

# St. Monica LAC Minutes

March 14, 2019 | *Meeting called to order by* Sue Clyne at 5:00pm



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## In Attendance

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Sue Clyne, President  
Kate Redinger, Secretary  
Kevin Kavanaugh, co-Vice President  
Mike Willis, co-Vice President  
Lin Buck  
Ed Clifford  
Steve McNeill  
Fr. Farrell, Pastor  
Becky Reits, Principle  
Guests: Lauren McNeill, Jason Clyne,, Kelly Jo Homic (Finance Committee)

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## Opening Prayer

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Fr. Farrell led the meeting in prayer.

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## Approval of Minutes

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The minutes were reviewed from February. Sue makes a correction to EC-5 instead of EC-6. Lin motions for approval, Sue seconds. Motion passed.

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## Approval of Consent Agenda

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- I. Pastor Report
- II. Principal Report
- III. LAC President Report
- IV. Committee Reports
  - a. Finance
  - b. Enrollment/Retention
  - c. Academic Affairs
  - d. Building/Grounds
  - e. Marketing/Communications
  - f. Boosters/Social
- V. Announcements

Motion to approve, Mike Willis. Second, Sue Clyne. Approved.

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## Pastor's Report

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Fr. Farrell will be sending communication this week on the Bishops approval of the CLE pilot curriculum to the school families.

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## Principal's Report

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- Principal Becky Reits presented her report. (see attached)
- 3<sup>rd</sup> grade Lenten retreat tomorrow
- School Leaders Forum in Denver canceled for snow, reschedule hopefully in May
- KPS approved a certain expense for school leaders forum at a percentage
- July session in Washington DC is not approved for this fiscal years budget
- Aimee Pienta has submitted changes to the Uniform Policy
  - The current uniform will still be allowed in its entirety next year with additional items including white crew socks for the entire school
- Received a 2600 to purchase gift cards to give back to families
- Teachers began planning their 2019-2020 webpages
- Next week the Accreditation Committee is coming to interview Michael Orgin and Fr. Farrell
  - 10:15am Tuesday in the Community Building or Monday 1-2pm
- Enrollment numbers: 11 students enrolled as of today after 1 week

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## LAC Business

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### LAC President, Sue Clyne

- Catholic Liberal Education
- See attached letter from Monsignor Osborn

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## Committee Reports

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### Finance, Lin Buck

- Overall school budget is tracking 64.3%, which continues to track under par for the year of 67%
- CSGK Approval of restricted funds for new video projectors in nine (9) classrooms. Will be funded from Restricted technology account and operations/capital improvements.
- Cafeteria update attached
- Letter to parents and supporters for the Jubilee success has been sent (touting the huge success of \$60,000 approx)
- Boosters Treasurer Kelly Homic update on balance / expenses
- Next CSGK Finance Meeting Thursday April 11, 3.30pm\* (tentative), Hackett. Lin B will attend

### Enrollment/Retention Report, Sue Clyne

- Enrollment will open soon.

### Academic Affairs

- Nothing new to report

### LAC Facilities Report, Kevin Kavanaugh

- Michigan State Police grant approved and our first update was successfully submitted by late February deadline. (Jason Clyne, Kevin, Clare)
- Michigan State Police Safety Grant for upcoming year deadline was dramatically pushed forward

this year to March 1, 2019. We were able to make that deadline and submit again this year – allowable budget for unmatched funds went up to \$50,000 and we submitted request for approximately \$45,000. Noted that preference for grants will be given to schools that were not awarded money last year. (Jason Clyne, Carrie Morrow, Becky, Kevin, Clare)

- Digital blueprints: Currently validating existing blueprints (circa 1962!) with existing building structure (Kelly Homic) with eventual goal to have digital mapping of all buildings and grounds, loaded into EMS software by summer 2019.
- Electronic entranceway locks: electronic security locks and wiring installed at multiple entry doors; consistency of equipment across all doors and campuses would be the goal. (Kevin). Final installation of locksets, badge readers, and instructing staff about proper use done by Johnson Controls. Hoping to upgrade remaining exit doors even further if grant money approved.
- Intercom system: Upgrades to intercom system (repairs, new speakers) are finished
- Security cameras: Working on selection of security cameras for external security using Hikvision equipment. We can work with existing coaxial wiring or upgrade to Cat5 wiring if grant money approved. Upgrade camera recorder/event monitor system if grant money approved.
- 7. 3M security film has been installed in classroom doorways adjacent to classroom door locksets. (Kevin, Kelly)
- Proceed with flooring upgrades per finance committee updates.
- Noted recent donation of 45 laptop computers from Consumers Energy.

#### **LAC Marketing Report, Steve McNeill**

- New website up and running, <https://www.stmonicakzoo.org/>

#### **Boosters/Social, Kelly Homic**

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#### **Next Meeting**

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April 11, 2019 5:30pm

Kate and Sue had to excuse themselves early to go to the Principle Search Committee Meeting at 6:15pm