

# Incident Form Non-Employee

## Incident Information

Date of Incident \_\_\_\_\_

Time \_\_\_\_\_

## Location

Name of Location \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

## Location's Address

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_

State TX \_\_\_\_\_

Zip Code \_\_\_\_\_

## Claimant's Information

Claimant's Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

## Claimant's Address

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

## Insured's Information

Insured's Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

## Insured's Address

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

## Description of Incident

## Witness' Information

Insured's Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Did person involved in the incident seek medical care? Yes \_\_\_\_\_ No \_\_\_\_\_

Did you suggest they receive medical care? Yes \_\_\_\_\_ No \_\_\_\_\_

Signature of Person Completing this Form: \_\_\_\_\_

I affirm I have read the above "**Describe the incident**" and it is correct. Yes \_\_\_\_\_ No \_\_\_\_\_

Signature of Person Involved in the Incident described above: \_\_\_\_\_

Claimant is primary  
Diocese is secondary  
Claimant get a denial if not covered from their insurance.

# Incident Form Employee

## Incident Information

Date of Incident \_\_\_\_\_

Time \_\_\_\_\_

## Location

Name of Location \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

## Location's Address

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_

State TX

Zip Code \_\_\_\_\_

## Claimant's Information

Claimant's Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

## Claimant's Address

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

## Insured's Information

Insured's Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

## Insured's Address

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

## Description of Incident

\_\_\_\_\_

## Witness' Information

Insured's Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Did person involved in the incident seek medical care?

\_\_\_\_\_  
Yes      No

Did you suggest they receive medical care?

\_\_\_\_\_  
Yes      No

Signature of Person Completing this Form:

\_\_\_\_\_

I affirm I have read the above "**Describe the incident**" and it is correct.

\_\_\_\_\_  
Yes      No

Signature of Person Involved in the Incident described above:

\_\_\_\_\_