

Form "C" (ADULT)

Diocese of Amarillo Adult Release and Waiver of Liability

Revised 10/22/2009

Please Print

Adult Participant's Name: _____ Shirt Size: _____

Address: _____

City: _____ State: _____ Zip: _____

Single Young Adult/Married Cell: _____ Home Phone: _____

E-mail address: _____

I agree on behalf of myself, my son/daughter named herein, our heirs, successors, and assigns to hold harmless

Name of Parish

and, their officers, directors, and agents from any liability for illness, injury or death arising from or in connection while I attend the Diocese of Amarillo Youth Function/Activity. I agree to compensate the above-named parish/organization, Diocese, and their officers, directors and agents, and/or representatives associated with the event for reasonable attorney's fees and expenses arising in connection therewith.

Additionally, I give my permission to be photographed during activities associated with the above-mentioned event. I understand that said photos/videos may be used for future publicity within the parish, Diocese, and or Catholic Church. In the event that I should require medical treatment and I am not able to communicate my desires to attending physicians or other medical personnel, I give permission for the necessary emergency treatment to be administered.

In case of an emergency and for permission for treatment beyond emergency procedures, please contact:

Name: _____

Work Phone: () _____ Home Phone: () _____

Relationship to me: _____

Please attach a copy, front and back, of your health insurance card.

Insurance Carrier: _____

Insurance ID Number: _____ Insurance Policy Number: _____

I acknowledge that my signature on the bottom of this page signifies that I am in agreement with all the statements on this form. Furthermore, I agree to abide by all policies and expectations regarding adult leaders / chaperones as put forth by _____ (name of parish) and the Catholic Diocese of Amarillo. My primary function on this trip is to ensure the safety and well-being of all participants in my charge. I will refrain from any actions / behaviors that are not consistent with the teachings of the Catholic Church and any that could be potentially harmful to myself and any other participants.

FORM "C part 2" (ADULT)

**DIOCESE OF AMARILLO
GUIDELINES FOR ADULT CHAPERONES/SPONSORS**

Youth Ministers and Adult Leaders are responsible for the actions of youth from their respective parishes. Each parish will take full responsibility for any damage or theft done by members at the Diocesan activity site. It is our request that all adult leaders in each delegation help enforce the code of conduct, and to set an example for youth.

The following guidelines have been established to help adult leaders:

1. Adult leaders' nametags will bear a colored ribbon or dot, identifying them as chaperones/sponsors.
2. Each chaperone is asked to be in charge of 6-8 youth. Chaperones under the age 21 must be pre-approved by the Office of Youth Ministry or Parish Priest to serve as chaperones at Diocesan activities.
3. Chaperones are encouraged to go over guidelines with youth.
4. ONLY the Youth Minister/Contact will pick up registration packets during registration times.
5. Adults are asked to attend all Diocesan activities and touch base with youth on a regular basis to answer questions. Please do not leave the activity site and expect other adults to be responsible for the youth assigned to you.
6. Adults and youth are required to wear nametags at all times. Nametags are necessary to be admitted into all activities and meals.
7. Each Parish is responsible for medical releases for their participants. The medical releases/permission forms should be kept in the first aid room or assigned area. Each Youth Minister's cell number should be left in the first aid room with registration forms, in case of an emergency. Any illness or injuries should be reported to the Diocesan Director.
8. Responsibility for discipline is shared by all adult chaperones.
9. We look to the ADULT LEADERS of each delegation to help enforce the code of conduct and to set an example for their youth.
10. Chaperones are requested to check rooms about 10 minutes after curfew to make sure all youth are accounted for. Any youth not accounted for should be reported to the Diocesan Director.
Chaperones are asked to monitor areas until at least 3:00 a.m. (night guards recommended)
If necessary, please double-check the rooms you are accountable for during the night. (If staying in motels)
11. Chaperones should familiarized yourself with emergency exits, evacuation and crisis plans, defibrillator locations.
12. At times, a Parish check-in time may be scheduled. Chaperones are requested to make sure all youth are accounted for and notify their Youth Minister.
13. Youth who cause problems should be reported to the Youth Minister and if necessary the Diocesan Director. If necessary, parents will be notified and youth will be sent home.
14. Chaperones are requested to monitor and familiarize yourself with the Activity site: workshop areas, bathrooms, hallways etc. (In hotel atrium, hallways, stairwells, game rooms, pool areas, balconies, terraces, and elevators at all times. Youth are not allowed to leave the immediate activity site area except during times specified by the activity coordinator. Adult chaperones should always know the location of the young people in their care.
15. For motel purposes: No visiting will be allowed in rooms by members of the opposite sex unless two adults are present. It is the hope of the Diocese of Amarillo that everyone who attends the Diocesan activity has an opportunity to benefit from all that it has to offer. By providing chaperones with guidelines, we hope to answer questions and avoid problems and confusion.
16. Be an understanding person. Do not press your views on your group members. Be respectful.
17. Chaperones/sponsors who are of legal drinking age (21 years old) are expected to be leaders and examples to younger attendees; therefore ALL PARTICIPANTS are to refrain from drinking. The purpose, possession or consumption of beer, wine, other alcoholic beverages and use of illegal drugs by any individual will not be tolerated. Infraction of these rules will mean immediate dismissal from the Diocesan activity. The bars and lounges are OFF LIMITS.
18. Be prepared to work BUT have a good time and let the Lord work within you to touch others. (LET GOD BE GOD)
19. **I have complied with the Child Safety Environment Guidelines set by my Diocese.**

I have read and understand these guidelines and I am willing to abide by them.

Signature of Adult Chaperone

Date