance: Fr. Farrell, Becky Reits, Kevin Kavanaugh, Linden Buck, Steve McNeill, and Ed Clifford

Guests: Kelly Homic and Aimee Pienta

Call to Order 5:30 PM Prayer by Fr. Farrell

Approval of Minutes: Linden Buck and Steve McNeill

Pastor's Report:

Bathrooms are finished in the Church. Abatement made cost for renovations go over original budget to complete. All concerns were addressed with remediation. Parish parking lot to be redone in Spring 2019. Determining the process and estimates at this time. Will need to contact Portage and Kalamazoo busses regarding shift in traffic patterns. New subbase under parking lot needed for the weight of the school busses.

Principal's Report:

Highlights from monthly report from Ms. Reits: Two school wide meetings for parents are scheduled for November 27th and December 4th to discuss the ICLE curriculum. Teachers are having success in first lessons being taught in K-3. Teachers are all on board and are getting the support they need through resources. ICLE rep to be speaking at 12/5/18 faculty meeting. Surveys are being developed for staff and focus group regarding ICLE. Three teachers to Denver for ICLE convention and three more teachers to Light of Christ to observe on 11/28/18. Accreditation visit in March 2019. Benchmarks for accreditation have been distributed among faculty to complete. Each to collect evidence and develop narratives to complete format needed for submission.

Grant from MSP for security was a success. Had Michigan Security Lock & Key out for quote for multi-phase security upgrade. Discussed electronic card system for staff for exterior doors. This would remove many physical keys and have an electronic log of building activity. Next phase would be remote locks on all interior classroom doors operated from main office. Will need to check into cost of new doors for classrooms to meet code for new locking system. Parish has interest in the electronic card system for community building and church entrances. School intercom system was an easy and cheap fix. Already fixed. Did hook up a microphone system as well for backup to intercom. Security cameras Lin Buck and Steve McNeill discussed options for in house install. Gym parking lot camera first priority. School blueprints are in bidding process to digitize. End product to be in PDF format for emergency vehicles to upload into their systems.

Tech funds/music: \$25K to be split between two departments. Looking into armed services and other opportunities from local businesses/universities for donated computers.

Advisory Committee Discussion

LAC President Update: No LAC meeting in December 2018. Next CSGK meeting at St. A's on 11/30/18 at 3:30PM.

Finance (Linden Buck): Will be attending CSGK finance meeting next week. Secured money for new library flooring. No red flags in carpet removal.

Academic Affairs (Kevin Kavanaugh): Nothing to report. Working with Michael Willis.

Marketing/Communications (Steve McNeill): Website close to reveal. Working on editing photos to finish up website. A new school brochure for marketing being worked on by Steve and Sue.

Boosters/Social (Kelly Homic and Aimee Pienta): Panera Bread night raised \$353. Looking at more restaurants for future events. Will notify restaurants of high turnout for efficient staffing and supplies. Candle sales are started and can be ordered in school or online. Trivia night had to be cancelled due to low attendance. B. Majoras looking into spirit wear designs and ordering twice a year. Irish Jubilee scheduled for 2/2/19 at The Moors Golf Club. Items already being donated and invitations will be mailed 12/3/18. GiveSmart deposit paid for online bidding for event. K. Homic and L. Buck to review bank accounts for better options for not-for-profit business.

Next Meeting January, 10 2019 at 5:30PM

Adjournment 6:22 PM by Linden Buck and Steve McNeill